

CAYUGA-ONONDAGA **BOCES**

a celebration of learning

CAYUGA-ONONDAGA BOCES COOPERATIVE BOARD MEETING THURSDAY, MARCH 17, 2016 6:00 P.M.

1879 West Genesee Street Road, Auburn, NY 13021

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of February 25, 2016 with the following corrections:
 - Ondrea Clark correction in resignation date from March 4, 2016 to February 29, 2016
 - Barbara LaFluer correction in resignation date from February 16, 2016 to January 22, 2016
 - Ann Rodak correction in leave of absence date from March 4, 2016 to March 7, 2016
- F. Treasurer's Report – February 29, 2016
- G. Extra Classroom Activity Funds Report – February 29, 2016
- H. BOCES Claims Auditor's Report – February 1, 2016 – February 29, 2016
- I. Mark Snyder – Water Testing
- J. Alwyn John, Coordinator, TST BOCES Energy Management Service
- K. SKILLS USA Regional Competition Placements 2016 Update – Steve Woodard

Enclosures:

- 1. Minutes of February 25, 2016
- 2. Treasurer's Report – February 29, 2016
- 3. Extra Classroom Activity Funds Report – February 29, 2016
- 4. Claims Auditor's Report – February 1, 2016-February 29, 2016
- 5. SKILLSUSA Regional Competition Placements 2016
- *6. Articles from the Citizen:
 - *a. Cayuga County Area Schools to Participate in Odyssey of the Mind – March 11, 2016
 - *b. Cayuga-Onondaga BOCES Holds Odyssey of the Mind Tournament – March 13, 2016

NEW BUSINESS PERSONNEL

A. Appointment of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties

WHEREAS, A vacancy exists in the office of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties due to the retirement of District Superintendent William S. Speck, effective November 1, 2015; and

WHEREAS, MaryEllen Elia, the Commissioner of Education of the State of New York, for and on behalf of the State Education Department, authorized the filling of the vacancy in the office of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties; and

WHEREAS, The Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties conducted a search and interviewed candidates for the position of District Superintendent; and

WHEREAS, The Commissioner of Education of the State of New York has ordered that a meeting of the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties be held on the 17th day of March, at 6:00 p.m., at the Regional Education Center, 1879 West Genesee Street Road, Auburn, New York, for the purpose of appointing a District Superintendent of Schools; and

THEREFORE, BE IT RESOLVED, That the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties hereby appoints Denise Dzikowski to the position of District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties with such appointment to be effective June 1, 2016; and

BE IT FURTHER RESOLVED, That the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties hereby approves the employment contract between Denise Dzikowski and the Board of Cooperative Educational Services, effective June 1, 2016, through May 31, 2019; and

BE IT FURTHER RESOLVED, That the President of the Board of Education is hereby authorized and directed to execute the employment agreement between the Board of Cooperative Educational Services and Denise Dzikowski.

B. RESIGNATIONS

1. Melissa Morrissey – Special Education Teacher Aide – resignation – effective March 7, 2016
- *2. Jenilee Weisbrod – Special Education Teacher – resignation to accept the position of Special Education Supervisor – effective March 18, 2016

C. LEAVES OF ABSENCE

1. Joanne Oliver – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective February 8, 2016 or until released by her physician
2. Linda Rohlin – Special Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective March 10, 2016 or until released by her physician

3. Brett Janes – GED Teacher – request for a military leave of absence in accordance with Sections 242 and 243 of Military Law – effective March 29, 2016 through April 14, 2016
4. Amy Lansbury – Special Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective March 3, 2016 to April 4, 2016 or until released by her physician
- *5. Tina Coville – Maintenance Helper – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – **effective February 29, 2016 or until released by her physician**
6. Karen Savino – Cosmetology Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective February 22, 2016 to March 7, 2016 or until released by her physician

D. CREATION/CHANGE IN STATUS OF POSITIONS

E. APPOINTMENTS

- *1. Odyssey of the Mind Staffing – **Deb Walsh** -Nurse – effective March 12, 2016 – **compensation at the Board approved hourly rate of \$28.80 per hour**
2. Teacher Center Workshop – **Jessica Hehl**, Coordinator, OCM BOCES Center for Innovative Science Education - to provide a series of workshops for our component district's administration and teachers that will provide the necessary skills to implement the new standards – first workshop scheduled for March 17, 2016 – payment for the service rendered shall not exceed \$1,200 for two workshops
3. Teacher Center Consultant – **Brenda Auell-Klaben** - to provide a ½ day workshop to provide teachers with skills to integrate the use of iPads in support of their classroom instruction for students – effective March 18, 2016 to be held for the Cayuga Centers building staff from the Auburn School District – at a cost of \$300.00
4. Long-Term Substitute Teacher – to extend the appointment of **Elizabeth Reed** – effective February 29, 2016 through April 11, 2016 or until the position is filled – compensation at the rate of 1/200th of \$48,025.00 (\$240.13) per day. In addition, grant permission for Elizabeth to retain her current health benefits
5. Part-time Day Care Worker – **Kristen Anthony** – effective March 7, 2016 – compensation at the Board approved hourly rate of \$9.50 per hour (not to exceed 29 hours per week)
6. Supervisor of Special Education – **Jenilee Weisbrod** – four (4) year probationary appointment in the administrative tenure area of Supervisor of Special Education – effective March 18, 2016 and ending March 17, 2020 – compensation at the annual level of \$78,000.00/12 months prorated, with accumulated sick leave carried forward
- *7. Part-Time Adult Education Instructors – **Jordon Coughlin and Brandon Chase** to teach continuing education courses at the Center for Learning – effective March 14, 2016 – compensation at the Board approved hourly rate of **\$23.00 per hour**
8. Substitute Teacher Aide & Substitute Teacher Assistant – **John Kensinger** - for the Compass, High School Equivalency, Career & Technical Education and Special Education programs –effective March 11, 2016

through June 30, 2016 – compensation at the Board approved hourly rates- Substitute Teacher Assistant - \$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.

9. Online Teacher Training – to appoint **Susan Lane, Tonette Orlando, Sally Kingsbury, Jennie Higgins and Tamara Whidden** to attend professional development for the BUZZ Learning Management System – effective April 29, 2016 – compensation at the Board approved rate of \$150.00 per day
10. Teacher – Special Education Department – **Corinne Campbell** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions – General Special Education – effective April 18, 2016 through April 17, 2020 – compensation at the annual level of \$49,477.00/10 months, prorated – with additional appointment for staff development training – effective April 18, 2016 through June 30, 2016 for the 2015-2016 school year – compensation at the stipend of \$125.00 per day
- *11. Substitute Teacher Aide & Substitute Teacher Assistant – **Lindsay Stevens** - for the Compass, High School Equivalency, Career & Technical Education and Special Education programs –effective March 14, 2016 through June 30, 2016 – compensation at the Board approved hourly rates- Substitute Teacher Assistant - \$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.
- *12. Part-Time Adult Education Nursing Instructor – **Maria Ashby** – effective March 28, 2016 through June 30, 2016 – compensation at the Board approved hourly rate of \$28.80 per hour
- *13. Hearing Officer – **David Hoover, Esq.** of East Amherst, NY to conduct a Civil Service Law §75 charges seeking the termination of a non-instructional employee – effective March 18, 2016 – compensation at a per diem rate of \$1,200.00 plus reimbursement for mileage at the IRS rate and expenses.
- *14. Part-Time Adult Education Nursing Instructor – **Lisa Bergerstock** – effective March 29, 2016 through June 30, 2016 – compensation at the Board approved hourly rate of \$28.80 per hour

F. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Tenure – **Mary Kay Welgoss** – in the administrative tenure area of School Library Systems Coordinator – effective April 1, 2016
- *2. Recommendation for Termination – **Lindsay Stevens** – 1:1 Teacher Aide position in the Special Education Department due to student exiting program – effective March 14, 2016
- *3. Recommendation for Permanent Appointment – **Sean Kelley** – in the classified Civil Service position of Special Education Teacher Aide – effective April 20, 2016
- *4. Recommendation for Permanent Appointment – **Hollie Wood** – in the classified Civil Service position of Special Education Teacher Aide – effective April 13, 2016

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – to approve (10) ten teachers from the Cayuga-Onondaga Teacher Center to attend a professional development experience for teachers grades 4-12 assisting teachers to develop good questions from high level performance objectives assisting students to engage in deeper knowledge and thinking about concepts and content – effective March 21, 2016 – cost of workshop is \$500.00

NEW BUSINESS – LEGAL

1. Agreement – **Loretto Health and Rehabilitation Center** – BOCES will provide Loretto employees with Nurse Aide training for three (3) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective March 29 through April 28, 2016 - payment to the BOCES in the amount of \$3,825.00
2. Off Campus Work Agreement – **Finger Lakes Christian School/Calvary Chapel, Seneca Falls, NY** – the Applied Electrical Technology Program will run approximately 1800 ft. of cable and install 16 RJ-11 wall jacks and run approximately 500 ft. of wire cable for speakers (all subsequent installation of intercom/phone system)
- *3. Agreement – **iTutor** – to offer online tutoring solutions to our component districts – effective March 10, 2016

NEW BUSINESS – MISCELLANEOUS

A. Letters of Continuance

“BE IT RESOLVED, that the Interim District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2016-2017 school year

B. Recommendation for Approval - Agenda for the Cayuga-Onondaga BOCES Annual Meeting - Thursday, April 7, 2016

C. Recommendation for Approval

1. Donation to FEMA Club (Heavy Equipment Rodeo) from Repair Plus - \$75.00
2. Donation to FEMA Club (Heavy Equipment Rodeo) from Valerie & Thomas Short - \$75.00
3. Donation to FEMA Club (Heavy Equipment Rodeo) from O'Hara Machinery - \$75.00
4. Donation to FEMA Club (Heavy Equipment Rodeo) from Oakwood Dairy, LLC - \$75.00
5. Donation to FEMA Club (Heavy Equipment Rodeo) from Michael Ambrose - \$75.00
6. Donation to FEMA Club (Heavy Equipment Rodeo) from Elmer Richard and sons - \$100.00
- *7. Donation to FEMA Club (Heavy Equipment Rodeo) from Warne Farms, Inc. - \$75.00
- *8. Donation to FEMA Club (Heavy Equipment Rodeo) from Michael Roger Rether Inc.- \$75.00
- *9. Donation to FEMA Club (Heavy Equipment Rodeo) from Oakwood Service Center, Inc.- \$75.00
- *10. Donation to FEMA Club (Heavy Equipment Rodeo) from New York Pizzeria-Cato - \$75.00
- *11. Donation to FEMA Club (Heavy Equipment Rodeo) from Matthew & Anita Burhans- \$75.00

D. Superintendent's Report

- Facilities Committee – Peter Colucci
- SED Update – Scott Bischooping
- BOCES Board of Education List Serve – Randy Ray

E. Board Member Reports

F. Meetings/Workshops

- Nominations for BOCES Board of Education due Monday, March 21, 2016
- **Annual Meeting –Thursday, April 7, 2016**
- Annual Budget/Election Vote –Wednesday, April 20, 2016
- Business Plan Competition – Friday, April 22, 2016 – REC
- National Technical Honor Society Induction Ceremony – Wednesday, May 11, 2016

G. **Next Board Meeting – April 21, 2016**

H. Adjournment