



**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING**

Thursday, April 27, 2017

6:00 P.M. Board Meeting

1879 West Genesee Street Road, Auburn, NY 13021

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of March 16, 2017
- F. Approval of the Minutes of Special Board Meeting of March 30, 2017
- G. Approval of the Minutes of Special Board Meeting of April 6, 2017
- H. Approval of the Minutes of Special Board Meeting of April 12, 2017
- I. Treasurer's Report – March 31, 2017
- J. Extra Classroom Activity Funds Report – March 31, 2017
- K. BOCES Claims Auditor's Report – March 1, 2017 – March 31, 2017
- L. Quarterly Treasurer's Report – January 1, 2017 – March 31, 2017
- M. Budget Amendments Report – January 1, 2017 – March 31, 2017
- L. Adult Education Report Card – Steve Woodard

Enclosures:

- 1. Minutes of March 16, 2017- Special Board Meetings Minutes- March 30, 2017, April 6, 2017, April 12, 2017
- 2. Extra Classroom Activity Funds Report – March 31, 2017
- 3. Treasurer's Report – March 31, 2017
- 4. BOCES Claims Auditor's Report – March 1, 2017 – March 31, 2017
- 6. Quarterly Treasurer's Report – January 1, 2017 – March 31, 2017
- 7. Budget Amendments Report –January 1, 2017-March 31, 2017
- 7. Articles from the Citizen:
 - a. *Cayuga-Onondaga BOCES Superintendent Resigns – 3/22/17*
 - b. *BOCES Leader Search on Hold – 3/23/17*
 - c. *Our View: Pay may be key to filling to job at Cayuga-Onondaga BOCES – 3/23/17*

- d. BOCES Leader Search on Hold – 3/24/17*
- e. Interim BOCES Head Names – 3/27/17*
- f. Ready to Work - April 2, 2017*
- g. Cayuga-Onondaga BOCES proposed budget includes 25 possible staff Cuts – 4/8/17*
- h. Letter: BOCES play vital educational role – 4/9/17*

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Craig Kastick – Office Machine Operator – resignation – effective March 15, 2017
2. Larry Garuccio – Director of Facilities III – resignation to accept a lateral transfer as Director of Facilities II for the Auburn City School District – effective April 14, 2017
3. Jerilyn Lawyer – Special Education Teacher Aide – resignation – effective April 7, 2017
4. Elizabeth Dunbar – Special Education Teacher Aide – resignation – effective June 30, 2017

B. LEAVES OF ABSENCE

1. Danielle Fantasia – Day Care Specialist – request for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective on or about April 18, 2017 until released by her physician; and continue for child rearing through August 1, 2017
2. Amber Liccion – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective March 30, 2017 to April 14, 2017, or until released by her physician
3. Heidi Belles – Special Education Teacher Aide - request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate – effective March 30, 2017 to April 16, 2017, or until released by her physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

1. Temporary Day Care Specialist – to create a Temporary Day Care Specialist position to fill maternity leave vacancies and provide required child to staff ratios as required by the Office of Children and Family Services
2. Day Care Specialist – to create an additional Day Care Specialist position to fulfill the needs in the Preschool classroom

3. Head Building Maintenance - to create a second Head of Maintenance position to clearly define the day-to-day supervision and direction of the Operations and Maintenance Department - effective April 15, 2017

D. APPOINTMENTS

1. Teacher Aide – **Stacey Schram** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective March 20, 2017 through March 19, 2018 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective March 20, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
2. Part-Time Adult Education Nursing Instructors – **Marjorie Davoli** and **Michael DeForrest** – Part-time Adult Education Nursing Instructors for Career & Tech Education and Adult Education – effective April 24, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour
3. Substitute Nurses – **Bernadine Oliver** and **Lois Seamans** – effective March 27, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour
4. Office Machine Operator – **Casey Derby** – fifty-two (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in copy service - effective April 11, 2017 through April 10, 2018 – compensation at the graded annual salary of \$23,230.00/12 months prorated
5. Day Care Specialist – Temporary – **Jaynie Ventura** – to the temporary appointment of Day Care Specialist – to fill the temporary vacancy for maternity purposes - effective April 24, 2017 to June 30, 2017 – compensation of \$30,000, annually, prorated
6. Substitute Teacher – **Aileen Jasniewski** – Special Education Department – effective April 1, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$18.59 per hour
7. Substitute Teachers – for Alternative Education, Career & Technical Education and Special Education – **Sherri Finizio, Tiffany Whittaker, Cheryl Festa, James Fedigan and Leigh Reilley** –effective April 25, 2017 to June 30, 2017 – compensation at the Board approved hourly rates
8. Substitute Clerks – for the Alternative Education and Career & Technical Education Programs – **Sherri Finizio, Tiffany Whittaker and Cheryl Festa** –effective April 25, 2017 to June 30, 2017 – compensation at the Board approved hourly rates

E. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Termination — to terminate **Caroline Cregg** from the position of 1:1 Special Education Teacher Aide due to the student exiting the program – effective March 13, 2017
2. Recommendation for Termination — to terminate **Lynsey Potter** from the position of 1:1 Special Education Teacher Aide due to the student exiting the program – effective February 20, 2017

- *3. Change in Appointment Status – **Al Albring** from Building Maintenance Mechanic to the 12-week probationary appointment in the classified Civil Service position of Head Building Maintenance Person – effective April 15, 2017 through June 23, 2017 – compensation at the annual salary of \$55,895, prorated for 2016-2017
- *4. Recommendation for Termination — to terminate **Travis McLeod** from the probationary position of Special Education Teacher Aide for not meeting performance expectations of the organization – effective April 25, 2017
- *5. Recommendation for Termination — to terminate **Natalie Dale** from the permanent position of Special Education Teacher Aide for not meeting performance expectations of the organization – effective April 25, 2017
- *6. Recommendation for Termination — to terminate **Maureen Tillman** from the permanent position of 1:1 Special Education Teacher Aide for not meeting performance expectations of the organization – effective April 27, 2017

NEW BUSINESS – FINANCIAL

1. Workshop Consultant – **Susan Gantz**, Health Works at Thompson Health – to present a half-day workshop on Drug and Alcohol Testing Conference jointly sponsored by the Office of Personnel Relations and the Health and Safety Office – effective April 28, 2017 – compensation of \$350.00 for presentation of workshop
2. Recommendation for Authorization – to conduct a competitive bid, including opportunities to piggyback with other entities bids for a new 2017 delivery van for the Instructional Support Services Department for the courier and delivery services to purchase on or before June 20, 2017. Current estimates for the purchase and delivery of the van are within the range of \$25,000-\$26,000

NEW BUSINESS – LEGAL

1. **Agreement – AEI Speakers Bureau for Brian Mendler** – to provide a full day presentation for component district and BOCES teachers on preventing and responding to difficult, disruptive and defiant and unmotivated student behavior – effective June 21, 2017 – Total cost of \$5,750.00 for speaker fees and expenses
2. **Agreement – Loretto Health and Rehabilitation Center** – BOCES will provide Loretto employees with Nurse Aide training for eight (8) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective April 20, 2017 to June 2, 2017 - payment to the BOCES in the amount of \$10,200.00
3. **Agreement – Cayuga County Community College** – to provide classroom and meeting space suitable for use by the BOCES Special Education Programs – effective July 1, 2016 through June 30, 2017– at the annual rate of \$5,500.00 to be paid in ten (10) monthly payments
4. **Agreement – Paul Associates** – Cayuga-Onondaga BOCES will permit Paul Associates to use approved classrooms and equipment- Monday through Friday between the hours of 4:30 p.m.-9:30 p.m. – effective July 1, 2016 through June 30, 2017 – at the cost of \$50.00 per classroom, per night
5. **Agreement – Paul Associates** – Cayuga-Onondaga BOCES will permit Paul Associates to use approved classrooms and equipment- Monday through Friday between the hours of 4:30 p.m.-9:30 p.m. – effective July 1, 2017 through June 30, 2018 – at the cost of \$50.00 per classroom, per night
6. **Off Campus Work Agreement – Spring Street Community Care & Recreation, Inc.** at Frontenac Elementary School – building of outdoor playground

NEW BUSINESS – MISCELLANEOUS

A. Recommendation for Approval of the 2017-2018 BOCES Office Calendar - Attachment

B. Recommendation for Approval

1. Donation to FEMA Club (Heavy Equipment Rodeo) from Barr Transportation Corp. - \$75.00
2. Donation to FEMA Club (Heavy Equipment Rodeo) from Brown's Moving & Storage Co., Inc. - \$75.00
3. Donation to FEMA Club (Heavy Equipment Rodeo) from Skaneateles Pizza-DBA Mark's Pizzeria-\$75.00
4. Donation to FEMA Club (Heavy Equipment Rodeo) from Greenfield Farms, LLC - \$100.00
5. Donation to FEMA Club (Heavy Equipment Rodeo) from Hourigan's Dairy Farm of Elbridge - \$75.00
6. Donation to FEMA Club (Heavy Equipment Rodeo) from Phillip Auchampaugh - \$75.00
7. Donation to FEMA Club (Heavy Equipment Rodeo) from Jeff's Abrasive Blasting, Inc. - \$75.00
8. Donation to FEMA Club (Heavy Equipment Rodeo) from Brian Leyburn Trucking - \$75.00
9. Donation to FEMA Club (Heavy Equipment Rodeo) from Mike Rood Trucking - \$75.00
10. Donation to FEMA Club (Heavy Equipment Rodeo) from Alnye LLC - \$75.00
11. Donation to FEMA Club (Heavy Equipment Rodeo) from Bibbens Sales and Services - \$75.00
12. Donation to FEMA Club (Heavy Equipment Rodeo) from Matthew & Anita Burhans - \$75.00
13. Donation to FEMA Club (Heavy Equipment Rodeo) from Peterson Geotechnical Construction LLC-\$75.00
14. Donation to FEMA Club (Heavy Equipment Rodeo) from Hayward Baker Inc. - \$75.00
15. Donation to FEMA Club (Heavy Equipment Rodeo) from Cooks Construction & Restoration - \$75.00
16. Donation to FEMA Club (Heavy Equipment Rodeo) from Waterboy Water Hauling, LLC - \$75.00
17. Donation to FEMA Club (Heavy Equipment Rodeo) from Cook Forage Co.- \$75.00
18. Donation to FEMA Club (Heavy Equipment Rodeo) from Auburn Foundry Co. Inc. - \$75.00
19. Donation to FEMA Club (Heavy Equipment Rodeo) from Repair Plus, LLC - \$75.00
20. Donation to FEMA Club (Heavy Equipment Rodeo) from Hometown Serv. Center & Sales, Inc. - \$75.00
21. Donation to FEMA Club (Heavy Equipment Rodeo) from Den-E-Dale Farms, LLC - \$200.00
22. Donation to FEMA Club (Heavy Equipment Rodeo) from Repair Plus, LLC - \$100.00
23. Donation to FEMA Club (Heavy Equipment Rodeo) from C. Janssen Excavation - \$100.00
24. Donation to FEMA Club (Heavy Equipment Rodeo) from Teresa Green - \$75.00
25. Donation to FEMA Club (Heavy Equipment Rodeo) from Pullens Truck Center - \$75.00
26. Donation to FEMA Club (Heavy Equipment Rodeo) from Cedar Creek Farms - \$100.00
27. Donation to FEMA Club (Heavy Equipment Rodeo) from Homer Rice - \$80.00
28. Donation to FEMA Club (Heavy Equipment Rodeo) from Warren Trucking LLC - \$75.00
29. Marion Corrigan Memorial Nursing Scholarship - \$500.00 from Richard Coleman
30. Nursing Scholarship Donation – Carol Gamba - The Auxiliary on St. Anthony - \$500.00
31. Nursing Scholarship Donation – Auburn Community Hospital - \$250.00
- *32. Cayuga County Deputy Sheriff's Benevolent Association Scholarship Award - \$500.00 to be awarded to a graduating Criminal Justice student from the Cayuga County Deputy Sheriff's Benevolent Association
- *33. Phyllis Peduto Memorial Nursing Scholarship - \$1,000.00 from Robert & Linda Petrosino

C. Superintendent & Administrator Reports

1. Hiring Procedure Update

D. Committee Reports

E. Board Member Reports

F. Meetings/Workshops

- National Technical Honor Society Induction Ceremony – Wednesday, May 10, 2017 – 7:00 p.m. - REC
- Heavy Equipment Rodeo – Friday, May 12, 2017 – AM only
- Electronics “Plus” Recycling Event – Saturday, May 13, 2017 – 9:00 a.m. – 1:00 p.m. - BOCES
- CNYSBA Annual Dinner Meeting – Wednesday, May 31, 2017 – 6:00 p.m. – The Lodge- (Attached)
- COSBA Annual Dinner Meeting & Awards Banquet – Thursday, June 1, 2017 – Aurora Inn – 5:30 p.m.
- Career & Technical Education Year End Awards Ceremony – Auburn High School – Thursday, June 8, 2017 – 7:00 p.m.

G. Next Board Meeting – May 18, 2017

H. Executive Session for the purpose of discussing the employment history of particular person(s)

I. Adjournment