

**Regular Board Meeting**

Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

**Members Present:**

Mary Schooley	Melinda Quanbeck
William Andre	Deborah Schwarting
Larry Hartle	Dean Winspear
Douglas Hart	Kathryn Carlson
Suzanne Fadden	

**Members Absent:**

**Others Present:**

William Speck	Matt Fletcher
Jessica Docteur	Peter Colucci
Tony Abbatiello	Gregory Hinman
Susan Conway	Randy Ray
Natalie Scavone	Mary Seitz – Union Springs
Diane Bennett	Quinn Morris

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Opening of Meeting	The regular meeting of the Cooperative Board was called to order by President Mary Schooley at 7:00 p.m. in Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.
Pledge of Allegiance	The Pledge of Allegiance was led by President Mary Schooley
Approval of Agenda with Addendum	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the March 21, 2013 agenda with addendum as presented. The motion was carried unanimously by the Board members present.
Approval of Minutes of February 14, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the minutes of the meeting of February 14, 2013. The motion was carried by a vote of 7-Yes, 0-No, 2-Abstentions (Suzanne Fadden and Kathryn Carlson).
Treasurer's Report – February 28, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Treasurer's Report for the period ending February 28, 2013. The motion was carried unanimously by the Board members present.
Extra Classroom Activity Funds Report – February 28, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the Extra Classroom Activity Funds Report for the period ending February 28, 2013. The motion was carried unanimously by the Board members present.
Claims Auditor's Report – February 6, 2013 – March 11, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Claims Auditor's Report for the period of February 6, 2013 to March 11, 2013. The motion was carried unanimously by the Board members present.

Introduction of Labor Relations Specialist	Quinn Morris, new Labor Relations Specialist was introduced to the board. Quinn was welcomed by all members present.
Recognition for the Board Achievement Award	Kathryn Carlson has earned the New York State School Boards Association Board of Achievement Award for the Cayuga-Onondaga BOCES Board of Education. Congratulations to Kathryn for her continued service and commitment.  Quinn Morris left the meeting at 7:10 p.m.
Resignation/Teacher Aide	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to accept the resignation for retirement of Stephen Kraatz, Teacher Aide, effective June 30, 2013. The motion was carried unanimously by the Board members present.
Leave of Absence/Physical Education Teacher	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Meghan Ragucci, for a medical leave of absence extension for maternity with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective February 13, 2013 through March 2, 2013, or sooner return if released by her physician. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher Aide	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Joanne Oliver, Teacher Aide in the Special Education Department, for a family medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective February 4, 2013 through February 25, 2013. The motion was carried unanimously by the Board members present.
Leave of Absence/Personnel Clerk	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Nancy Wise, Personnel Clerk, for an unpaid leave of absence, effective May 24, 2013 through May 31, 2013. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher Aide	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Melissa Morrissey, Teacher Aide in the Special Education Department, for a medical leave of absence and the use of accumulated available leave time as appropriate, effective March 4, 2013 through May 9, 2013, or sooner return if released by her physician. The motion was carried unanimously by the Board members present.
Leave of Absence/Physical Education Teacher	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Meghan Ragucci, for a medical leave of

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absence extension for maternity with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective March 2, 2013 through March 18, 2013, or sooner return if released by her physician. The motion was carried unanimously by the Board members present.

Leave of Absence/Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Richard Janis, Teacher in the Special Education Department, for a medical leave of absence extension with the use of accumulated available leave time as appropriate, effective February 6, 2013 through March 30, 2013. The motion was carried unanimously by the Board members present.

Leave of Absence/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Meghan Leonard, Teacher Aide in the Special Education Department, for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective May 4, 2013 as a scheduled delivery date, and upon release by her physician, permission granted for the leave to continue as child rearing through June 15, 2013. The motion was carried unanimously by the Board members present.

Change in Appointment Status/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the permanent appointment in the classified Civil Service position of Teacher Aide of Bethany Slayton, to a permanent appointment in the classified Civil Service position of 1:1 Teacher Aide, effective February 25, 2013. The motion was carried unanimously by the Board members present.

Appointment/Long-Term Substitute Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Aileen Jasniewski, to the position of Long-Term Substitute Teacher Aide, effective March 4, 2013 through May 9, 2013, or until the return, resignation or termination of Melissa Morrissey or sooner termination by the Board of Education. In this position Ms. Jasniewski shall be compensated at the hourly rate of \$16.28 per hour. Additionally, Ms. Jasniewski has been appointed as a Substitute Teacher, effective March 4, 2013. In this position Ms. Jasniewski shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Adult Education Nursing Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Karen Pearce to the position of Adult Education Nursing Instructor, effective February 27, 2013 through June 30, 2013 for the 2012-2013 school year. In this position, Ms. Pearce shall be compensated at the hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.

UNOFFICIAL

- Appointment/Teacher Center Staff Development Training Instructor Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Jennifer Rich-Walters, as Teacher Center Staff Development Training Instructor for the 2012-2013 school year. Ms. Rich-Walters shall be compensated at the stipend of \$40.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Long-Term Substitute Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Joanna Cole, to the position of Long-Term Substitute Teacher Aide, effective March 6, 2013 through April 17, 2013, or until the return, resignation or termination of Lynne Oliver or sooner termination by the Board of Education. In this position Ms. Cole shall be compensated at the hourly rate of \$16.28 per hour. Additionally, Ms. Cole has been appointed as a Substitute Teacher, effective March 6, 2013. In this position Ms. Cole shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Part-time Temporary Drinking Driver Instructors Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointments of Patricia Carberry and Mark Izzo in the classified Civil Service position of Part-time Temporary Drinking Driver Instructors, effective May 1, 2013 through June 12, 2013. They shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the appointment of Christy Gianarelli in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective March 4, 2013 through March 28, 2013. Ms. Giancarelli shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Giancarelli has been appointed as a Substitute Teacher effective March 4, 2013 through March 28, 2013. In this position Ms. Giancarelli shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the fifty-two (52) week probationary appointment of Peggy Vivenzio in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective March 4, 2013 through March 3, 2014. Mrs. Vivenzio shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Mrs. Vivenzio has been appointed as a Substitute Teacher effective March 4, 2013 through June 30, 2013. In this position Mrs. Vivenzio shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried by a vote of 8-Yes, 0-No, 1-Abstention (William Andre).

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- Appointment/Itinerant Per-diem CSE Chairperson Upon the recommendation of District Superintendent William S. Speck, a motion was made by Melinda Quanbeck, seconded by Kathryn Carlson, to approve the appointment of Kathy Rhodes as Itinerant Per-diem Committee on Special Education Chairperson, effective March 1, 2013 through June 30, 2013. Mrs. Rhodes shall be compensated at a daily rate of \$290.00 plus FICA and any other wage driven fringe benefits on a per diem basis to provide three (3) days of service per week. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Center Staff Development Training Instructor Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Mary Jo Gavitt as Teacher Center Staff Development Training Instructor for the 2012-2013 school year. Ms. Gavitt shall be compensated at the stipend of \$40.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Adult Education Instructors Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointments of the following individuals as Adult Education Instructors for Cayuga Centers Career Technical Exploratory Experience, effective April 8, 2013 through May 6, 2013. In this position they shall be compensated at the hourly rate of \$28.80 per hour.
- Karen Savino** - Cosmetology  
**Mark Fitzgerald** - Culinary Arts
- Clancy Edmonds** - Building Trades  
**Todd Marcellus** - Recreational Vehicles and Outdoor Power Equipment
- The motion was carried unanimously by the Board members present.
- Appointment/Director for Green Energy Kids Camp and 2013 Summer Career Connections Camp Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Suzanne Burnett as Director for the Green Energy Kids Camp and 2013 Summer Career Connections Camp, effective July 9-12, 2013 (Green Energy Kids Camp) and July 16-19, 2013 (2013 Summer Career Connections Camp). In this position Ms. Burnett shall be compensated at the Career Connections Summer Camp teacher rate of \$28.00 per hour or the established 2013-2014 program rate. The motion was carried unanimously by the Board members present.
- Appointment/Substitute Teacher Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Sara Moon as a Substitute Teacher, effective March 21, 2013 through June 30, 2013. Ms. Moon shall be compensated at the rate of \$13.50 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the fifty-two (52) week probationary appointment of Kayla Tanner in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective March 15, 2013 through March 14, 2014. Ms. Tanner shall

be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Tanner has been appointed as a Substitute Teacher effective March 15, 2013 through June 30, 2013. In this position Ms. Tanner shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Staff  
Development Training

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Mary Amy Senn for Staff Development Training for the 2012-2013 school year. In this position Ms. Senn shall be compensated at the board approved stipend of \$125.00 per day. The motion was carried unanimously by the Board members present.

Permanent Civil Service  
Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the permanent appointment of Mary Ellen Casper to the classified Civil Service position of Teacher Aide for the Special Education Department, effective April 2, 2013. The motion was carried unanimously by the Board members present.

Approval to Accept/2013  
Utica National School Safety  
Excellence Award

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to grant approval and accept the 2013 Utica National School Safety Excellence Award in the amount of \$500.00 to pay for costs of supplies and equipment to promote health and safety initiatives within our BOCES. The motion was carried unanimously by the Board members present.

Authorization to Conduct  
Bids/Compact/Mini  
Excavator

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to approve the recommendation for authorization to seek bids for a Compact/Mini Excavator for use in the Heavy Equipment Repair and Operation program to provide specialized training opportunities for students on relevant machinery. This item is not available on NYS contract. Approximate cost \$25,000 - \$30,000.00. The motion was carried unanimously by the Board members present.

Agreement/Cayuga Centers

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the agreement between Cayuga Centers and Cayuga-Onondaga BOCES to provide instructors to conduct a series of career exploratory session in Building Trades, Cosmetology, Culinary Arts and Outdoor Power/Recreational Vehicles, effective April 8, 2013 through May 6, 2013. Total cost of \$1,470.00 for staff salary and materials. The motion was carried unanimously by the Board members present.

Agreement/Kennebec Valley  
Community College

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the agreement between Cayuga-Onondaga BOCES and Kennebec Valley Community College and authorizes the President of the Board to execute said agreement subject to approval by the BOCES attorney. This agreement is for Solar Instructor Training by the Kennebec Valley

Letters of Continuance	<p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to adopt the following resolution to issue letters of continuance for the 2013-2014 school year:</p> <p>“BE IT RESOLVED, that the District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2013-2014 school year.”</p> <p>The motion was carried unanimously by the Board members present.</p>
Approval of the 2013-2014 BOCES School Calendar	<p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the 2013-2014 BOCES School Calendar. The motion was carried unanimously by the Board members present.</p>
Superintendent’s Report	<ol style="list-style-type: none"> <li>1. BOCES Budgets Update/Presentations to Component Districts</li> <li>2. NY Connect Broadband Grants Awarded</li> <li>3. School Building Symposium – Commissioner King – March 8<sup>th</sup></li> <li>4. Possible solar panel addition to Cayuga-Onondaga BOCES</li> </ol>
Executive Session	<p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to adjourn the meeting to executive session at 9:00 p.m. for the purpose of discussing the contract for the District Superintendent, teacher negotiations and personnel matters leading to the termination of an employee or employees. The motion was carried unanimously by the Board members present.</p> <p>Jessica Docteur, Natalie Scavone, Tony Abbatiello, Gregory Hinman, Diane Bennett, Peter Colucci, Randy Ray, Matthew Fletcher, Mary Seitz and Susan Conway left the meeting at 9:00 p.m.</p>
Regular Session	<p>The meeting was returned to regular session at 9:43 p.m.</p>
Adjournment	<p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to adjourn the meeting at 9:45 p.m. and the motion was carried unanimously by the Board members present.</p>

Susan Conway  
Clerk of the Board