

CAYUGA-ONONDAGA BOCES

Auburn, New York

EXECUTIVE SUMMARY

**For the Year Ended
June 30, 2022**



CAYUGA-ONONDAGA BOCES

EXECUTIVE SUMMARY OF 2022 AUDIT REPORT AND FINDINGS

Basic Financial Statements

Description of Report and Findings

Independent Auditors' Report on Basic Financial Statements

Unmodified opinion on BOCES' basic financial statements for the year ended June 30, 2022.

Independent Auditors' Report on Supplementary Financial Information

Unmodified opinion on supplementary financial information in relation to primary audit report.

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Report on the BOCES' compliance with laws and regulations that may have a direct and material effect on the basic financial statements, and on the BOCES' internal control structure, policies, and procedures based on the auditors' understanding of the internal control structure and assessment of control risk obtained as part of the audit of the basic financial statements. This report identified **no material instances of noncompliance and no material internal control weaknesses** at the financial statement level. A separate letter dated September 22, 2022, which has been issued, reported no comments of concern.

Single Audit (Uniform Guidance) Report

Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance

Report on 1) the BOCES' internal control structure policies and procedures used in administering federal award programs; 2) compliance with general requirements of the BOCES' federal awards; and 3) compliance with specific requirements applicable to each major program. This report identified **no instances of noncompliance and no material internal control weaknesses** regarding compliance in accordance with Uniform Guidance.

There are several federal award program expenditures that amounted to a total of \$792,377.

Communication With Those Charged With Governance at the Conclusion of the Audit

A letter that specifically addresses certain required communications to the Board of Education in accordance with professional standards. There were **no comments of concern** reported regarding the following:

- Qualitative Aspects of Accounting Practices
- Difficulties Encountered in Performing the Audit
- Corrected or Uncorrected Misstatements
- Disagreements with Management
- Management Representations
- Management Consultations with Other Independent Accountants
- Other Audit Findings or Issues
- Other Matters

Independent Auditors' Report on Extraclassroom Activity Funds

Unmodified opinion on the BOCES' Extraclassroom Activity Fund financial statements for the year ended June 30, 2022.

Letter of comments dated September 22, 2022 discusses two other matters and one prior year resolved matter.

CAYUGA-ONONDAGA BOCES

EXECUTIVE SUMMARY OF 2022 AUDIT REPORT

Impact of Future Standards of the Governmental Accounting Standards Board (GASB)

- GASB has issued Statement No. 96, “Subscription-Based Information Technology Arrangements,” effective for the year ending June 30, 2023.
- GASB has issued Statement No. 101, “Compensated Absences,” effective for the year ending June 30, 2025.

BOCES management will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

CAYUGA-ONONDAGA BOCES

FIVE YEAR FINANCIAL STATEMENT ANALYSIS – GENERAL FUND BASIS

	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018
Assets					
Cash and Investments	\$ 10,014,140	\$ 8,407,150	\$ 7,973,578	\$ 6,488,543	\$ 5,876,603
Due from Other Funds	4,815	16,619	6,880	13,243	16,709
Other	70,507	5,305	12,995	27,736	14,053
Total Assets	\$ 10,089,462	\$ 8,429,074	\$ 7,993,453	\$ 6,529,522	\$ 5,907,365
Liabilities					
Accounts Payable and Accruals	\$ 431,790	\$ 435,153	\$ 248,973	\$ 157,974	\$ 151,644
Due to School Districts, Net	5,633,664	4,768,933	4,790,634	3,813,178	2,893,002
Due to Retirement Systems	1,349,875	1,277,527	1,226,785	1,312,688	1,203,073
Due to Other Governments	622	782	26	154	169
Due to Other Funds	945,695	446,274	378,219	286,371	-
Overpayments	145,148	7,821	70,562	83,267	38,996
Total Liabilities	8,506,794	6,936,490	6,715,199	5,653,632	4,286,884
Restricted Fund Balances					
General Fund Reserves	1,582,668	1,492,584	1,278,254	875,890	1,620,481
Total Liabilities and Fund Balances	\$ 10,089,462	\$ 8,429,074	\$ 7,993,453	\$ 6,529,522	\$ 5,907,365
Revenues					
Charges to Components/BOCES	\$ 50,070,111	\$ 45,493,144	\$ 44,332,584	\$ 41,256,460	\$ 39,646,080
Other	1,387,469	1,072,690	845,569	848,835	915,503
Total Revenues	51,457,580	46,565,834	45,178,153	42,105,295	40,561,583
Expenditures					
Administration	2,468,743	2,235,487	2,271,571	2,005,140	1,935,286
Instruction	22,630,298	21,772,666	22,555,986	21,502,039	20,355,831
Instructional Support	10,881,085	9,143,844	8,733,144	8,675,298	7,799,055
Debt Service - Principal and Interest	208,241	208,241	-	-	-
Other Services	8,108,405	7,316,884	6,736,814	6,409,739	6,502,950
Total Expenditures	44,296,772	40,677,122	40,297,515	38,592,216	36,593,122
Excess of Revenues	7,160,808	5,888,712	4,880,638	3,513,079	3,968,461
Other Financing Sources (Uses)					
Operating Transfers In	32,410	6,980	8,513	7,879	9,617
Operating Transfers (Out)	(945,000)	(345,000)	(20,000)	(20,000)	(20,000)
Net Change in Reserves	90,084	539,330	402,364	(744,591)	342,830
Refund of Surplus to School Districts	(6,248,218)	(5,875,692)	(4,869,151)	(3,500,958)	(3,958,078)
Total Other Financing Sources (Uses)	(7,070,724)	(5,674,382)	(4,478,274)	(4,257,670)	(3,625,631)
Net Change in Fund Balance	\$ 90,084	\$ 214,330	\$ 402,364	\$ (744,591)	\$ 342,830
Capital Projects Fund Outlay	\$ 88,238	\$ 2,711,304	\$ 13,101	\$ -	\$ -
Special Aid: Revenues/Expenditures	\$ 2,552,360	\$ 2,022,337	\$ 2,349,974	\$ 2,472,841	\$ 2,887,817

Note: Abstracted from Audited Financials. See Audit Reports for Complete Information.

CAYUGA-ONONDAGA BOCES

2022 GENERAL FUND BUDGET ANALYSIS

	Original Budget	Final Budget	Actual w/ Encumbrances	Variance Fav. (Unfav.)
Revenues				
Charges to Components - Administrative, Capital, and Facility Rental	\$ 2,694,983	\$ 2,665,153	\$ 2,665,153	\$ -
Charges to Components - Services	40,369,709	45,053,746	44,641,084	(412,662)
Charges to Other BOCES	2,067,566	2,763,873	2,763,874	1
Interest and Earnings	5,000	5,000	1,761	(3,239)
Miscellaneous	219,806	207,618	472,228	264,610
Refund of Prior Years' Expenses	-	-	842,116	842,116
Sales	-	-	20,292	20,292
State Sources	-	-	42,613	42,613
Federal Sources	-	-	8,459	8,459
Total Revenues	\$ 45,357,064	\$ 50,695,390	\$ 51,457,580	\$ 762,190
Expenditures				
Administration and Facility Rental	\$ 2,164,676	2,089,066	\$ 2,468,743	\$ (379,677)
Career and Technical Education	6,978,029	6,087,867	5,942,179	145,688
Instruction for Special Education	14,834,114	14,569,745	12,207,383	2,362,362
Itinerant Services	888,162	802,803	748,506	54,297
General Instruction	4,278,265	4,233,253	3,732,230	501,023
Instructional Support	8,563,758	11,882,382	10,881,085	1,001,297
Other Services	7,099,753	9,534,967	8,108,405	1,426,562
Debt Service				
Principal	550,307	503,933	161,867	342,066
Interest	-	46,374	46,374	-
Total Expenditures	\$ 45,357,064	\$ 49,750,390	\$ 44,296,772	\$ 5,453,618
Excess of Revenues (Expenditures)	\$ -	\$ 945,000	\$ 7,160,808	\$ 6,215,808
Other Financing Sources (Uses)				
Operating Transfers In	\$ -	\$ -	\$ 32,410	\$ 32,410
Operating Transfers (Out)	-	(945,000)	(945,000)	-
Refunds of Surplus to Districts	-	-	(6,248,218)	(6,248,218)
Net Change in Reserves	-	-	90,084	90,084
Total Other Financing Sources (Uses)	-	(945,000)	(7,070,724)	(6,125,724)
Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing (Uses)	\$ -	\$ -	\$ 90,084	\$ 90,084
Refund of Surplus Compared to Budget	13.78%	12.56%		

Note: Abstracted from Audited Financials. See Audit Reports for Complete Information.

CAYUGA-ONONDAGA BOCES

2021 GENERAL FUND BUDGET ANALYSIS

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual w/ Encumbrances</u>	<u>Variance Fav. (Unfav.)</u>
Revenues				
Charges to Components - Administrative, Capital, and Facility Rental	\$ 2,632,542	\$ 2,635,415	\$ 2,608,062	\$ (27,353)
Charges to Components - Services	39,071,812	40,755,460	40,755,461	1
Charges to Other BOCES	1,901,979	2,129,621	2,129,621	-
Interest and Earnings	5,000	5,000	5,137	137
Miscellaneous	455,280	188,171	201,158	12,987
Refund of Prior Years' Expenses	-	-	844,568	844,568
Sales	-	-	21,827	21,827
Total Revenues	<u>\$ 44,066,613</u>	<u>\$ 45,713,667</u>	<u>\$ 46,565,834</u>	<u>\$ 852,167</u>
Expenditures				
Administration and Facility Rental	\$ 2,071,783	\$ 2,401,022	\$ 2,235,487	\$ 165,535
Occupational Instruction	7,207,125	6,788,143	6,021,904	766,239
Instruction for Special Education	14,149,010	13,073,833	11,689,262	1,384,571
Itinerant Services	858,837	852,570	798,544	54,026
General Instruction	4,191,031	4,370,156	3,262,956	1,107,200
Instructional Support	8,161,333	10,315,031	9,143,844	1,171,187
Other Services	6,846,734	7,684,671	7,316,884	367,787
Debt Service				
Principal	580,760	171,130	171,130	-
Interest		37,111	37,111	-
Total Expenditures	<u>\$ 44,066,613</u>	<u>\$ 45,693,667</u>	<u>\$ 40,677,122</u>	<u>\$ 5,016,545</u>
Excess of Revenues (Expenditures)	\$ -	\$ 20,000	\$ 5,888,712	\$ 5,868,712
Other Financing Sources (Uses)				
Operating Transfers In	\$ -	\$ -	\$ 6,980	\$ 6,980
Operating Transfers (Out)	-	(20,000)	(345,000)	(325,000)
Refunds of Surplus to Districts	-	-	(5,875,692)	(5,875,692)
Net Change in Reserves	-	-	539,330	539,330
Total Other Financing Sources (Uses)	<u>-</u>	<u>(20,000)</u>	<u>(5,674,382)</u>	<u>(5,654,382)</u>
Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 214,330</u>	<u>\$ 214,330</u>
Refund of Surplus Compared to Budget	13.33%	12.86%		

Note: Abstracted from Audited Financials. See Audit Reports for Complete Information.

CAYUGA-ONONDAGA BOCES

SCHEDULE OF GENERAL FUND REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE YEAR ENDED JUNE 30, 2022

	Revenues				Expenditures			
	Original Budget	Final Budget	Current Year's Revenues	Over (Under) Final Budget	Original Budget	Final Budget	Current Year's Expenditures	Unencumbered Balances
Administration 001	\$ 2,164,676	\$ 2,139,793	\$ 2,239,295	\$ 99,502	\$ 2,164,676	\$ 2,139,793	\$ 1,903,266	\$ 236,527
Capital and Facility Rental 002	550,307	550,307	697,834	147,527	550,307	550,307	773,718	(223,411)
Career and Technical Education 100-199	6,978,028	6,511,634	7,073,215	561,581	6,978,029	6,511,634	6,887,179	(375,545)
Instruction for Special Education 200-299	14,834,115	14,807,791	15,469,440	661,649	14,834,114	14,807,791	12,207,383	2,600,408
Itinerant Services 300-399	888,162	814,661	845,285	30,624	888,162	814,661	748,506	66,155
General Instruction 400-499	4,278,265	4,328,799	4,239,727	(89,072)	4,278,265	4,328,799	3,732,230	596,569
Instructional Support 500-599	8,563,758	11,965,056	11,804,836	(160,220)	8,563,758	11,965,056	10,881,085	1,083,971
Other Services 600-699	7,099,753	9,577,349	9,120,358	(456,991)	7,099,753	9,577,349	8,108,405	1,468,944
Totals	\$ 45,357,064	\$ 50,695,390	\$ 51,489,990	\$ 794,600	\$ 45,357,064	\$ 50,695,390	45,241,772	\$ 5,453,618
Revenues in Excess of Expenditures							\$ 6,248,218	

Note: Abstracted from Audited Financials. See Audit Reports for Complete Information.

CAYUGA-ONONDAGA BOCES

EXECUTIVE SUMMARY OF 2022 AUDIT

Audit Focus - Reporting Objectives

- 1) Basic Financial Statements
 - *Management's Discussion and Analysis
 - *Government-Wide Financial Statements
 - *Statement of Net Position
 - *Statement of Activities
 - *Governmental Fund Financial Statements
 - *Notes to Financial Statements
 - *Supplementary Financial Information
- 2) Independent Auditors' Report
- 3) Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
- 4) Single Audit (Uniform Guidance) Requirements for Federal Awards
 - *Schedule of Federal Award Expenditures
 - *Compliance With Applicable Requirements
 - *Internal Control Over Compliance

Audit Approach

- *Preliminary Planning
- *Consideration of Internal Control Over Financial Reporting
- *Tests of Controls
- *Tests of Compliance With Laws and Regulations
- *Substantive Testing of Financial Information (Includes Analytical Review)
- *Single Audit Tests of Compliance With Applicable Requirements
- *Consideration of Internal Control Over Compliance Requirements

Understanding the BOCES' Operations

- *Services Provided
- *Assessment of Accounting and Reporting System
- *Nature of Activities
- *Special Reporting Requirements
- *Nature of Compliance Requirements
- *Assessment of Management

Factors Affecting the Scope of the Audit

- *Effectiveness of Overall Financial Controls
- *Qualifications of Key Personnel
- *Appropriate Segregation of Duties
- *Ability to Demonstrate Compliance With Laws and Regulations
- *Effectiveness of Budget Process Administration
- *Accuracy and Comprehensiveness of Internal Reporting
- *Existence of Adequate Policies and Procedures
- *Ability to Issue Timely and Accurate Financial Reports