

**Cayuga-Onondaga BOCES
Cooperative Board Meeting
Minutes**

- 1 -

September 21, 2017

Regular Board Meeting

Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present:

Melinda Quanbeck	Carol Quill
Kathleen Bratt	Larry Hartle
Colleen Borza	Dean Winspear
William Andre	

Members Absent:

Kathryn Carlson
Douglas Hart

Others Present:

Christopher Todd	Randy Ray
Peter Colucci	Cindy Pattington
Susan Lynch	Colleen Stannard
Jessica Docteur	Faye Hacker
Tony Abbatiello	Jen Driscoll
Steve Woodard	Kim Demaio
Linda Brown	Tracey Ryan
Mark Snyder	Jennifer Kent-Isaacs

Public Hearing	A Public Hearing on the Revised BOCES District-Wide School Safety Plan was held at 5:30 p.m. in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021
Opening of Meeting	The regular meeting of the Cooperative Board was called to order by Board President Melinda Quanbeck at 6:00 p.m. in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021
Pledge of Allegiance	The Pledge of Allegiance was led by Board President Melinda Quanbeck.
Approval of Agenda with Addendum	A motion was made by Colleen Borza, seconded by Dean Winspear, to approve the agenda as amended. The motion was carried unanimously by the Board members present.
Approval of the Minutes of August 17, 2017	A motion was made William Andre, seconded by Dean Winspear, to approve the minutes of the August 17, 2017 Board meeting. The motion was carried unanimously by the Board members present.
Treasurer's Report August 31, 2017	A motion was made by Colleen Borza, seconded by William Andre, to approve the Treasurer's Report for August 31, 2017. The motion was carried unanimously by the Board members present.
Extra Classroom Activity Funds Report August 31, 2017	A motion was made Colleen Borza, seconded by Larry Hartle, to approve the Extra Classroom Activity Funds Report for the period ending August 31, 2017. The motion was carried unanimously by the Board members present.
BOCES Claims Auditor's Report August 1-31, 2017	A motion was made by William Andre, seconded by Dean Winspear, to approve the BOCES Claims Auditor's Report for the period August 1, 2017 through August 31, 2017. The motion was carried unanimously by the Board members present.

UNOFFICIAL

BOCES Personnel Report	Upon the recommendation of Interim District Superintendent Christopher Todd, a motion was made William Andre, seconded by Carol Quill, to approve the BOCES Personnel Report and accept the resignations, approve the leaves of absence, the creation and abolition of positions, terminations, substitute appointments, staff appointments, changes in appointment status, provisional appointments, temporary appointments, probationary appointments, classified appointments, tenure appointments, and amendments, as listed in the Personnel Report, noting the salary, certification, and tenure status of all appointees, as appropriate. The motion was carried unanimously by the Board members present.
------------------------	---

Resignations

1. **Brittnay Vanderhoof** – Day Care Worker – effective August 18, 2017
2. **Amanda Triplett** – Integrated English Teacher in Career and Technical Education Department – effective August 31, 2017
3. **Rebecca Reed** – Special Education Teacher Aide – resignation to accept the position of Teacher Assistant in the Special Education Department - effective August 30, 2017
4. **Crystal Young** – Special Education Teacher Aide – effective August 30, 2017
5. **Joseph Bennett, Jr.** – Special Education Teacher Aide –effective August 30, 2017
6. **Lisa Marie Sokolowski** – Itinerant School Social Worker – effective September 7, 2017
7. **Dawn Noble** – Math Teacher in Career and Technical Education Department – resignation to accept the position in the Instructional Support Services Department – effective August 29, 2017
8. **Susan Deacon** – Special Education Teacher – effective September 29, 2017
9. **Jennifer Diana** – Itinerant Music Teacher – effective August 30, 2017
10. **Jason Dean** – Itinerant Technology Teacher – effective August 30, 2017
11. **Stipulation of Settlement Agreement** – between Patricia Baum and the Cayuga-Onondaga BOCES
12. **Patricia Baum** – Account Clerk Typist – effective October 31, 2017
13. **Amy Lansbury** – Special Education Teacher – effective October 12, 2017
14. **Natalie Scavone** – Data Administrator – resignation for purpose of retirement with request to continue traditional single health insurance into retirement – effective November 1, 2017

Leaves of Absence

1. **Jennifer Parker** – Health Related Occupations Teacher– request for a medical leave of absence with the use of Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective August 29, 2017 until October 1, 2017, or until released by her physician
2. **Colleen Henry** – Special Education Teacher Aide – request for a medical leave of absence with the use of Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective September 5, 2017 until September 13, 2017, or until released by her physician

Creation/Abolition of Position(s)

None.

Terminations

None.

UNOFFICIAL

Appointments – Substitute

1. Substitute Nurse – **Bernadine Oliver** – effective September 5, 2017 for the 2017-2018 school year – at the Board approved hourly rate of \$28.80
2. Substitute Nurse – **Lois Seamans** – effective September 5, 2017 for the 2017-2018 school year – at the Board approved hourly rate of \$28.80
3. Substitute Teacher for Regional Summer School – **Penelope Pitman** – effective July 5 through August 18, 2017 - at the approved rate of compensation, \$16.40/hour
4. Substitute Teacher/Substitute Clerk – **Heather Amodei** – effective September 1, 2017 for the 2017-2018 school year – at the Board approved hourly rate
5. Substitute Office Machine Operator – **Brian Burns** – effective September 12, 2017 – at the Board approved hourly rate of \$11.00

Appointments - Staff

1. Staff Development Training – effective for the 2017-18 school year – compensation at the stipend of \$125 per day:

First	Last	District	Workshop
Kristin	Hauge-Falcicchio	Cato-Meridian	Shared Summer Workshops
Jill	Abbott	Moravia	Shared Summer Workshops
Denise	Persampieri	Moravia	Shared Summer Workshops
Rich	Valentino	Moravia	Shared Summer Workshops
Jen	Locastro	Port Byron	Shared Summer Workshops
Jennifer	Donahue	Skaneateles	Shared Summer Workshops
Lisa	McGlynn	Skaneateles	Shared Summer Workshops
Christine	Pepper	Skaneateles	Shared Summer Workshops
Michele	Rogala	Skaneateles	Shared Summer Workshops
Mary	Clarisse	Union Springs	Shared Summer Workshops
Heather	Clark	Union Springs	Shared Summer Workshops
Lindsey	Clark	Union Springs	Shared Summer Workshops
Jason	Dean	Union Springs	Shared Summer Workshops
Jenna	Hickel	Union Springs	Shared Summer Workshops
Daniel	Smith	Union Springs	Shared Summer Workshops

UNOFFICIAL

2. Teacher Aides for In-Service Trainings – effective August 21, 2017 – compensation at Board approved hourly rate of \$18.23:

William Colvin	Kathleen Smith	Tommie Jo DeChick
Regina LaShomb	Carrie Miner	Melissa Besner
Glen Cummings	Elizabeth Meyers	Matthew Stevens

3. Teacher Aide – **Tracy Walczyk** – recalled from the Preferred Eligibility List – in the classified Civil Service position of Program Teacher Aide – effective August 31, 2017 – graded at the Board approved hourly rate of \$18.23 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective 2017-2018 school year – compensation at the Board approved hourly rate of \$11.00 per hour
4. Teacher Mentors – for newly hired Career and Technical Education Teachers – effective for the 2017-2018 school year – compensation for each mentor at a stipend of \$70 per day for up to 20 mentoring days:

Mark Fitzgerald – mentor for Tim Atkinson
Jon Schillace – mentor for Erin O’Hora
Al Pola – mentor for Shawn Durant

Change in Appointment Status

1. **Tiffany Gregg** – recalled from the Preferred Eligibility List – from 1:1 Teacher Aide to Teacher Aide in the Special Education Department – effective August 31, 2017 - compensation at the graded Board approved negotiated rate – with additional appointment as a Substitute Teacher – effective August 31, 2017 through June 30, 2018 – compensation at the Board established rate of an additional \$.80 per hour

Appointments – Provisional

None.

Appointments – Temporary

None.

Appointments – Probationary

1. Full-Time Day Care Worker – **Jaynie Ventura** – fifty-two (52) week probationary appointment – in the 12-month position of Full Time Day Care Worker, effective September 1, 2017 through August 31, 2018 – compensation at the annual salary of \$21,500
2. School Counselor – Special Education Department – **Kelly Benzing** – four (4) year probationary appointment in the special subject tenure area of School Counseling and Guidance – effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$56,500/10 months
3. Teacher – Special Education Department – **Matthew Parry** – four (4) year probationary appointment in the special subject tenure area of Education of Children with Handicapping Conditions-General Special Education – effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$50,095/10 months – with additional appointment for approved in-service training – effective August 31, 2017 through June 30, 2018 – compensation at the per diem rate of \$125.00
4. Teacher – Special Education Department – **David Cook** – four (4) year probationary appointment in the special subject tenure area of Education of Children with Handicapping Conditions-General Special Education – effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$52,083.28/10 months – with additional appointment for approved in-service training – effective August 21, 2017 through June 30, 2018 – compensation at the per diem rate of \$125.00

UNOFFICIAL

5. Teacher – Special Education Department – **Jaclin Clark** – four (4) year probationary appointment in the special subject tenure area of Education of Children with Handicapping Conditions-General Special Education – effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$56,000/10 months – with additional appointment for approved in-service training – effective August 31, 2017 through June 30, 2018 – compensation at the per diem rate of \$125.00
6. Teacher Aide – **Jennifer Richardson** – fifty-two (52) week probationary appointment – in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department – effective August 31, 2017 through August 30, 2018 – compensation at the Board approved hourly rate of \$18.23 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective 2017-2018 school year – compensation at the Board approved hourly rate of \$11.00 per hour
7. Teacher Aide – **William Colvin** – fifty-two (52) week probationary appointment – in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department – effective August 31, 2017 through August 30, 2018 – compensation at the Board approved hourly rate of \$18.23 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective 2017-2018 school year – compensation at the Board approved hourly rate of \$11.00 per hour
8. Teacher Aide – **Lynnsey Sorrentino** – fifty-two (52) week probationary appointment – in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department – effective August 31, 2017 through August 30, 2018 – compensation at the Board approved hourly rate of \$18.23 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective 2017-2018 school year – compensation at the Board approved hourly rate of \$11.00 per hour
9. Teacher – Special Education Department – **Rebecca Robinson** – four (4) year probationary appointment in the special subject tenure area of Education of Children with Handicapping Conditions-General Special Education – effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$52,555/10 months – with additional appointment for approved in-service training – effective August 21, 2017 through June 30, 2018 – compensation at the per diem rate of \$125.00
10. Teacher – Career and Technical Education Department – **Timothy Atkinson** – four (4) year probationary appointment in the special subject tenure area of Trade Subjects-Machine Tool Operation/Machine Shop 7-12 – effective September 6, 2017 through September 5, 2021 – compensation at the annual level of \$55,000/10 months – with additional appointment for approved professional development and part-time Adult Education Instructor – effective September 1, 2017 through June 30, 2018 – compensation at the Board approved rates
11. Teacher – Career and Technical Education Department – **Shawn Durant** – four (4) year probationary appointment in the tenure area of English 7-12 – effective September 7, 2017 through September 6, 2021 – compensation at the annual level of \$57,000/10 months – with additional appointment for approved professional development – effective September 7, 2017 through June 30, 2018 – compensation at the Board approved rate

12. Teacher – Career and Technical Education Department – **Erin O’Hora** – three (3) year probationary appointment in the tenure area of Mathematics 7-12 – effective October 6, 2017 through October 5, 2020 – compensation at the annual level of \$53,000/10 months – with additional appointment for approved professional development – effective October 6, 2017 through June 30, 2018 – compensation at the Board approved rate
13. Teacher Assistant – Career and Technical Education Department – **Joshua Green** – four (4) year probationary appointment effective August 31, 2017 through August 30, 2021 – compensation at the annual level of \$21,000/10 months – with additional appointment for approved professional development and Substitute Teacher – effective August 31, 2017 through June 30, 2018 – compensation at the Board approved rates
14. Teacher Assistant – Career and Technical Education Department – **Keisha Boothman** – four (4) year probationary appointment effective August 29, 2017 through August 28, 2021 – compensation at the annual level of \$21,500/10 months – with additional appointment for approved professional development – effective August 31, 2017 through June 30, 2018 – compensation at the Board approved rate
15. Part-Time Day Care Worker – **Tammy Smith** – fifty-two (52) week probationary period effective September 18, 2017 through September 17, 2018 – compensation at the Board approved rate of \$10.00 per hour, not to exceed 29.5 hours per week
16. Part-Time Day Care Worker – **Pamela DeTomaso** – fifty-two (52) week probationary period effective September 25, 2017 through September 24, 2018 – compensation at the Board approved rate of \$10.00 per hour, not to exceed 29.5 hours per week
17. eLearning and Data Specialist - **Dawn Noble** – three (3) year probationary appointment in the tenure area of Instructional Support Services – Curriculum and Differentiated Instruction – effective August 29, 2017 through August 28, 2020 – compensation at the annual level of \$66,900/10 months – with additional appointment for up to twenty (20) days during the summer at her Board approved per diem rate
18. Instructional Technology Integration Specialist – **Catherine Cahill** – three (3) year probationary appointment in the special subject tenure area of Instructional Support Services – Curriculum and Differentiated Instruction – effective August 31, 2017 through August 30, 2020 – compensation at the annual level of \$65,000/10 months – with additional appointment for up to twenty (20) days during the summer at her Board approved per diem rate
- *19. Teacher Aide – **Kelly Germano** – fifty-two (52) week probationary appointment – in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department – effective August 31, 2017 through August 30, 2018 – compensation at the Board approved hourly rate of \$18.23 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective 2017-2018 school year – compensation at the Board approved hourly rate of \$11.00 per hour
- *20. Teacher – Special Education Department – **Andrea Bennett** – four (4) year probationary appointment in the special subject tenure area of Education of Children with Handicapping Conditions-General Special Education – effective September 29, 2017 through September 28, 2021 – compensation at the annual level of \$50,095/10 months – with additional appointment for approved in-service training – effective September 29, 2017 through June 30, 2018 – compensation at the per diem rate of \$125.00

The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration date of the 3-year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments – Classified

1. Recommendation for Permanent Appointment – **Taylor Zona** to a permanent appointment in the classified Civil Service position of Computer Systems Technician, effective September 27, 2017
2. Recommendation for Permanent Appointment – **Melissa Hopkins** from fifty-two (52) week probationary appointment to a permanent appointment in the classified Civil Service position of Cleaner, effective October 3, 2017
3. Recommendation for Permanent Appointment – **Leanne Arnold** from the fifty-two (52) week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department, effective October 3, 2017

Appointments – Tenure

1. **Kimberly Manzare** – Special Education Teacher in the special subject tenure area of Education of Children with Handicapping Conditions – General Special Education – effective August 28, 2017

Amendments

None.

BOCES External Audit Report	Colleen Stannard, Audit Manager from Insero and Co., presented the BOCES External Audit Report. A motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Audited Financial Statements for the year ending June 30, 2017, as prepared by Insero & Co. The motion was carried unanimously by the Board members present.
	Colleen Stannard and Cindy Pattington left the meeting at 6:10 p.m.

UNOFFICIAL

2017 NYACCE Adult Education Student of the Year	Steve Woodard introduced BOCES adult education staff members Jen Driscoll, Tracey Ryan, and Jennifer Kent-Isaacs, as well as Kim Demaio, a BOCES Adult Education student who is the state-wide NYACCE Adult Education Student of the Year winner for 2017. Jennifer Kent-Isaacs spoke about Ms. Demaio's work ethic and personal history relative to her nomination for the award. Kim Demaio thanked her instructors and BOCES staff members for their support and looked forward to accepting her award in Albany next month. The Board members and administrators present congratulated Ms. Demaio and wished her well.
	Jen Driscoll, Tracey Ryan, Jennifer Kent-Isaacs, and Kim Demaio left the meeting at 6:25 p.m.
Recommendation for Approval/ School Library System Categorical Aid for Automation	A motion was made by William Andre, seconded by Dean Winspear, to accept and approve the expenditure of funds appropriated to the School Library System Funds for Categorical Aid for Automation in the amount of \$8,806.00. The motion was carried unanimously by the Board members present.
Recommendation for Approval/Independent Evaluator	A motion was made by William Andre, seconded by Dean Winspear, to approve Janet Cullen Abowd as an Independent Evaluator to provide evaluation services to requesting districts for a maximum of four (4) days at a cost of \$800.00 per day. The motion was carried unanimously by the Board members present.
Recommendation for Approval/Regional Special Education – Technical Assistance Support Centers (RSE- TASC)	A motion was made by William Andre, seconded by Dean Winspear, to approve the Regional Special Education – Technical Assistance Support Centers (RSE-TASC) contract for Special Education School Improvement Specialist (SESIS), effective July 1, 2017 through June 30, 2018 in the amount of \$217,949.00. The motion was carried unanimously by the Board members present.
Agreement/Literacy Volunteers of Cayuga County, Inc.	A motion was made by Dean Winspear, seconded by Larry Hartle, to approve the agreement with Literacy Volunteers of Cayuga County, Inc. to occupy the premises consisting of one room at the Center for Learning on Allen Street, effective September 1, 2017 through August 31, 2018. The annual lease payment shall be \$7,000.00 payable in equal monthly installments of \$583.33. The June 2018 payment shall be in the amount of \$1,750 and shall include the months of June, July and August 2018. The motion was carried unanimously by the Board members present.
Agreement/Auburn Enlarged City School District Universal Pre- Kindergarten Program	A motion was made by Dean Winspear, seconded by Larry Hartle, to approve the agreement with the Auburn Enlarged City School District Universal Pre-Kindergarten Program to provide full-day Universal Pre-Kindergarten program services. The budget total will not exceed \$6,000 per child for a maximum of 15 children, effective September 1, 2017 through June 30, 2018. The motion was carried unanimously by the Board members present.
Agreement/BoardDocs LT Web Based Agenda Application	A motion was made by Dean Winspear, seconded by Larry Hartle, to approve the agreement with Emerald Data Solutions, Inc. to provide the web-based Board agenda application service known as BoardDocs. The agreement includes annual recurring license fee of \$2,600.00 and a one-time set up fee of \$1,000.00 for a total of \$3,600.00. The motion was carried unanimously by the Board members present.

Second Reading and Adoption of the Revised BOCES District-Wide School Safety Plan	A motion was made by Colleen Borza, seconded by William Andre, to conduct the second reading and adoption of the revised BOCES District-Wide School Safety Plan. The motion was carried unanimously by the Board members present.
Appointment/Chief Operating Officer 2017-2018	A motion was made by William Andre, seconded Colleen Borza, to appoint Mark Vivacqua as Chief Operating Officer for the 2017-2018 school year, previously appointed April 12, 2017, effective April 13, 2017 through December 31, 2017 and may be extended beyond December 31, 2017 by the mutual written agreement of the parties. Dr. Vivacqua shall be compensated at a rate of \$650.00 for each full day (7.5 hours or more) of work, as outlined in his employment contract. The motion was carried unanimously by the Board members present.
Appointment/Lead Search Consultant	A motion was made by William Andre, seconded by Colleen Borza, to approve the appointment of District Superintendent Christopher Todd as the lead search consultant to replace previous District Superintendent Denise Dzikowski, and further authorizes District Superintendent Christopher Todd to incur expenses on behalf of the Cayuga-Onondaga BOCES related to the recruitment and selection of a District Superintendent of Schools and that the Center for Instruction, Technology & Innovation (CITI) shall be reimbursed for the same upon the submission of a claim. The motion was carried unanimously by the Board members present.
Resolution	<p>WHEREAS, the Commissioner of Education for the State of New York has determined that there is a need to fill the position of District Superintendent of Schools of the Sole Supervisory District of the Cayuga-Onondaga BOCES as a result of the resignation of its former District Superintendent; and</p> <p>WHEREAS, the Commissioner of Education has encouraged and instructed District Superintendent of Schools of supervisory districts to assist Board of Cooperative Educational Services in the recruitment and selection of superintendents; and</p> <p>WHEREAS, Christopher Todd, District Superintendent of Schools of the Center for Instruction, Technology & Innovation (CITI) has advised the Board of Education that he is available and that the Commissioner of Education has instructed him to provide assistance to the Cayuga-Onondaga BOCES Board of Education in the selection of the District Superintendent and to provide such other assistance to the BOCES as may be needed; and</p> <p>WHEREAS, the BOCES Board of Education has a need to expend money in the search for a successor District Superintendent including, but not limited to, expenses for advertisement and publishing the notice of vacancy and related information, postage, mileage, travel, meals, lodging and incidental expenses related to the recruitment and selection of a District Superintendent of Schools.</p> <p>NOW THEREFORE BE IT RESOLVED, the Board of Education authorizes the expenditure of funds, directly or on its behalf, related to the recruitment and selection of a District Superintendent of Schools. Such expenses shall include, but not be limited to, expenses for advertisement and publishing the</p>

	<p>notice of vacancy and related information, postage, mileage, travel, meals, lodging and incidental expenses. All expenses submitted for reimbursement shall be submitted on appropriate requisitions, purchase orders or claim forms and shall be subject to audit and approval by the BOCES Board of Education; and</p> <p>BE IT FURTHER RESOLVED, that the Cayuga-Onondaga BOCES Board of Education appoint District Superintendent Christopher Todd as the lead search consultant to replace District Superintendent Denise Dzikowski, and further authorizes District Superintendent Christopher Todd to incur expenses on behalf of the Cayuga-Onondaga BOCES related to the recruitment and selection of a District Superintendent of Schools and that the Center for Instruction, Technology & Innovation (CITI) shall be reimbursed for the same upon the submission of a claim.</p>
Recommendation for Approval	<p>A motion was made by William Andre, seconded by Dean Winspear, to approve a donation of electrical tools, equipment, supplies and materials from John Ludemann, with an estimated value of \$10,317.00, to the BOCES Applied Electrical Technology Program. The motion was carried unanimously by the Board members present.</p>
Superintendent and Administrator Reports	<ol style="list-style-type: none"> 1. Jessica Docteur gave a report on the status of BOCES educational programs since the opening of 2017-18 school year. The new school year has started out well for all of our programs, and the positive start has set up our students and staff for a good year. 2. Christopher Todd gave a report on the District Superintendent search to date. Brochures have been distributed statewide, and the application process has begun. Chris will continue reporting to the Board as the process continues. 3. Christopher Todd indicated to the Board that he will submit a proposal at the October Board meeting to increase administrative and supervisory staff in Special Education Department as soon as possible. He will discuss this proposal with component Superintendents over the next month. The Board asked for an update from Chris Todd and/or Mark Vivacqua once this has been proposed to the Superintendents. 4. Recurring Strategic Objectives <ol style="list-style-type: none"> a) <u>Policies & Practices</u> A discussion was held on establishing a policy authorizing specified administrators to approve contracts for the purchase of goods and services under a designated dollar amount. It was decided that these administrators will be authorized to sign contracts under a \$10,000 limit on behalf of the BOCES, and that the administrators will provide the Board with a monthly list of such contracts entered into. The action item will appear on the October agenda. b) <u>Governance Structure</u> After comparing the 2005 Audit Committee charter and the proposed Audit Committee Charter, Board members agreed to adopt the proposed Charter. c) <u>Communication</u> Tony Abbatiello gave a demonstration of the digital signage that will be employed on various BOCES platforms, which was very well received by the Board members. It was suggested that each component district's webpage provide links to the BOCES webpage.

	<p>d) <u>Fiscal Resources</u> Peter Colucci provided a review of the BOCES Aid and Return of Surplus Reports and answered questions from those present.</p> <p>e) <u>Facilities and Technology Infrastructure</u> Board members agreed to move forward with the Request for Proposals for Architectural Services in connection with a comprehensive, long-range facilities plan. Chris Todd and Mark Vivacqua will inform the Board of any changes in the proposed Timeline as per Section III. of the RFP.</p>
Approval of Audit Committee Charter	A motion was made by William Andre, seconded by Larry Hartle, to approve the BOCES Audit Committee Charter. The motion was carried unanimously by the Board members present.
Executive Session	<p>A motion was made by William Andre, seconded by Larry Hartle, to adjourn the meeting to executive session at 7:10 p.m. for the purpose of discussing the employment history of a particular person(s), collective negotiations, and review of the Cayuga-Onondaga BOCES Regional Education Center Building Level School Emergency Response Plan. The motion was carried unanimously by the Board members present.</p> <p>Peter Colucci, Susan Lynch, Tony Abbatiello, Faye Hacker, and Linda Brown left the meeting at 7:10 p.m.</p> <p>Mark Snyder left executive session at 7:18 p.m. Jessica Docteur left executive session at 8:25 p.m. Randy Ray left executive session at 8:40 p.m.</p>
Regular Session	A motion was made by William Andre, seconded by Carol Quill, to return to regular session. The meeting was returned to regular session at 9:33 p.m.
Approval of the Cayuga-Onondaga BOCES Regional Education Center Building Level School Emergency Response Plan	A motion was made by Larry Hartle, seconded by Dean Winspear, to approve the Cayuga-Onondaga BOCES Regional Education Center Building Level School Emergency Response Plan. The motion was carried unanimously by the Board members present.
Approval of the Non-Instructional BOCES Employees' Agreement	A motion was made by Larry Hartle, seconded by Dean Winspear, to approve the salary, longevity, and benefit policies for the group of non-represented, non-instructional BOCES employees for the 2017-18 and 2018-19 school years. The motion was carried unanimously by the Board members present.
Adjournment	A motion was made by William Andre, seconded by Carol Quill, to adjourn the meeting at 9:35 p.m. The motion was carried unanimously by the Board members present.

UNOFFICIAL

Respectfully submitted,

Linda Brown
Clerk of the Board

ATTACHMENT #1

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Kelly Benzing, of Baldwinsville, New York, who holds a Permanent New York State Certificate as School Counselor permitting her to serve in the public schools of New York State, to the position of School Counselor for the Special Education Department in the special subject tenure area of School Counseling and Guidance, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Kelly Benzing shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Benzing during the first year of appointment shall be paid at the annual salary of \$56,500.00/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #2

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Matthew Parry, of Syracuse, New York, whose certification permitting him to serve as a teacher providing services related to the education of children with handicapping conditions in the public schools of New York State is pending with the New York State Education Department, to the position of Teacher in the special subject tenure area of Education of Children with Handicapping Condition – General Special Education, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Matthew Parry shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Mr. Parry during the first year of appointment shall be paid at the annual salary of \$50,095/10 months.

The motion was carried unanimously by the Board members present.

UNOFFICIAL

ATTACHMENT #3

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint David Cook, of Auburn, New York, who holds a Professional New York State Certificate in Education of Children with Handicapping Conditions (7-12) and a Professional New York State Certificate in Chemistry 7-12 permitting him to serve as a teacher providing services related to the education of children with handicapping conditions in the public schools of New York State, to the position of Teacher in the special subject tenure area of Education of Children with Handicapping Condition – General Special Education, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of David Cook shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Mr. Cook during the first year of appointment shall be paid at the annual salary of \$52,083.28/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #4

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Jaclin Clark, of Auburn, New York, who holds a Professional New York State Certificate in Education of Children with Handicapping Conditions (1-6) and a Permanent New York State Certificate in Pre-Kindergarten, Kindergarten and Grades 1-6 permitting her to serve as a teacher providing services related to the education of children with handicapping conditions in the public schools of New York State, to the position of Teacher in the special subject tenure area of Education of Children with Handicapping Condition – General Special Education, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Jaclin Clark shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Clark during the first year of appointment shall be paid at the annual salary of \$56,000/10 months.

The motion was carried unanimously by the Board members present.

UNOFFICIAL

ATTACHMENT #5

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Rebecca Robinson, of Liverpool, New York, whose certification permitting her to serve as a teacher providing services related to the education of children with handicapping conditions in the public schools of New York State is pending with the New York State Education Department, to the position of Teacher in the special subject tenure area of Education of Children with Handicapping Condition – General Special Education, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Rebecca Robinson shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Robinson during the first year of appointment shall be paid at the annual salary of \$52,555/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #6

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Timothy Atkinson of Liverpool, New York, who has applied for New York State Transitional A certificate permitting him to teach in the public schools of New York State, to the position of Teacher in the special subject tenure area of Trade Subjects – Machine Tool Operation/Machine Shop 7-12, effective September 6, 2017.

BE IT FURTHER RESOLVED, that the appointment of Timothy Atkinson shall be a probationary appointment for a period of four (4) years, to commence September 6, 2017 and to expire on September 5, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Mr. Atkinson during the first year of appointment shall be paid at the annual salary of \$55,000.00/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #7

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Shawn Durant, of Auburn, New York, who holds a Permanent New York State Certificate in English 7-12 and a Permanent New York State Certificate as a School District Administrator permitting her to serve as a teacher in the public schools of New York State, to the position of Teacher in the tenure area of English 7-12, effective September 7, 2017.

BE IT FURTHER RESOLVED, that the appointment of Shawn Durant shall be a probationary appointment for a period of four (4) years, to commence September 7, 2017 and to expire on September 6, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Durant during the first year of appointment shall be paid at the annual salary of \$57,000/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #8

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Erin O’Hora, of Auburn, New York, who holds a Professional New York State Certificate in Mathematics 7-12 permitting her to serve as a teacher in the public schools of New York State, to the position of Teacher in the tenure area of Mathematics 7-12, effective October 6, 2017.

BE IT FURTHER RESOLVED, that the appointment of Erin O’Hora shall be a probationary appointment for a period of three (3) years, to commence October 6, 2017 and to expire on October 5, 2020. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. O’Hora during the first year of appointment shall be paid at the annual salary of \$53,000/10 months.

The motion was carried unanimously by the Board members present.

UNOFFICIAL

ATTACHMENT #9

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Joshua Green, of Port Byron, New York, whose certification as a Level 1 Teaching Assistant in the public schools of New York State is pending with the New York State Education Department, to the position of Teacher Assistant in the Career and Technical Education Department, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Joshua Green shall be a probationary appointment for a period of four (4) years, to commence August 31, 2017 and to expire on August 30, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Mr. Green during the first year of appointment shall be paid at the annual salary of \$21,000/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #10

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Keisha Boothman, of Auburn, New York, whose certification as a Level 1 Teaching Assistant in the public schools of New York State is pending with the New York State Education Department, to the position of Teacher Assistant in the Career and Technical Education Department, effective August 29, 2017.

BE IT FURTHER RESOLVED, that the appointment of Keisha Boothman shall be a probationary appointment for a period of four (4) years, to commence August 29, 2017 and to expire on August 28, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Boothman during the first year of appointment shall be paid at the annual salary of \$21,500/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #11

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Dawn Noble, of Auburn, New York, who holds Permanent New York State Certificates in Business and Distributive Education, Reading, and Mathematics 7-12 and a Permanent New York State Certificate as a School District Administrator, permitting her to serve as a teacher in the public schools of New York State, to the position of eLearning and Data Specialist in the special subject tenure area of Instructional Support Services – Curriculum and Differentiated Instruction, effective August 29, 2017.

BE IT FURTHER RESOLVED, that the appointment of Dawn Noble shall be a probationary appointment for a period of three (3) years, to commence August 29, 2017 and to expire on August 28, 2020. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Noble during the first year of appointment shall be paid at the annual salary of \$66,900/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #12

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Catherine Cahill, of Auburn, New York, who holds Professional New York State Certificates in Education of Children with Handicapping Conditions (1-6), Education of Children with Handicapping Conditions (Birth-Grade 2), and Childhood Education (1-6) permitting her to serve as a teacher in the public schools of New York State, to the position of Instructional Technology Integration Specialist in the special subject tenure area of Instructional Support Services – Curriculum and Differentiated Instruction, effective August 31, 2017.

BE IT FURTHER RESOLVED, that the appointment of Catherine Cahill shall be a probationary appointment for a period of three (3) years, to commence August 31, 2017 and to expire on August 30, 2020. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Cahill during the first year of appointment shall be paid at the annual salary of \$65,000/10 months.

The motion was carried unanimously by the Board members present.

ATTACHMENT #13

Motion made by William Andre, seconded by Carol Quill.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Christopher Todd, Interim District Superintendent, does hereby appoint Andrea Bennett, of Waterloo, New York, who holds an Initial New York State Certificate in Education of Children with Handicapping Conditions (7-12) permitting her to serve as a teacher providing services related to the education of children with handicapping conditions in the public schools of New York State, to the position of Teacher in the special subject tenure area of Education of Children with Handicapping Condition – General Special Education, effective September 29, 2017.

BE IT FURTHER RESOLVED, that the appointment of Andrea Bennett shall be a probationary appointment for a period of four (4) years, to commence September 29, 2017 and to expire on September 28, 2021. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Bennett during the first year of appointment shall be paid at the annual salary of \$50,095/10 months.

The motion was carried unanimously by the Board members present.

UNOFFICIAL