

Regular Board Meeting

Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present:

Douglas Hart	Larry Hartle
Dean Winspear	Deborah Schwarting
Lee Epprecht	Carol Quill
Kathryn Carlson	Melinda Quanbeck

Members Absent:

William Andre

Others Present:

William Speck	Natalie Scavone
Jessica Docteur	Tony Abbatiello
Susan Conway	Randy Ray
Peter Colucci	Steve Woodard
Diane Muller-Bennett	Tom Hayden

Opening of Meeting

The regular meeting of the Cooperative Board was called to order by Kathryn Carlson, Board President at 7:00 pm in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

**Approval of Agenda with
Addendum**

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

**Results of the January 12, 2015
Union Springs School District
Board Meeting**

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to accept the results of the January 12, 2015 Union Springs School District Board of Education meeting as follows.

Acceptance of the nomination by the Union Springs School District
Board of Education Meeting

BE IT RESOLVED, that as a result of the Board of Education meeting in the component school district of Union Springs of the Board of Cooperative Education Services for the Sole Supervisory District of Cayuga and Onondaga Counties on January 12, 2015, that the Board of Cooperative Educational Services hereby acknowledges receipt of the nomination for member of the Board of Education and upon examination and review of the nomination approves the the following person to be appointed to the office of member of the Board of Cooperative Educational Services.

Term of Office – January 15, 2015 to June 30, 2015

Carol Quill
867 West Genesee Street Road
Auburn, NY 13021

District of Residence: Union Spring

The motion was carried unanimously by the Board members present.

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Oath of Office	The Oath of Office of Board Member for the Cayuga-Onondaga BOCES was administered to Carol Quill by the Board Clerk.
Approval of the Minutes of December 18, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the minutes of December 18, 2014. The motion was carried by a vote of 7-Yes 1-Abstentions (Carol Quill) 1-Absent (William Andre)
Approval of Treasurer's Report December 31, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Treasurer's Report for the period ending December 31, 2014. The motion was carried unanimously by the Board members present.
Extra Classroom Activity Funds Report	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Lee Epprecht, to approve the Extra Classroom Activity Funds Report for the period ending December 31, 2014. The motion was carried unanimously by the Board members present.
BOCES Claims Auditor's Report – December 1, 2014-December 31, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the BOCES Claims Auditor's Report for the period December 1, 2014 through December 31, 2014. The motion was carried unanimously by the Board members present.
Quarterly Treasurer's Report – October 1, 2014-December 31, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Quarterly Treasurer's Report for the period of October 1, 2014 through December 31, 2014. The motion was carried unanimously by the Board members present.
Budget Amendments Report – October 1, 2014-December 31, 2014	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the Budget Amendments Report for the period of October 1, 2014 through December 31, 2014. The motion was carried unanimously by the Board members present.
Leave of Absence/Teacher Aide for Special Education	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Kimberly Sochan with the use of the Family & Medical Leave Act to run concurrently with the leave of absence and the accumulated available leave time as appropriate, effective December 31, 2014 to on or about January 12, 2015 or until released by her physician. The motion was carried unanimously by the Board members present.
Appointment/Special Education Teacher	See Attachment #1
Appointment/Staff Development Training	Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Kimberly Kelley for Staff Development Training, effective January 20, 2014 through June 30, 2015. In this position, Ms.

Kelley shall be compensated at the Board approved stipend of \$125.00 per day. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Deborah Schwarting, to approve the appointment of Kirsten Strube as a Long-Term Substitute Teacher Aide for Special Education to fill the leave of absence request of Helen Pflueger, effective November 5, 2014 through January 19, 2015. Ms. Strube shall be compensated at the Board approved hourly rate of \$16.94 per hour, with an additional appointment of Substitute Teacher, effective November 5, 2014 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Assistant

Attachment #2

Appointment/Substitute
Clinical Lab Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Daniel Mackey as a Substitute Clinical Lab Instructor, effective December 19, 2014 through June 30, 2015 for the 2014-2015 school year. Mr. Mackey shall be compensated at the Board approved hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to extend and approve the appointment of Soryoung Kim-Feneck as a Long-Term Substitute Teacher for Special Education, effective December 22, 2014 through January 30, 2015. Ms. Kim-Feneck shall be compensated at the Board approved rate of 1/200th of \$49,477 per day with an additional appointment of Regular Substitute Teacher, effective February 2, 2015 through June 30, 2015 at 1/200th of \$49,477 per day with benefits governed by negotiated agreement with the Teachers' Association . The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Danielle Manzone as a Long-Term Substitute Teacher for Special Education, effective November 18, 2014 through June 30, 2015. Ms. Manzone shall be compensated at the Board approved rate of 1/200th of \$48,025 per day. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher, Substitute Teacher
Aide & Substitute Teacher
Assistant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Stephen Bersani as a Substitute Teacher, Substitute Teacher Aide and Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education and Special Education programs, effective January 5, 2015 through June 30, 2015 for the 2014-2015 school year. Mr. Bersani shall be compensated at the Board approved hourly rates. The motion was carried unanimously by the Board members present.

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Appointment/Substitute
Teacher, Substitute Teacher
Aide & Substitute Teacher
Assistant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Shannon Bachman as a Substitute Teacher, Substitute Teacher Aide and Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education and Special Education programs, effective January 5, 2015 through June 30, 2015 for the 2014-2015 school year. Ms. Bachman shall be compensated at the Board approved hourly rates. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher, Substitute Teacher
Aide & Substitute Teacher
Assistant

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Tiffany Campanian as a Substitute Teacher, Substitute Teacher Aide and Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education and Special Education programs, effective January 5, 2015 through June 30, 2015 for the 2014-2015 school year. Ms. Campanian shall be compensated at the Board approved hourly rates. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Workshop Instructors

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Mary Jo Gavitt, NBCT from Union Springs School District and Cheryl Schulte, NBCT from Port Byron School District to provide two (2) one-hour workshops for teachers to gain information and knowledge about the certification process, effective January 21, 2015. They shall be compensated \$160.00 per instructor. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Workshop Instructor

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Douglas Hart, to approve the appointment of Renee Lawrence to provide two (2) two-hour workshops on the use of Microsoft Publisher and ACCESS software for teachers at the BOCES, effective February 12 and February 26, 2015. Mrs. Lawrence shall be compensated \$160.00 per workshop. The motion was carried unanimously by the Board members present.

Appointment/Account Clerk
Typist

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Sara Wells to a fifty-two (52) week probationary appointment in the classified Civil Service position of Account Clerk Typist, effective February 2, 2015 through February 1, 2016. Ms. Wells shall be graded at the annual level of \$33,750/12 months, prorated. The motion was carried unanimously by the Board members present.

Appointment/Special Education
Teacher Aide

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Bradley LaSagna to a fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide, effective January 20, 2015 through January 19, 2016. Mr. LaSagna shall be graded at the hourly compensation rate of \$16.94 with an additional appointment of Substitute Teacher, effective January 20, 2015 through June

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30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present.

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| Change in Appointment Status | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the change in appointment status of Matthew Finn upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide, effective February 24, 2015. The motion was carried unanimously by the Board members present. |
| Change in Appointment Status | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the change in appointment status of Lindsay Stevens upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide, effective February 10, 2015. The motion was carried unanimously by the Board members present. |
| Change in Appointment Status | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the change in appointment status of Natalie Dale from the 1:1 Teacher Aide position to the classified Civil Service position of Teacher Aide in the Special Education Department, effective January 5, 2015 with the continuation of her probationary appointment, effective September 12, 2014 through September 11, 2015. Ms. Dale shall be compensated at the Board approved negotiated hourly rate of \$16.94, with additional appointment of Substitute Teacher, effective January 5, 2015 through June 30, 2015 at the Board established rate of an additional \$.80 per hour. The motion was carried unanimously by the Board members present. |
| Recommendation for Approval | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve a grant that will allow five librarians from component districts to meet for ten (10) hours to develop posters, a presentation, several short instructional videos and print brochures that outline copyright law and Fair Use guidelines that apply to schools, effective February 1, 2015. They shall be compensated a stipend of \$250 each to complete the project. Meetings will be scheduled through and facilitated by the School Library System Coordinator. The motion was carried unanimously by the Board members present. |
| Recommendation for Approval | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve a grant that will allow three (3) primary level teachers and a librarian from Cayuga Elementary School to meet for ten (10) hours to develop an inquiry based research unit for students in Grade 1, effective February 1, 2015. They shall be compensated a stipend of \$250 each to complete projects. Meetings will be scheduled through and facilitated by the School Library System Coordinator. The motion was carried unanimously by the Board members present. |
| Recommendation for Award of Bid | Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to award and approve the bid for the removal, purchase and installation of four (4) |

HVAC units and additional air conditioner for the server room at the Center for Learning, the lowest responsible bidder meeting specifications, D'Alberto Refrigeration Service, 1957 Pinckney Road, Auburn, NY 13021, in the amount of \$47,000. The motion was carried unanimously by the Board members present.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the off campus work agreement for Rhonda Stanford-Zahn for construction to interior of metal garage on her property. The motion was carried unanimously by the Board members present.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Carol Quill, to accept a donation from Wegman's in the amount of a \$100.00 gift card to use towards the cost of food for a student activity function. The motion was carried unanimously by the Board members present.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Larry Hartle, seconded by Douglas Hart, to approve the 2015-2016 Cayuga-Onondaga BOCES School Calendar (Attached). The motion was carried unanimously by the Board members present.

1. Special Education Data
2. Update on BOCES Budget Development
3. Nominations due for BOCES Board of Education – Monday, March 23, 2015 – Terms expiring: *Larry Hartle, Douglas Hart, Dean Winspear, Carol Quill*

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Dean Winspear, seconded by Larry Hartle, to adjourn the meeting to executive session at 7:55 p.m. for the purpose of discussing the continued employment of a particular person. The motion was carried unanimously by the Board members present.

Jessica Docteur, Randy Ray, Natalie Scavone, Tony Abbatiello, Peter Colucci, Steve Woodard, Diane Bennett, Natalie Scavone, Tom Hayden and Susan Conway left the meeting at 7:55 p.m.

The meeting was returned to regular session at 8:20 p.m.

Upon the recommendation of District Superintendent William S. Speck, a motion was made by Lee Epprecht, seconded by Dean Winspear, to adjourn the meeting at 8:22 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board

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ATTACHMENT #1

Motion made by Dean Winspear, seconded by Larry Hartle.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint Kimberly Kelley of 2801 Old State Road, Camden NY 13316, who holds an Initial New York State Certificate in Students with Disabilities - Grades 7-12 Generalist and Initial New York State Certificate in Social Studies 7-12, to the position of Teacher, in the tenure area of Education of Children with Handicapping Conditions-General Special Education, effective January 20, 2015.

BE IT FURTHER RESOLVED, that the appointment of Kimberly Kelley shall be a probationary appointment for a period of three (3) years, to commence on January 20, 2015, and to expire on January 19, 2018 and during the first year of appointment shall be paid at the annual salary of \$49,477/10 months prorated.

Motion carried unanimously by the Board members present.

ATTACHMENT #2

Motion made by Dean Winspear, seconded by Douglas Hart.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of William S. Speck, District Superintendent, does hereby appoint Omar Bailey of 6070 East Lake Road, Auburn, NY 13021, who is applying for New York State Teaching Assistant Certificate, Level 1, that will permit him to serve as a teacher assistant in the public schools of New York State, to the position of Teacher Assistant, in the Special Subject Tenure Area of Teaching Assistant, effective January 5, 2015.

BE IT FURTHER RESOLVED, that the appointment of Omar Bailey shall be a probationary appointment for a period of three (3) years, to commence on January 5, 2015 and to expire on January 4, 2018 and BE IT FURTHER RESOLVED THAT during the first year of appointment Omar Bailey shall be paid at the annual salary of \$20,500/10 months prorated. The motion carried unanimously by the Board members present.

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