

**Regular Board Meeting**

Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

**Members Present:**

|                 |                    |
|-----------------|--------------------|
| Mary Schooley   | Melinda Quanbeck   |
| William Andre   | Deborah Schwarting |
| Larry Hartle    | Dean Winspear      |
| Kathryn Carlson | Douglas Hart       |
| Suzanne Fadden  |                    |

**Members Absent:**

**Others Present:**

|                 |               |
|-----------------|---------------|
| William Speck   | Matt Fletcher |
| Jessica Docteur | Peter Colucci |
| Tony Abbatiello | Randy Ray     |
| Steve Woodard   | Susan Conway  |
| Natalie Scavone |               |

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| Opening of Meeting                                       | The regular meeting of the Cooperative Board was called to order by President Mary Schooley at 7:30 p.m. in Conference Room 2 of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.                                                                                                      |
| Pledge of Allegiance                                     | The Pledge of Allegiance was led by President Mary Schooley                                                                                                                                                                                                                                                           |
| Approval of Agenda with Addendum                         | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Kathryn Carlson, to approve the November 15, 2012 agenda with addendum as presented. The motion was carried unanimously by the Board members present.                                             |
| Approval of Minutes of September 20, 2012                | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Dean Winspear to approve the minutes of the meeting of September 20, 2012. The motion was carried by a vote of 6-Yes 0-No 3 Abstentions (Deborah Schwarting, Kathryn Carlson, Suzanne Fadden)     |
| Approval of Minutes of October 18, 2012                  | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson to approve the minutes of the meeting of October 18, 2012 with correction of Steve Woodard being in attendance. The motion was carried unanimously by the Board members present |
| Treasurer's Report – October 31, 2012                    | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the Treasurer's Report for the period ending October 31, 2012. The motion was carried unanimously by the Board members present.                                        |
| Extra Classroom Activity Funds Report – October 31, 2012 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to approve the Extra Classroom Activity Funds Report for the period ending October                                                                                                  |

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- 31, 2012. The motion was carried unanimously by the Board members present.
- Claims Auditor's Report –  
October 4, 2012 –November  
5, 2012
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the Claims Auditor's Report for the period of October 4, 2012 to November 5, 2012. The motion was carried unanimously by the Board members present.
- Resignation/Teacher Aide -  
Special Education
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to accept the resignation of Kimberley Mahagan from the position of Teacher Aide in the Special Education Department, effective October 23, 2012. The motion was carried unanimously by the Board members present.
- Leave of Absence/Nurse –  
Special Education
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Douglas Hart, to approve the leave of absence request of Linda DeCaro, Nurse in Special Education Department for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective November 6, 2012 through November 21, 2012 or sooner return if released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Teacher –  
Special Education
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the request to extend medical leave of absence of Catherine Bruckner, Teacher in Special Education Department for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective November 5, 2012 through December 2, 2012 or sooner return if released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Teacher  
Aide – Special Education
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the leave of absence request of Renee Ryan, Teacher Aide in Special Education Department for a medical leave of absence with the use of accumulated available leave time as appropriate, effective November 20, 2012 through November 30, 2012 or sooner return if released by her physician. The motion was carried unanimously by the Board members present.
- Leave of Absence/Teacher –  
Career & Technical  
Education
- Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to approve the medical leave of absence for maternity request of Meghan Ragucci, Physical Education Teacher for Career & Technical Education for a maternity leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of

accumulated available leave time as appropriate, effective on or about January 2, 2013 anticipated return date on or about February 13, 2013. The motion was carried unanimously by the Board members present.

Change in Status of  
Position/Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to approve with correction to the agenda to the increase of 0.5 FTE Teacher in the Special Subject Tenure Area Education of Children with Handicapping Conditions-Education of Deaf Children to 0.65 FTE Teacher in the Special Subject Tenure Area Education of Children with Handicapping Conditions-Education of Deaf Children due to additional requests for services. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide -  
Special Education  
Department

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the fifty-two (52) week probationary appointment of Renee Richter in the classified Civil Service position of .5 FTE Teacher Aide for the Special Education Department, effective October 23, 2012 through October 22, 2013. In this position Ms. Richter shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective October 23, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/.4FTE Teacher  
Center Coordinator/12  
months

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the .4 FTE Teacher Center Coordinator/12 month of Frank Ambrosie in the Administrative Tenure Area of Teacher Center Coordinator. In this position Mr. Ambrosie shall be compensated at a salary of \$18,000/12 months. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Deanna Fritsch as Teacher Aide, effective October 26, 2012 through June 30, 2013 for the 2012-2013 school year. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide  
for Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the fifty-two (52) week probationary appointment of Erica Pidlypchak in the classified Civil Service position of Teacher Aide for the Special Education Department, effective October 25, 2012 through October 24, 2013. In this position Ms. Pidlypchak shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective October 25, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.

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| Appointment Part-time/<br>Temporary Drinking Driver<br>Instructor  | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Mark Izzo as Part-time Temporary Drinking Driver Instructor, effective October 30, 2012 through December 11, 2012. Mr. Izzo shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.                    |
| Appointment Part-time/<br>Temporary Drinking Driver<br>Instructor  | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Patricia Carberry as Part-time Temporary Drinking Driver Instructor, effective November 8, 2012 through December 11, 2012. Ms. Carberry shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.        |
| Appointment/Substitute<br>Teachers                                 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointments of Elizabeth Wyant and Coreen Flynn as Substitute Teachers, effective October 12, 2012 through June 30, 2013 for the 2012-2013 school year. They shall be compensated at the Board approved hourly rate of \$13.50 per hour. The motion was carried unanimously by the Board members present. |
| Health Plan Treasurer                                              | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Deb Beyor as Health Plan Treasurer, effective July 1, 2012 through June 30, 2013. Ms. Beyor shall be compensated at the stipend of \$6,000.00 annually in equal quarterly payments. The motion was carried by a vote of 8-Yes 1-No- (Mindy Quanbeck).                                          |
| Approval of Volunteer for the<br>Cayuga-Onondaga Teacher<br>Center | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to grant approval for Sue Ambrosie to serve as a Volunteer for the Cayuga-Onondaga Teacher Center, effective November 12, 2012 through June 30, 2013 on Mondays and Tuesday, 4:00 p.m. – 6:00 p.m. The motion was carried unanimously by the Board members present.                                                          |
| Approval of Volunteer<br>Chaperones                                | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to grant approval of Jeremy Smith and Paul Buck to serve as Volunteers to Chaperone Plant, Animal & Life Science and FFA Club field trips, effective November 6, 2012 through June 30, 2013 for the 2012-2013 school year. The motion was carried unanimously by the Board members present.                                  |
| Appointment/Teacher Aide<br>for Special Education                  | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by William Andre, to approve the fifty-two (52) week probationary appointment of Carol Famoly in the classified Civil Service position of Teacher Aide for the Special Education Department, effective November 8, 2012 through                                                                                                             |

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|                                                                            | <p>November 7, 2013. In this position Ms. Famoly shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective November 8, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.</p>                                                                                                                                                                                                                                                             |
| <p>Appointment Part-time/<br/>Temporary Drinking Driver<br/>Instructor</p> | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by William Andre, to approve the appointment of Laurie Spencer as Part-time Temporary Drinking Driver Instructor, effective November 6, 2012 through November 9, 2012. Ms. Spencer shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.</p>                                                                                                                                                            |
| <p>Change in Appointment<br/>Status/Cleaner in<br/>Maintenance</p>         | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the recommendation for permanent appointment of Gregory Humphrey upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Cleaner in the Maintenance Department, effective November 28, 2012. The motion was carried unanimously by the Board members present.</p>                                                                                                                     |
| <p>Change in Appointment<br/>Status/Special Education<br/>Department</p>   | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve with correction to the agenda the following change of appointment status of Kimberly Mahagen from 0.5 FTE Teacher in the Special Subject Tenure Area of Education of Children with Handicapping Conditions-Education of Deaf Children to 0.65 FTE Teacher in the Special Subject Tenure Area of Children with Handicapping Conditions-Education of Deaf Children, effective October 23, 2012. The motion was carried unanimously by the Board members present.</p> |
| <p>Change in Appointment<br/>Status/Day Care Specialist</p>                | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Dean Winspear, to approve the recommendation for permanent appointment of Jacquelyn Gibbs upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Day Care Specialist, effective December 5, 2012. The motion was carried unanimously by the Board members present.</p>                                                                                                                                         |
| <p>Recommendation for<br/>Approval/Teacher Center<br/>Budget</p>           | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson to accept and approve the expenditure of funds of Project #0425130013, Teacher Center Budget, effective July 1, 2012 through June 30, 2013, in the amount of \$56,915.00. The motion was carried unanimously by the Board members present.</p>                                                                                                                                                                                                                              |
| <p>Agreement/Scantron Loan<br/>Program Agreement</p>                       | <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

to approve the agreement with Scantron Loan Program to loan one (1) Scantron Score Model #SC/100L to Cayuga-Onondaga BOCES to score tests, effective July 1, 2012 through June 30, 2013 at the cost of \$750.00 per year. The motion was carried unanimously by the Board members present.

Agreement/Prometric, Inc.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the agreement with Prometric, Inc. to utilize facility space, equipment and supplies for the administration of nurse aide competency evaluation examinations, located at **Cayuga-Onondaga BOCES, 1879 W. Genesee St. Road, Auburn, NY (In-Facility Test Center)** - this agreement shall commence on the date of acceptance by Prometric and shall be effective for one year – fee paid by candidate or nurse aide training program for the opportunity to register to test at the Cayuga-Onondaga BOCES and take a nurse aide competency evaluation examination. The motion was carried unanimously by the Board members present.

Agreement/Prometric, Inc.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the agreement with Prometric, Inc. to utilize facility space, equipment and supplies for the administration of nurse aide competency evaluation examinations, located at **Cayuga-Onondaga BOCES, 12 Allen Street, Auburn, NY (Regional Test Center)** - this agreement shall commence on April 1, 2012 and shall be effective for one year – Prometric shall compensate RTC for non- In-facility Testing Candidates only and as follows for its services un the Agreement regarding delivery of the nurse aide competency evaluation IBT written/oral and skills demonstration examinations at RTC's facility. Prometric will remit all fees to the RTC on a monthly basis - \$12.00 per Skills Demonstration Examination delivered and \$12.00 per Written/Oral Examination delivered. The motion was carried unanimously by the Board members present.

Agreement/Prometric, Inc

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the agreement with Prometric, Inc. to utilize facility space, equipment and supplies for the administration of nurse aide competency evaluation examinations, located at **Cayuga-Onondaga BOCES, 12 Allen St., Auburn, NY (In-Facility Test Center)** - this agreement shall commence on the date of acceptance by Prometric and shall be effective for one year – IFT acknowledges that the services it will perform hereunder are for the convenience of its Candidates, and has elected to perform the services without the benefit of receiving compensation from Prometric. Prometric shall not be required to pay or otherwise compensate IFT for the services performed under this Agreement. The motion was carried unanimously by the Board members present.

Agreement/Drinking Driver  
Program Service Agreement

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the agreement with the New York State Department of Motor Vehicles and the Cayuga-Onondaga BOCES Drinking Driver Program to establish the DDP's responsibility to the motorist and to the DMV, effective upon execution by both parties. The motion was carried

unanimously by the Board members present.

Adoption of First Reading of  
the Comprehensive  
Concussion Management  
Policy

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Larry Hartle to conduct the First Reading and Adoption of the Comprehensive Concussion Management Policy. The motion was carried unanimously by the Board members present.

Adoption of Second Reading  
of Revised BOCES Policy  
#3400 Internet

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson to conduct the Second Reading and Adoption of the Revised BOCES Policy #3400 Internet. The motion was carried unanimously by the Board members present.

CNYSBA Board of Directors  
Election

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to cast one vote for Kathryn Carlson for the vacant seat of COSBA representative for the Central New York School Boards Association. The motion was carried by a vote of 8-Yes 0-No 1-Abstention (Kathryn Carlson)

Executive Session

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to adjourn the meeting to executive session at 8:35 p.m. and the motion was carried unanimously by the Board members present.

Jessica Docteur, Steve Woodard, Natalie Scavone, and Susan Conway left the meeting at 8:35 p.m.

Tony Abbatiello left the meeting at 8:43 p.m.  
Peter Colucci left the meeting at 8:55 p.m.

Regular Session

The meeting was returned to regular session at 9:30 p.m.

Agreement/Building  
Maintenance Mechanic

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the agreement between Thomas Dahl, Building Maintenance Mechanic and Cayuga-Onondaga BOCES. The motion was carried unanimously by the Board members present.

Adjournment

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Douglas Hart, to adjourn the meeting at 9:35 p.m. and the motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway  
Clerk of the Board

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