

CAYUGA-ONONDAGA **BOCES**

a celebration of learning

**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING
THURSDAY, DECEMBER 17, 2015
Work Session 5:00 p.m.
6:00 p.m. Regular Board Meeting
1879 West Genesee Street Road, Auburn, NY 13021**

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of November 19, 2015
- F. Treasurer's Report – November 30, 2015
- G. Extra Classroom Activity Funds Report – November 30, 2015
- H. BOCES Claims Auditor's Report – November 1, 2015 through November 30, 2015
- I. Access Control – Mark Snyder
- J. Mentoring Report – Jessica Docteur
- K. Special Education Update – Jessica Docteur – Claire Colella

Enclosures:

- 1. Minutes of November 19, 2015
- 2. Treasurer's Report – November 30, 2015
- 3. Extra Classroom Activity Funds Report – November 30, 2015
- 4. Claims Auditor's Report – November 1, 2015 – November 30, 2015
- 5. Articles from the Citizen:
 - a. *Consultant Outlines Plan for Managing Owasco Lake Watershed, Improving Water Quality – 12/1/15*

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Catherine Barlow – Typist - resignation for retirement with request to continue single health insurance into retirement – effective February 5, 2016
2. Claire Colella – Interim Special Education Director – resignation - effective December 30, 2015

B. LEAVES OF ABSENCE

1. James Adsitt – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective November 3, 2015 through November 30, 2015 or until released by his physician
2. Elizabeth Dunbar – Special Education Teacher Aide – request for an unpaid leave of absence – effective March 2, 2016 through March 15, 2016
3. Lori Dillon – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective November 20, 2015 through December 31, 2015 or until released by her physician
4. Peggy Richards – Special Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective November 19, 2015 through December 1, 2015, or until released by her physician
- *5. Christine Lepak – Special Education Teacher Aide - request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective December 11, 2015 until released by her physician
- *6. Cheryl Williams – Special Education Teacher Aide - request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective January 8, 2016 for approximately 4 weeks, or until released by her physician
- *7. Jean Rhodes – Adult Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective February 5, 2016 through March 1, 2016 or until released by her physician
- *8. Peggy Richards – Special Education Teacher – request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective December 21, 2015 through January 8, 2016, or until released by her physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

1. Creation of Position – one (1) FTE Typist with a starting salary of \$22,230
2. Creation of Position – one (1) FTE Labor Relations Specialist – effective February 1, 2016 – with a starting salary range of \$80,000-\$95,000

D. APPOINTMENTS

1. Teacher Aide – **Amanda Jennings** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department - effective November 30, 2015 through November 29, 2016 – graded at the Board approved negotiated rate - with additional appointment of Substitute Teacher effective November 30, 2015 through June 30, 2016 at the Board established rate of an additional \$.80 per hour - with additional appointment for Staff Development Training – effective November 30, 2015 through June 30, 2016 at the Board approved negotiated rate
2. Teacher Aide – **Elissa Vargason** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective December 3, 2015 through December 2, 2016 - graded at the Board approved negotiated rate - with additional appointment for Staff Development Training – effective December 3, 2015 through June 30, 2016 at the Board approved negotiated rate
3. Teacher Aide – **Katelyn Donovan** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department – effective November 19, 2015 with continuation of her probationary appointment – February 26, 2015 through February 25, 2016 at the Board approved negotiated rate
4. Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant – **Glen Cummings** - for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs - effective December 17, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of: Substitute Teacher & Substitute Teacher Assistant - \$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.
5. Teacher – Special Education – **Aaron Ingersoll** – annual compensation of \$52,200.00/10 months, prorated, with additional appointment of Staff Development Training – effective January 4, 2016 through June 30, 2016 – compensation at the Board approved rate of \$125 per day
6. Professional Development Presenter – **Lana Craig** - to provide up to (7) seven days of professional development for foreign language teachers during the 2015-2016 school year – cost of \$500.00 per day for a total not to exceed \$3,500.00
7. Teacher Center Consultant – **Brenda Klaben** – to provide a daylong Technology Conference in cooperation with the BOCES ISS program for component district's teachers and administrators – effective December 8, 2015 – total cost of \$500.00
8. Teacher Center Action Research Program Teachers – to appoint the following teachers in Action Research Projects – effective for the 2015-2016 school year – compensation in the amount of \$1,500.00 per teacher for a total of \$7,500.00

Lauren Ciraolo – Auburn	\$1,500.00
Prin Furst - Auburn	\$1,500.00
Deborah Reilly – Auburn	\$1,500.00
Janet Sheffler – Auburn	\$1,500.00
Sandra Depew Taylor – Skaneateles	\$1,500.00

9. Teacher Center Collegial Circle Facilitators & Participants - effective during the 2015-2016 school year compensation for facilitators \$400.00, team participants receive \$250.00 –total cost of \$4,350.00

Facilitators:

Prin Furst – Auburn
Becky Davis – Southern Cayuga

Jennifer Bell – Weedsport
Bryn Speer - Weedsport

Team Participants:

Stephanie Quill – Auburn	Lauren Ciraolo – Auburn
Nina Baker – Weedsport	Erik Untiedt – Auburn
Melissa Beerman – Weedsport	Sara Allen – Southern Cayuga
Alicia Bower – Weedsport	Kath Perez – Southern Cayuga
Taylor Fletcher – Weedsport	Elizabeth Jurkiewicz – Weedsport
Katie McCabe - Weedsport	

10. Talented and Gifted Program – Mini Course Instructors – January 12-13, 2016 – compensation at the rate of \$37.50 per instructional session plus materials used

Course Title	Last Name	First Name
A Taste of Ireland	McCurdy	Doug
Australian Aboriginal Culture & Art	Kinney	Pat
Baseball Statistics	McNally	Audrey
Basic Magic	Wolfson	John
Basketmaking	Klem	Barbara
Course Title	Last Name	First Name
Beginning Knitting	Paddock	Suzanne
Book Arts	Pardee	Richard
Crafty Crafters	Hingston	Gail
Egyptian Metal Working	Sio	Betsy
Emergency Preparedness	Rainville	Helene
Escher Art: Solid Man	McCurdy	Doug
Floral Arranging	Cosentino	Jessica
Games Kids Play	Murinka	Nancy
Greek Vase Chalk & Charcoal Drawing	Sweet	Nancy
History Detectives	Nunno	Patti
History Detectives	Hempson	Karen
History Detectives	Ludwig	Jeffery
Introduction to Quilling	Chapman	Missy
Introduction to Quilling	Mizro	Lisa
Irish Step Dancing	Mahoney	Maureen
Kids & Chemistry	Leonard	Harold
Learn to Crochet	Olszewski	Rose
Making Material Wreaths	Powers	Lisa Ann
Mola Art	Dubos	Amie
Paper Beads	Engle	Mary
Rock & Roll 101	Keegan	Jim
Sweet Dream: Make Your Own Pillowcase	Hamer	Shannon
Tower & Roller Coaster Engineering	Benenati	Frank

11. Substitute Teacher Aide & Substitute Teacher Assistant – **Barbara Beam** - for the Compass, High School Equivalency, Career & Technical Education and Special Education programs –effective December 9, 2015 through June 30, 2016 – compensation at the Board approved hourly rates
12. Interim Director/Principal of Special Education – **Kathy Rhodes** - Interim Director/Principal of Special Education – effective December 28, 2015 until a permanent Director is appointed – compensation at the Board approved daily per diem rate of \$450.00 per day
- *13. Substitute Teacher Aide & Substitute Teacher Assistant – **Leanne Arnold** - for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs - effective December 18, 2015 through June 30, 2016 for the 2015-2016 school year – compensation at the Board approved hourly rates of Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr.

E. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Termination – **Barbara Beam** – 1:1 Teacher Aide position in the Special Education Department due to student exiting program – effective November 16, 2015
2. Change of Appointment Status – **Lori Dillon** from 1:1 Teacher Aide to the fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in the Special Education Department – effective December 3, 2015 with continuation of her probationary appointment – May 11, 2015 through May 10, 2016 – at the Board approved negotiated hourly rate – additional appointment as Substitute Teacher, effective December 3, 2015 through June 30, 2016 at the board established rate of an additional \$.80 per hour
3. Change in Appointment Status – **Soryoung Kim-Feneck** – from a Long-Term Teacher Substitute to a Regular Teacher Substitute in the Special Education Department – effective July 1, 2015 through January 29, 2016 – compensation rate at 1/200th of \$49,477 per day (\$247.39)
4. Change in Appointment Status – **Danielle Manzone** – from a Long-Term Teacher Substitute to a Regular Teacher Substitute in the Special Education Department – effective July 1, 2015 through January 29, 2016 – compensation rate at 1/200th of \$48,025 per day (\$240.13)
5. Recommendation for Permanent Appointment – **Jessica Gable** – in the Civil Service position of Senior Clerk– effective December 11, 2015

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – Workforce Investment Act (WIA) Title II Corrections Education Funds (Project #0138162012) to accept and approve the expenditure of funds –effective July 1, 2015 through June 30, 2016 – in the amount of \$128,000.00
2. Recommendation for Approval – Workforce Investment Act (WIA) Adult Basic Education and Literacy Services (Project #2338162077) to accept and approve the expenditure of funds – effective July 1, 2015 through June 30, 2016 – in the amount of \$45,000.00

3. Recommendation for Approval – Cayuga-Onondaga Teacher Center/Oswego Teacher Center – to provide a writing workshop to assist K-3 teachers acquire skills to create a writing program for all learners with the intension of improving students writing skills – effective March 16, 2016 – in the amount of \$850.00

NEW BUSINESS – LEGAL

1. Agreement – NYSED (Contract #C012567) to continue to provide high school equivalency test administration to students – effective January 1, 2016 through December 31, 2017 – funding amount not to exceed \$22,992.00
- *2. Agreement – Measured Progress, Inc. – consulting services provided by the BOCES Special Education Department in the development, administration and scoring of the New York State Alternate Assessment

(NYSAA) – effective October 26, 2015 through June 30, 2016 – at a rate of \$412.00 per day for a minimum of 31 days

NEW BUSINESS – MISCELLANEOUS

- A. **Recommendation for Approval** – to accept donation for 2nd place parade float winner from Auburn Downtown Partnership Inc. – in the amount of \$100.00 for the SKILLS USA Student Activity fund
- *B. **Recommendation for Approval** – to accept a donation of a Wegmans gift card in the amount of \$100.00 to be used towards the cost of food for a student activity function

- C. **Recommendation for Acceptance** – Building Conditions Survey of both the Center for Learning and the Regional Education Center completed by HUNT Engineering and Architects
- D. **Superintendent's Report**
 - Human Resources Job Description
- E. **Board Member Reports**
- F. **Meetings/Workshops**
 - COSBA Meeting – Tuesday, January 12, 2016 – Conference Room 3– 8:00 a.m.
 - Talented and Gifted Program – Mini Courses – January 12 & 13, 2016
 - Pasta for Paws – Friday, January 15, 2016 - Cayuga-Onondaga BOCES – 3:30 p.m. – 7:00 p.m.
- G. Executive session for the purpose of discussing the employment history of a particular person(s) and collective negotiations.
- H. **Next Board Meeting – January 21, 2016**
- I. Adjournment