

Regular Board Meeting

Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present:

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| Mary Schooley | Melinda Quanbeck |
| William Andre | Deborah Schwarting |
| Larry Hartle | Dean Winspear |
| Kathryn Carlson | Douglas Hart |
| Suzanne Fadden | |

Members Absent:

Others Present:

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| William Speck | Matt Fletcher |
| Jessica Docteur | Peter Colucci |
| Tony Abbatiello | Gregory Hinman |
| Steve Woodard | Susan Conway |
| Natalie Scavone | Dave Stathis |
| Matt Champlin | Diane Bennett |

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| Opening of Meeting | The regular meeting of the Cooperative Board was called to order by President Mary Schooley at 7:00 p.m. in Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021. |
| Pledge of Allegiance | The Pledge of Allegiance was led by President Mary Schooley |
| Approval of Agenda with Addendum | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the December 20, 2012 agenda with addendum as presented. The motion was carried unanimously by the Board members present. |
| Approval of Minutes of November 15, 2012 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the minutes of the meeting of November 15, 2012 with correction of title of Deanna Fritsch. The motion was carried unanimously by the Board members present. |
| Treasurer's Report – November 30, 2012 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the Treasurer's Report for the period ending November 30, 2012. The motion was carried unanimously by the Board members present. |
| Extra Classroom Activity Funds Report – November 30, 2012 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the Extra Classroom Activity Funds Report for the period ending November 30, 2012. The motion was carried unanimously by the Board members present. |
| Claims Auditor's Report – November 6, 2012 – December 10, 2012 | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the Claims Auditor's Report for the period of November 6, 2012 to December 10, 2012. The motion was carried unanimously by the Board members |

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| Career & Technical Education Enrollment | Steve Woodard, Director of Career & Technical Education, provided REC enrollment numbers. |
| Career & Technical Education Approved Program Review | <p>Matt Champlin, Computer Systems & Network Administration Instructor, gave a detailed description of the components of his program and where the program is headed.</p> <p>Matt Champlin left meeting at 7:30 p.m.</p> |
| Resignation/.5 FTE Teacher Aide | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to accept the resignation of Erica Pidlypchak from the position of .5 FTE Teacher Aide in the Special Education Department, effective November 16, 2012. The motion was carried unanimously by the Board members present. |
| Resignation/Personnel Clerk | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to accept the resignation of Anna Mae Becker from the position of Personnel Clerk, effective December 21, 2012. The motion was carried unanimously by the Board members present. |
| Leave of Absence/Teacher Aide-Special Education | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Faye Hacker, Teacher Aide in the Special Education Department, for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective November 27, 2012 through December 7, 2012 or sooner return if released by her physician. The motion was carried unanimously by the Board members present. |
| Leave of Absence/Teacher – Aide - Special Education | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the request to extend medical leave of absence of Renee Ryan, Teacher Aide in Special Education Department, for a medical leave of absence with the use of accumulated available leave time as appropriate, effective November 30, 2012 through January 18, 2013 or sooner return if released by her physician. The motion was carried unanimously by the Board members present. |
| Leave of Absence/Cleaner | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Kimberly Faulkner, Cleaner in the O & M Department, for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective December 17, 2012 through January 28, 2013 or sooner return if released by her physician. The motion was carried unanimously by the Board members present. |
| Leave of Absence/Maintenance Helper | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the medical leave of absence request of Carl O’Neil, Maintenance Helper in |

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the O & M Department, for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective November 16, 2012 through January 2, 2013 or sooner return if released by his physician. The motion was carried unanimously by the Board members present.

Leave of Absence/FFA
Advisor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the medical leave of absence request of Julia Rotman-Smith, FFA Advisor, for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective on or about February 6, 2013 through June 7, 2013 due to maternity leave. The motion was carried unanimously by the Board members present.

Appointment/Part-time Day
Care Worker

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Kathryn Carlson, to approve the appointment of Brittnay Vanderhoof in the classified Civil Service position of Part-time Day Care Worker up to 18 hours per week, effective December 10, 2012. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide
for Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Kathryn Carlson, to approve the fifty-two (52) week probationary appointment of Erica Pidlypchak in the classified Civil Service position of 1.0 FTE Teacher Aide for the Special Education Department, effective December 10, 2012 through December 9, 2013. In this position Ms. Pidlypchak shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective December 10, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/.5 Teacher
Aide for Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the fifty-two (52) week probationary appointment of Jennifer Lupo in the classified Civil Service position of .5 FTE Teacher Aide for the Special Education Department, effective December 10, 2012 through December 9, 2013. In this position Ms. Lupo shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective December 10, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aides

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the appointments of Matthew Balloni, Jennifer Lupo and Aileen Jasniewski as Substitute Teacher Aides, effective December 3, 2012 through June 30, 2013 for the 2012-2013 school year. They shall be compensated at the Board approved hourly rate of \$10.00 per hour. The motion was carried

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unanimously by the Board members present.

Appointment Part-time/
Temporary Drinking Driver
Instructors

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the appointments of Mark Sabine and Laurie Spencer in the classified Civil Service position of Part-time Temporary Drinking Driver Instructors, effective December 6, 2012 through January 17, 2013. They shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Mary Burtless as Long-Term Substitute Teacher for the PALS Program, effective on or about February 6, 2013 through June 7, 2013 or until the return, resignation, or retirement of Julia Rotman-Smith or sooner termination by the Board of Education. Mrs. Burtless shall be compensated at the daily rate of \$247.39 (1/200 of a beginning teacher salary with no fringe benefits). The motion was carried unanimously by the Board members present.

Approval for an Early Field
Experience Placement

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the request for an early field experience for Alexis Kreydatus, a student at Keuka College, to complete her field experience in the BOCES Special Education Program as requested by Keuka College. This field experience will be under the supervision of Evon Eddy, BOCES Psychologist, effective January 2, 2013 through February 1, 2013. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Dean Winspear, to approve the appointment of Mary Ann Packard as Substitute Teacher Aide, effective December 6, 2012 through June 30, 2013 for the 2012-2013 school year. Ms. Packard shall be compensated at the Board approved hourly rate of \$10.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Dean Winspear, to approve the appointment of Daniel Murphy as Long-Term Substitute Teacher for the Physical Education Program, effective on or about January 2, 2013 through February 13, 2013 or until the return, resignation, or retirement of Meghan Ragucci or sooner termination by the Board of Education. Mr. Murphy shall be compensated at the daily rate of \$247.39 (1/200 of a beginning teacher salary with no fringe benefits). The motion was carried unanimously by the Board members present.

Appointment/Labor
Relations Specialist

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the fifty-two (52) week probationary appointment of Quinn Morris in the classified Civil Service position of Labor Relations Specialist, pending

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non-competitive (policy influencing/confidential) classification, effective January 7, 2013 through January 6, 2014. In this position Ms. Quinn shall be graded at the compensation level of \$87,250/12 months. The motion was carried by a vote of 7-Yes 2-No (Deborah Schwarting and Mindy Quanbeck).

Appointment/Substitute
Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Laura Cuff as Substitute Teacher for Career and Technical Education for the Health Related Occupations Program, effective November 26, 2012 through June 30, 2013 for the 2012-2013 school year. Ms. Cuff shall be compensated at the Board approved hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the fifty-two (52) week probationary appointment of Laura Atkins in the classified Civil Service position of 1.0 FTE Teacher Aide for the Special Education Department, effective December 10, 2012 through December 9, 2013. In this position Ms. Atkins shall be graded at the compensation rate of \$16.28 per hour. Additional appointment of Substitute Teacher for Special Education effective December 10, 2012 through June 30, 2013 with additional compensation of \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Elizabeth Reed as Substitute Teacher Aide, effective December 17, 2012 through June 30, 2013 for the 2012-2013 school year. Ms. Reed shall be compensated at the Board approved hourly rate of \$10.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Interim School
Library System Coordinator

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Linda Nichols as Interim School Library System Coordinator on an as need basis, effective December 21, 2012 through June 30, 2013 for the 2012-2013 school year. Mrs. Nichols shall be compensated at the hourly rate of \$35.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Cleaner

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Suzanne Fadden, to approve the appointment of Kristi Brown as Substitute Cleaner in the O & M Department, effective December 14, 2012 through June 30, 2013 for the 2012-2013 school year. Ms. Brown shall be compensated at the Board approved hourly rate of \$10.00 per hour. The motion was carried unanimously by the Board members present.

Appointments/Talented and
Gifted Programs

Upon the recommendation of District Superintendent William S. Speck, a motion was made by William Andre, seconded by Suzanne Fadden, to

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approve the appointments of the following as Mini Course Instructors, effective January 8, 2013 through January 11, 2013. They shall be compensated at the rate of \$37.50 per instructional session plus materials used.

| <u>Instructor</u> | <u>Course Title –</u> <u>An instructional session is two hours.</u> |
|-------------------|--|
| Doug McCurdy | A Taste of Ireland |
| Megan Greml | After School Snacks |
| Audrey McNally | Baseball Statistics & Fantasy Team Management |
| John Wolfson | Basic Magic |
| Denise Oster | Beginning Guitar |
| Katy Pennock | Beginning Guitar |
| Suzanne Paddock | Beginning Knitting |
| Hillary Ford | Creative Dramatics |
| John Haight | Cyberspaced Kid |
| John Kinglsey | Day at the Museum |
| Doug McCurdy | Escher Art: Solid Man |
| Lynn Barbato | Flash Mob Shakespeare |
| Ronnie Bell | Flash Mob Shakespeare |
| Michelle Monsour | Flash Mob Shakespeare |
| Nancy Sweet | Greek Vase Chalk & Charcoal Drawing |
| Harold Leonard | Kids & Chemistry |
| Brittney Reed | Love Yourself |
| Richard Pardee | Pop-Up Book and Paper Engineering |
| Missy Chapman | Quilling |
| Lisa Mizro | Quilling |
| Robert Wegman | Sports Broadcasting |
| Shannon Hamer | Sweet Dream: Make Your Own Pillowcase |
| Nancy Murinka | Take Me Out to the Ballgame |
| Frank Benenati | Tower & Roller Coaster Engineering |

The motion was carried unanimously by the Board members present.

Long-Term Substitute FFA
Advisor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Mary Burtless as Long-Term Substitute FFA Advisor, effective on or about February 6, 2013 through June 7, 2013. Mrs. Burtless shall be compensated at the per diem rate of \$9.97 per day. The motion was carried unanimously by the Board members present.

Appointment/ Part-
time/Temporary Drinking
Driver Instructors

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Kathryn Carlson, to approve the appointments of Patricia Carberry and Mark Izzo in the classified Civil Service position of Part-time Temporary Drinking Driver Instructors, effective January 8, 2013 through February 19, 2013. They shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.

Tenure Appointment

Attachment #1 – Natalie Scavone

Change in Appointment
Status/Secretary to the
District

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the recommendation for permanent appointment of Susan Conway

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| Superintendent/District Clerk of the Board | upon the completion of the eight (8) week probationary appointment to the permanent appointment in the classified Civil Service position of Secretary to the District Superintendent/District Clerk of the Board, effective December 31, 2012. The motion was carried unanimously by the Board members present. |
| Rural Youth Development Grant | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to accept and approve the expenditure of funds of the Rural Youth Development Grant from the National FFA Organization on behalf of the Cayuga-Onondaga BOCES FFA Chapter. The grant will fund curriculum and materials related to the community garden partnership project, effective November 1, 2012 through August 31, 2013. The grant amount is \$2,500.00. The motion was carried unanimously by the Board members present. |
| Recommendation for Approval/Workforce Investment ACT (WIA) | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear to accept and approve the expenditure of funds of the Workforce Investment Act (WIA) Title II Adult Basic Education and Literacy Services Budget Project # 2338131009, effective July 1, 2012 through June 30, 2013, in the amount of \$49,998.00. The motion was carried unanimously by the Board members present. |
| Recommendation for Approval/Title I, Part D, Neglected and Delinquent Youth Funds | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Deborah Schwarting, seconded by Dean Winspear to accept and approve the expenditure of funds of the Title I, Part D, Neglected and Delinquent Youth Funds through Weedsport Central School District for the 2012-2013 school year, in the amount of \$11,552.00. These funds are based on enrollment of Incarcerated Youth at the Cayuga County Jail. The motion was carried unanimously by the Board members present. |
| Recommendation for Approval/Progressive Technology Group | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Deborah Schwarting, seconded by Dean Winspear to approve the agreement with Progressive Technology Group to purchase an AS-400 Server, required Software and 3-year subscription to maintenance and support, in the NYS contract amount of \$20,691.00. The motion was carried unanimously by the Board members present. |
| Agreement/BOCES Teachers Association | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the agreement with Cayuga-Onondaga BOCES and the BOCES Teachers Association. This agreement shall provide corrected compensation in the form of longevity payments based upon length of service to employees, including members of the negotiating unit. Payment will be retroactive to July 1, 2008 and shall take effect as the date approval is completed by both parties and the date the Agreement is executed. The motion was carried unanimously by the Board members present. |
| Clarification for Longevity for Non-Instructional Employees | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart to approve the extension of corrected compensation for longevity for eligible non- |

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instructional employees. Payment will be retroactive to July 1, 2008 and shall take effect as the date approval is completed by the District Superintendent of Schools. The motion was carried unanimously by the Board members present.

Off-Campus Work
Agreement/St. Nicholas
Church

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the off-campus work agreement with St. Nicholas Church to install 26' wood roof trusses and corrugated metal roofing to existing garage. Old roof will be removed by owner. The motion was carried unanimously by the Board members present.

Agreement/Rural Health
Education Center Agreement

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the agreement with Rural Area Health Education Center. The terms of this Agreement shall be effective as of the signing and shall terminate concurrent with the conclusion of the R-AHEC contract with the New York State Department of Health, unless this Agreement is earlier terminated in the manner set forth in this Agreement. The current contract years and terms of this agreement are January 1, 2012 through December 31, 2013. The motion was carried unanimously by the Board members present.

Agreement /New York State
Office of Temporary &
Disability Assistance

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the agreement with the New York State Office of Temporary and Disability Assistance for an extension and modification of Cayuga-Onondaga BOCES Educational Resources Contract #CO20732 for the period of January 1, 2013, through December 31, 2013, for additional funding of \$79,500.00. The motion was carried unanimously by the Board members present.

Adoption of Second Reading
of the Comprehensive
Concussion Management
Policy

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart to conduct the Second Reading and Adoption of the Comprehensive Concussion Management Policy. The motion was carried unanimously by the Board members present.

Donation – Pearson
Publishing – Gift Card

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to accept the donation of a \$500 gift card from Pearson Publishing, to be used for resources to enhance and support the Alternative Education Program as determined by the administration. The motion was carried unanimously by the Board members present.

Executive Session

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Suzanne Fadden, to adjourn the meeting to executive session for the purpose of discussing collective negotiations at 8:00 p.m. and the motion was carried unanimously by the Board members present.

Jessica Docteur, Steve Woodard, Natalie Scavone, Tony Abbatiello, Gregory

Hinman, Diane Bennett, Dave Stathis, Peter Colucci and Susan Conway left the meeting at 8:00 p.m.

Regular Session

The meeting was returned to regular session at 9:10 p.m.

Adjournment

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to adjourn the meeting at 9:15 p.m. and the motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board

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Attachment #1

Motion made by Kathryn Carlson, seconded by Suzanne Fadden.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint Natalie Scavone of 110 6th Street, Liverpool, NY 13088, who holds valid New York State Certificate, Certificate #: 419443 as a School District Administrator, permanent, permitting her to serve as an administrator in the public schools of New York State, to tenure in the administrative tenure area of Principal of Alternative Education, effective January 4, 2013.

The motion was carried unanimously by the Board members present.

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