

Regular Board Meeting

Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present:

Mary Schooley	Deborah Schwarting
William Andre	Dean Winspear
Larry Hartle	Kathryn Carlson
Douglas Hart	
Suzanne Fadden	

Members Absent:

Melinda Quanbeck

Others Present:

William Speck	Matt Fletcher
Jessica Docteur	Peter Colucci
Tony Abbatiello	Gregory Hinman
Susan Conway	Randy Ray
Natalie Scavone	Mary Seitz – Union Springs
Diane Bennett	Andy Tehan
Mark Snyder	Steve Woodard

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Opening of Meeting	The regular meeting of the Cooperative Board was called to order by President Mary Schooley at 7:00 p.m. in Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.
Pledge of Allegiance	The Pledge of Allegiance was led by President Mary Schooley
Approval of Agenda with Addendum	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by William Andre, to approve the April 18, 2013 agenda with addendum as presented. The motion was carried unanimously by the Board members present.
Opportunity to be Heard	Mary Seitz, Union Springs Board member addressed the Board.
Approval of Minutes of March 21, 2013	<p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the minutes of the meeting of March 21, 2013 with the following corrections:</p> <p><u>Original Resolution:</u></p> <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the appointment of Sara Moon as a Substitute Teacher, effective March 21, 2013 through June 30, 2013. Ms. Moon shall be compensated at the rate of \$13.50 per hour. The motion was carried unanimously by the Board members present.</p> <p><u>Corrected Resolution:</u></p> <p>Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden to approve the appointment of Sara Moon, Teacher Assistant as Substitute Teacher – effective March 21, 2013 through June 30, 2013 for the 2012-2013 school year. In this position Ms. Moon shall be compensated at the flat rate of \$10.30 extra pay per day or \$5.15 for a ½ day. The motion was carried unanimously by the Board</p>

members present.

Original Resolution:

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Meghan Leonard, Teacher Aide in the Special Education Department, for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective May 4, 2013, as a scheduled delivery date, and upon release by her physician, permission granted for the leave to continue as child rearing through June 15, 2013. The motion was carried unanimously by the Board members present.

Corrected Resolution:

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the leave of absence request of Meghan Leonard, Teacher Aide in the Special Education Department, for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective **April 8, 2013**, and upon release by her physician, permission granted for the leave to continue as child rearing through June 15, 2013. The motion was carried unanimously by the Board members present.

Original Resolution:

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointments of the following individuals as Adult Education Instructors for Cayuga Centers Career Technical Exploratory Experience, effective April 8, 2013 through May 6, 2013. In this position they shall be compensated at the hourly rate of \$28.80 per hour.

Karen Savino - Cosmetology

Mark Fitzgerald - Culinary Arts

Clancy Edmonds - Building Trades

Todd Marcellus - Recreational Vehicles
and Outdoor Power Equipment

The motion was carried unanimously by the Board members present.

Corrected Resolution:

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to approve the appointments of the following individuals as Adult Education Instructors for Cayuga Centers Career Technical Exploratory Experience, effective April 8, 2013 through May 6, 2013. In this position they shall be compensated at the hourly rate of **\$28.00** per hour.

Karen Savino - Cosmetology

Mark Fitzgerald - Culinary Arts

Clancy Edmonds - Building Trades

Todd Marcellus - Recreational Vehicles
and Outdoor Power Equipment

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	The motion was carried unanimously by the Board members present.
Treasurer's Report – March 31, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Douglas Hart, to approve the Treasurer's Report for the period ending March 31, 2013. The motion was carried unanimously by the Board members present.
Extra Classroom Activity Funds Report – March 31, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Dean Winspear, to approve the Extra Classroom Activity Funds Report for the period ending March 31, 2013. The motion was carried unanimously by the Board members present.
Claims Auditor's Report – March 12, 2013 – April 9, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the Claims Auditor's Report for the period of March 12, 2013 through April 9, 2013. The motion was carried unanimously by the Board members present.
Quarterly Treasurer's Report January 1, 2013 – March 31, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson to approve the Quarterly Treasurer's Report for the period January 1, 2013 to March 31, 2013. The motion was carried unanimously by the Board members present.
Budget Amendments Report January 1, 2013 – March 31, 2013	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Dean Winspear, to approve the Budget Amendments Report for the period of January 1, 2013 to March 31, 2013. The motion was carried unanimously by the Board members present.
Presentation of School Safety Excellence Award 2013	Andy Tehan of the Wright Agency presented the Utica National Insurance Group School Safety Excellence Award 2013 to the Cayuga-Onondaga BOCES in recognition for continued excellence in safety procedures and processes. Andy Tehan left the meeting at 7:10 p.m.
Resignation/Teacher Aide Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Suzanne Fadden, to accept the resignation Joyce Walter from the position of Teacher Aide in the Special Education Department, effective June 30, 2013. The motion was carried unanimously by the Board members present.
Resignation/Teacher Aide Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Kathryn Carlson, seconded by Douglas Hart, to accept the resignation of Theresa Weaver from the position of Teacher Aide in the Special Education Department, effective April 3, 2013. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher for Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Amy Lansbury, for a medical leave of absence

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with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective March 25, 2013 through April 8, 2013, or sooner return if released by her physician. The motion was carried unanimously by the Board members present.

Leave of Absence/Teacher
Aide for Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the leave of absence request of Donna Murphy, Teacher Aide in the Special Education Department, for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the leave of absence and the use of accumulated available leave time as appropriate, effective April 16, 2013 through April 23, 2013. The motion was carried unanimously by the Board members present.

Leave of Absence/Teacher
Aide for Special Education

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to approve the family medical leave of absence request of Joanne Oliver, Teacher Aide in the Special Education Department, for an unpaid family medical leave of absence, effective April 15, 2013 through May 10, 2013. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Theresa Weaver to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective March 22, 2013 through March 21, 2014. Ms. Weaver shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Weaver has been appointed as a Substitute Teacher effective March 22, 2013 through June 30, 2013. In this position Ms. Weaver shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Rebecca VanNorstrand to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective April 8, 2013 through April 7, 2014. Ms. VanNorstrand shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. VanNorstrand has been appointed as a Substitute Teacher effective April 8, 2013 through June 30, 2013. In this position Ms. VanNorstrand shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Laura Atkins to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective April 8, 2013 through April 7,

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2014. Ms. Atkins shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Atkins has been appointed as a Substitute Teacher effective April 8, 2013 through June 30, 2013. In this position Ms. Atkins shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to extend the appointment of Christy Gianarelli in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective through May 28, 2013. Ms. Giancarelli shall be graded at the hourly compensation rate of \$16.28 per hour. In addition, Ms. Giancarelli's appointment as a Substitute Teacher has been extended effective through May 28, 2013. In this position Ms. Giancarelli shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Approval of Volunteer
Chaperones

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Deborah Schwarting, seconded by Douglas Hart, to grant approval of Colleen Fitts, Tony Fricano, Elaine Hobart, James Keegan and Natalie Scavone to serve as Volunteers to Chaperone the 8th grade Alternative Education field trip to Washington, DC, effective May 1, 2013 through May 5, 2013. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Michelene Lavey, to the position of Long-Term Substitute Teacher Aide, effective April 8, 2013 through June 15, 2013 or until the return, resignation or termination of Meghan Leonard or sooner termination by the Board of Education. In this position Ms. Lavey shall be compensated at the hourly rate of \$16.28 per hour. Additionally, Ms. Lavey has been appointed as a Substitute Teacher, effective April 8, 2013. In this position Ms. Lavey shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Carol Mumford to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective April 12, 2013 through April 11, 2014. Ms. Mumford shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Mumford has been appointed as a Substitute Teacher effective April 12, 2013 through June 30, 2013. In this position Ms. Mumford shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.

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- Appointment/Teacher Aide Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the appointment of Barbara Beam to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position, effective April 8, 2013 through April 7, 2014. Ms. Beam shall be graded at the hourly compensation rate of \$16.28 per hour. Additionally, Ms. Beam has been appointed as a Substitute Teacher effective April 8, 2013 through June 30, 2013. In this position Ms. Beam shall be compensated at the Board established rate of an additional \$0.80 per hour. The motion was carried unanimously by the Board members present.
- Permanent Civil Service Appointment/Account Clerk Typist Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the permanent appointment of Trisha Li to the classified Civil Service position of Account Clerk Typist, effective May 13, 2013. The motion was carried unanimously by the Board members present.
- Donation from NYSCOPBA Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to accept a donation of \$500.00 from the NYSCOPBA Auburn Correctional Officers' Union for use in the 12:1+1 special education classroom of Deb House at the Moravia Central School District. The motion was carried unanimously by the Board members present.
- Award of Custodial Bid 2013-2014 Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the award of the 2013-2014 Custodial Bid to the lowest responsible bidders meeting specifications on an item for item basis. The motion was carried unanimously by the Board members present. (Attachment A)
- Agreement/Cayuga Counseling Services Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the agreement between Cayuga-Onondaga BOCES and Cayuga Counseling Services to provide an Employee Assistance Program (EAP) for Cayuga-Onondaga BOCES employees, effective February 29, 2013 through February 28, 2014, at a cost of \$3,850.00. The motion was carried unanimously by the Board
- Agreement/Kennebec Valley Community College Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the agreement between Cayuga-Onondaga BOCES and Kennebec Valley Community College. This agreement is a two year online course that will enable our instructor to obtain Institute for Sustainable Power Quality (ISPQ) credentialing which will integrate Solar Photovoltaics (PV) into the existing program and is funded by a United States Department of Energy Cooperative Agreement grant. The motion was carried unanimously by the Board members present.
- Agreement/Brenda Aull-Klaben and the Cayuga-Onondaga Teacher Center Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the agreement for Brenda Aull-Klaben to provide four – 4 hour

training sessions for the Teacher Center to provide workshops for teachers in the use of instructional technology, effective May 2, 14, 16, and May 28, 2013. Ms. Aull-Klaben shall be compensated a consulting fee of \$40.00 per hour. The motion was carried unanimously by the Board members present.

Agreement/Sharon Dotger
and the Cayuga-Onondaga
Teacher Center

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Kathryn Carlson, to approve the agreement for Sharon Dotger to provide a four (4) hour professional development workshop, training teachers for the use of Lesson Study, effective May 15, 2013. Ms. Dotger shall be compensated a consulting fee of \$40.00 per hour. The motion was carried unanimously by the Board members present.

Agreement/Amendment –
RICOH USA

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the contract dates of the RICOH USA agreement to extend from February 1, 2013 to April 1, 2013. The motion was carried unanimously by the Board members present.

Agreement/Amendment –
New York State Office of
Temporary & Disability
Assistance

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the amendment between the New York State Office of Temporary & Disability Assistance and Cayuga-Onondaga BOCES – Contract #C021206 – for Job Entry and Job Retention Milestones. The motion was carried unanimously by the Board members present.

Agreement/Owens-Illinois

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the agreement for the Cayuga-Onondaga BOCES to provide Komatsu-WA 1802 3-wheel loader training and instruction for three (3) Owens-Illinois staff members to be completed by May 31, 2013. The motion was carried unanimously by the Board members present.

Agreement/Zaner-Bloser and
Cayuga-Onondaga BOCES
Teacher Center

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Suzanne Fadden, to approve the agreement with Zaner-Bloser to provide a one day conference on 21st Century Skills which will provide professional development skills for teachers who will instruct students on 21st Century Skills as part of their classroom learning experience, effective from date of approval until May 21, 2013. The motion was carried unanimously by the Board members present.

Approval of the 2013-2014
BOCES Office Calendar

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Kathryn Carlson, to approve the 2013-2014 BOCES Office Calendar. The motion was carried unanimously by the Board members present.

Superintendent's Report

1. Revisit conversation regarding initial service request submission
2. Update on Solar Park possibility (enclosure)
3. Closeout Expenditures Additional Curbing and Web CRD
The Board gave permission to the BOCES Administrative staff to move forward in the bid process for additional curbing for the front of the BOCES facility and to add a digital request service for copy services (Web CRD)

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4. Material Change for APPR

Executive Session

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Suzanne Fadden, seconded by Douglas Hart, to adjourn the meeting to executive session at 8:00 p.m. for the purpose of discussing the contract for the District Superintendent, Non-Instructional employee agreement, student discipline and teacher negotiations. The motion was carried unanimously by the Board members present.

Jessica Docteur, Steve Woodard, Mark Snyder, Natalie Scavone, Tony Abbatiello, Gregory Hinman, Peter Colucci, Mary Seitz and Susan Conway left the meeting at 8:00 p.m.

Regular Session

The meeting was returned to regular session at 9:06 p.m.

Adjournment

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Deborah Schwarting, seconded by Dean Winspear, to adjourn the meeting at 9:07 p.m. and the motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board

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