



**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING**

Thursday, May 18, 2017

6:00 P.M. Board Meeting

1879 West Genesee Street Road, Auburn, NY 13021

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of April 27, 2017
- F. Re-Approval of Minutes of March 16, 2017 with correction to accept and expend the **revised** Title I, Part D, Neglected and Delinquent Youth Funds through the Weedsport Central School District for the 2016-2017 school year - **\$18,710.00**
- G. Treasurer's Report – April 30, 2017
- H. Extra Classroom Activity Funds Report – April 30, 2017
- I. BOCES Claims Auditor's Report – April 1, 2017 – April 30, 2017
- J. Recommendation for Approval - Utica National School Safety Excellence Award 2017 – in the amount of \$500.00 to pay for costs of supplies and equipment to promote health and safety initiatives within the BOCES - Mark Snyder
- K. Recognition of Board Achievement Award – Carol Quill
- L. Acceptance of the 2017-2018 Administrative Budget Vote

BE IT RESOLVED, that as a result of the annual meeting and election conducted in the component school districts of the Board of Cooperative Education Services for the Sole Supervisory District of Cayuga and Onondaga Counties on April 26, 2017, that the Board of Cooperative Educational Services hereby acknowledges receipt of the ballots for the approval or disapproval of the Administrative Budget of the Board of Cooperative Educational Services in the amount of \$1,897,993.00 for the fiscal year commencing on July 1, 2017, and ending on June 30, 2018. The results of the vote are as follows:

Auburn	YES (7-YES – 0- NO 2-Absent)	Skaneateles	YES (5 YES – 0 NO)
Cato-Meridian	YES (7-YES – 0-NO)	Southern Cayuga	YES (6 YES – 1 NO)
Jordan-Elbridge	YES (5-YES 0-NO)	Union Springs	YES (6 YES – 0 NO)

- 1 Abstention)		1- Abstention 2-Absent)	
Moravia	YES 7-YES 0-NO	Weedsport	YES (5 YES – 0 NO)
Port Byron	YES (5 YES – 0 NO 1- Absent)		

M. Acceptance of the 2017-2018 Board Election Results

BE IT RESOLVED, that as a result of the annual meeting and election conducted in the component school districts of the Board of Cooperative Education Services for the Sole Supervisory District of Cayuga and Onondaga Counties on April 26, 2017, that the Board of Cooperative Educational Services hereby acknowledges receipt of the ballots for the election of members of the Board of Education and upon examination and review of the ballots declares the following persons to be elected to the office of member of the Board of Cooperative Educational Services.

Length of Terms – Three (3) years – July 1, 2017, to June 30, 2020

Lee Epprecht
PO Box 71
Meridian, NY 13113
District Residence: Cato-Meridian

Melinda Quanbeck
1243 Moody Road
Port Byron, NY 13140
District of Residence: Port Byron

Kathryn Carlson
18 West Austin Street
Skaneateles, NY 13152
District Residence: Skaneateles

Enclosures:

1. Minutes of April 27, 2017
2. Extra Classroom Activity Funds Report – April 30, 2017
3. Treasurer's Report – April 30, 2017
4. BOCES Claims Auditor's Report – April 1, 2017 – April 30, 2017
5. Articles from the Citizen:
 - a. Cayuga-Onondaga BOCES Nursing Program Chosen by Website as best in State- May 12, 2017
 - b. Heavy Equipment Rodeo at Cayuga-Onondaga BOCES Tests Students Skills – May 13, 2017

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Sydney Dinneen – Special Education Teacher Aide – resignation – effective June 30, 2017
2. Renee Richter – Special Education Teacher Aide – resignation for retirement – effective June 23, 2017
3. Chelsea Virgadamo – School Psychologist – resignation – effective June 23, 2017
4. Katelyn Donovan – Special Education Teacher Aide – resignation – effective May 26, 2017

B. LEAVES OF ABSENCE

C. CREATION/CHANGE IN STATUS OF POSITIONS

D. APPOINTMENTS

1. Resolution to appoint **William Speck** as Search Facilitator for the Cato-Meridian Central School District

“RESOLVED, that the Cayuga-Onondaga BOCES Board of Education authorizes the appointment of William Speck to serve as search facilitator to assist Christopher Todd in the search for a new Superintendent of Schools for the Cato-Meridian Central School District and authorizes payment to William Speck in the amount of \$8,500 for his services as search facilitator; and

“BE IT FURTHER RESOLVED that the that Cayuga-Onondaga BOCES Board of Education authorizes the expenditure of funds directly related to the recruitment and selection of the Superintendent of Schools for the Cato-Meridian Central School District, to be reimbursed by the Cato-Meridian Central School District. Such expenses shall include, but not be limited to, expenses for advertisement and publishing the notice of vacancy and related information, postage, mileage, travel, meals, lodging and incidental expenses. All expenses submitted for reimbursement shall be submitted on appropriate requisitions, purchase orders or claim forms to the Cayuga-Onondaga BOCES.
2. Secretary to the District Superintendent/District Clerk of the Cayuga Onondaga BOCES – **Linda Brown** from the position of Principal Stenographer 12/months to the probationary appointment to the classified Civil Service position of Secretary to the District Superintendent - the probationary period will be established at eight (8) weeks – effective July 1, 2017 to August 25, 2017 – compensation shall be graded at the annual level of \$53,550.00/12 months. Additionally, Ms. Brown shall be appointed as the District Clerk of the Cayuga-Onondaga BOCES – effective July 1, 2017 – compensation at a stipend of \$4,000.00

3. Substitute Teacher Aide – **Carrie Miner** – Special Education Department – effective April 25, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
4. Substitute Teacher Aide – **Tommy Jo Dechick** – Special Education Department – effective April 24, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
5. Substitute Teacher Aide – **James Sharpsteen** – Special Education Department – effective May 15, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
6. Teacher Aide – **Angela Stabinsky** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective May 15, 2017 through May 14, 2018 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective March 6, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
7. Day Care Specialist (Certified) – **Rachel Nachtrieb** - fifty-two (52) week probationary appointment in the classified Civil Service position of Day Care Specialist (Certified) – effective July 1, 2017 through June 30, 2018 – compensation at the annual salary of \$40,000 –with additional appointment to the position of Coordinator of Day Care to satisfy the administrative and supervisory regulations of the Department of Social Services – effective July 1, 2017 – compensation in the amount of \$10,000 annually
8. ISS Clerk Seasonal Help – **Eva Poupore** – effective July 1, 2017 through June 30, 2018 – compensation at the Board approved hourly rate of \$13.00 per hour
9. Cayuga-Onondaga Teacher Center Director – .5 FTE - **Brenda Aull-Klaben** – effective August 7, 2017 – compensation at the salary of \$30,000, pro-rated
10. Staff Appointments – Regional Summer School – effective July 1, 2017 (office staff) July 5, 2017 (teachers and students) through August 17, 2017 (teachers and students) August 18, 2017 (office staff)

Vice Principal – Steven Howard - \$5000
Vice Principal – Michael Richer- \$5000
Administrative Intern –Gregory Shepard - \$2100
Administrative Intern – Amie Bisignano - \$2100
Administrative Intern – Chrystal Guarasci- \$2100
Administrative Intern – Andrew Yakawiak - \$2100
Seasonal Clerk – Joyce Hall - \$13.00/hour
Seasonal Clerk – Colleen Fitts - \$13.50/ hour
Seasonal Clerk –Patricia Race - \$13.50/hour
Seasonal Clerk – Danielle Borza - \$13.00/hour
Seasonal Clerk – Patrick Gagliano - \$12.00/hour
Librarian – Penelope Pitman - \$4200
Special Educator – Cynthia Jarvis - \$4200
Special Educator – Felicia Grannato - \$4200
Special Education – Elizabeth Lane - \$4200
Special Education – Kati Hinman - \$4200
Nurse – Lonna Vrooman - \$28.80/hour

11. Robotics Instructor – **Jennifer Wall and Amy Senn** – to work and support the Robotics Competition on Saturday, May 6, 2017 – compensation at the Board approved hourly rate of \$28.00 per hour

12. Temporary Summer Help – O& M Department – Seasonal Laborers – effective May 16, 2017 through June 30, 2018

Roberta Delaney Daddato	\$14.00/hr.
Cody Halverson	\$12.00/hr.
Aaron Daloia	\$11.00/hr.
Sabrina White	\$10.00/hr.
Tom Walsh	\$10.00/hr.

Substitute Clerks – effective May 16, 2017 through June 30, 2018

Madelyn Romeo	\$11.00/hr.
Katie Daloia	\$13.00/hr.

- *13. Teacher Aide – **Melinda Pollard** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective May 16, 2017 through May 15, 2018 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective May 16, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour

E. CHANGE IN APPOINTMENT STATUS

1. Coordinator of Day Care – **Casey Meyer** - to rescind the stipend in accordance with the elimination of this job duty from her professional scope – effective June 30, 2017

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – to participate in the NYS Instructional Contract Consortium (NYSITCC) for the 2017-2018 school year. This will allow us to have access to enter into an agreement with Erie 1 BOCES to have access to statewide negotiated contracts for the procurement of a variety of software platforms and systems in the amount of \$1,900.00
2. Recommendation for Approval – to participate in the NYS Distance Learning Contract Consortium for the 2017-2018 school year. This will allow us to have access to Distance Learning/eLearning statewide contracts negotiated by Erie 1 BOCES in the amount of \$1,600.00
3. Recommendation for Approval – To request permission to place the following obsolete items up for auction using Auctions International On-Line Auctions:

Item	Condition/Reason
Hot Water Parts Cleaner	Poor
Parts Buffer	Out Dated
Drill Press	Poor
Bumper Jack	Outdated
Cosmo Hair Dryers	Outdated
Electric Dryer	Outdated
Band saw	Needs Work
Plasma Cutter	Outdated
Chain Fall Lift	Outdated
Sheet Metal Punch Press	Not Used
Metal Cage	Not Used
Hampton Electrical Trainers	Not Used
Hampton Power Supplies	Not Used
Misc. Furniture (Filing Cabinets, Tables, Cabinets)	Not Used
Dodge Caravan (1C4GP45R6513164003)	Bad Frame
Chevy Mini Van (2004) (68,000) Miles (1GND403E94D262185)	Body Rough
Ford Tractor 3400 Wi/Plow	Need for upgrade

4. Recommendation for Approval – to approve the proposal from Hunt Engineering for architectural and engineering services related to the design and related work at the Center for Learning. All work and bidding is performed within the SED guidelines. Cost in the amount of \$19,200.00 plus estimated expenses of \$2,500.00, and the attached scope of work in the amount of \$194,928 for the purposes of SED approval
5. Recommendation for Approval – to approve a resolution related to the project at 12 Allen Street, as a Type II action that requires no further review under the SEQR process
6. Recommendation for Award of Bid – 2018 Transit Connect Van for the ISS Department – to the lowest responsible bidder meeting specifications – Summit Ford-Lincoln, 305 Grant Avenue, Auburn, NY 13021 - in the amount of \$22,762.00
- *7. Recommendation for Adoption – 2017-2018 Cayuga-Onondaga BOCES budget – in the amount of \$36,750,856.55

NEW BUSINESS – LEGAL

1. Agreement – Loretto Health and Rehabilitation Center – BOCES will provide Loretto employees with Nurse Aide training for eight (8) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective June 5, 2017 to June 30, 2017 - payment to the BOCES in the amount of \$10,200.00

NEW BUSINESS – MISCELLANEOUS

- A. Recommendation for Approval
1. Nursing Scholarship Donation – Family of Sylvia Goss - \$100.00
 - *2. Cayuga-Onondaga FFA Donation – NYS FFA Leadership Training Foundation - \$500.00
- B. Recommendation for Approval
1. Cayuga-Onondaga BOCES Board Goals and Objectives
- C. Superintendent & Administrator Reports
1. Hiring Procedure Update – Jessica Docteur/Randy Ray
 2. Cayuga-Onondaga BOCES Annual Board Agenda Planner – Mark Vivacqua
 3. BOCES Budget Presentation – Mark Vivacqua
 4. Technology Upgrade - Attached
- D. Committee Reports
- E. Board Member Reports
- F. Meetings/Workshops
- CNYSSBA Annual Dinner Meeting – Wednesday, May 31, 2017 – 6:00 p.m. – The Lodge
 - COSBA Annual Dinner Meeting & Awards Banquet – Thursday, June 1, 2017 – Aurora Inn – 5:30 p.m.
 - Career & Technical Education Year End Awards Ceremony – Auburn High School – Thursday, June 8, 2017 – 7:00 p.m.
 - Special Education Year End Ceremony – Friday, June 16, 2017 – Cayuga Community College - Noon
 - NYSSBA Convention – Registration is June 15, 2017 – Lake Placid – October 12-14, 2017
- G. Next Board Meeting – June 15, 2017
- H. Executive Session for the purpose of discussing the employment history of particular person(s)
- I. Adjournment