



**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING**

Thursday, February 16, 2017

6:00 P.M. Board Meeting

1879 West Genesee Street Road, Auburn, NY 13021

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of January 19, 2017
- F. Treasurer's Report – January 31, 2017
- G. Extra Classroom Activity Funds Report – January 31, 2017
- H. BOCES Claims Auditor's Report – January 1, 2017 – January 31, 2017
- I. Cayuga-Onondaga Teacher Center Update – Kathy Rhodes
- J. Executive Session for the purpose of discussing the employment history of a particular person(s)

Enclosures:

- 1. Minutes of January 19, 2017
- 2. Extra Classroom Activity Funds Report – January 31, 2017
- 3. Treasurer's Report – January 31, 2017
- 4. Claims Auditor's Report – January 1, 2017 – January 31, 2017
- 5. Articles from the Citizen:
 - a. *Legislators meet with Cayuga education leaders to discuss aid to schools – January 30, 2017*

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Danielle Manzone – Special Education Teacher – resignation – effective February 9, 2017
2. Judith Metelus – Speech and Language Pathologist – Special Education – resignation – effective February 27, 2017
3. Haley Anderson – Special Education Teacher Aide – resignation – effective February 10, 2017
4. Susan Conway – Secretary to the District Superintendent/Clerk of the Board – resignation for retirement with permission to carry single health insurance into retirement – effective July 1, 2017

B. LEAVES OF ABSENCE

1. Susan Secaur – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate - effective January 9, 2017 to January 25, 2017, or until released by her physician
2. Brett Janes – GED Teacher – request for a military leave of absence in accordance with Sections 242 and 243 of Military Law – effective May 1, 2017 through May 12, 2017
3. Rosalind Fallat – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate - effective January 22, 2017 to February 7, 2017, or until released by her physician
4. Ranny Peacock – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate - effective February 17, 2017 to April 17, 2017, or until released by her physician
5. Sarah Halpin – Senior Typist – request for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective on or about April 14, 2017 until released by her physician; and continue for child rearing through July 7, 2017
6. Erin Bethelmy – Day Care Specialist – request for a medical leave of absence for maternity with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective on or about May 7, 2017 until released by her physician; and continue for child rearing through July 23, 2017
- *7. Kari Metz – Special Education Teacher Aide – request for a medical leave of absence with the use of accumulated available leave time to be used as appropriate - effective February 1, 2017 to February 8, 2017, or until released by her physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

D. APPOINTMENTS

1. Substitute Teacher Aide – **Amber Liccion** – Special Education Department – effective January 23, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
2. Regular Substitute Teacher – **Ashley Roles** – Math Teacher for the Compass Program - effective January 23, 2017 through June 30, 2017 - compensation at the rate of 1/200th of \$50,095.00 (\$250.48) per day
3. Teacher Mentor – **Amy Senn**, Middle School Math Teacher, as mentor for Ashley Roles, Long-Term Substitute Teacher for Math– effective January 23, 2017 through June 23, 2017 – compensation at a stipend of \$70 per day for up to 10 mentoring days
4. Full-Time Adult Education Nursing Instructor – **Lauren Weed** – effective January 31, 2017 – compensation at the annual salary of \$59,900, prorated
5. Teacher Center Consultant – **Renee Lawrence**, Cayuga-Onondaga BOCES, to provide one (1) additional two-hour professional development workshop (Google Apps) for component district teachers– effective January 26, 2017 – compensation of \$160.00 for preparation and presentation of workshop
6. Teacher Center Consultant – **Renee Lawrence**, Cayuga-Onondaga BOCES, to provide one (1) additional two-hour professional development workshop (Google Apps) for component district teachers– effective March 9, 2017, March 30, 2017, May 11, 2017 and May 25, 2017 – compensation of \$160.00 for preparation and presentation of workshop – total cost of \$640.00
7. Teacher – Special Education Department – **Rosalie Whipple** – four (4) year probationary appointment in the tenure area of Education of Children with Handicapping Conditions – General Special Education – effective February 27, 2017 through February 26, 2021 - compensation at the annual level of \$57,500.00/10 months, prorated– with additional appointment for staff development training – effective February 27, 2017 through June 30, 2017 – compensation at the stipend of \$125.00 per day
8. Odyssey of the Mind Staffing – Head Judges and Nurse – effective March 11, 2017 – compensation of \$75.00

<u>Title</u>	<u>First</u>	<u>Last Name</u>
Head Judge	Robert	Drake
Head Judge	Nancy	Murinka
Head Judge	Pat	Kinney
Head Judge	Sharon	Botsford
Head Judge	Robert	Eggelston
Head Judge	David	Vincent
Head Judge	Kellie	Stiadle

9. Odyssey of the Mind Nurse – **Joseph Goodsell** – effective March 11, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour
10. Adult Education Instructor – to appoint **Mark Fitzgerald** to prepare and cater food for the Odyssey of the Mind regional tournament – effective March 11, 2017 – hourly compensation rate at the certified adult education rate of \$28.00 per hour
11. Substitute Teacher Aide, Substitute Teacher Assistant and Substitute Teacher – **Kerrie Marquart** for the Special Education, Career & Technical Education and Compass Programs – effective January 26, 2017 through June 23, 2017 – compensation at the Board approved hourly rates of \$11.00 per hour for Substitute Teacher Aide and \$14.00 per hour for Substitute Teacher Assistant or Substitute Teacher

12. Teacher Mentor – **Todd Marcellus**, Outdoor Power Equipment Teacher, as mentor for Casey Meyer, Early Childhood Education Teacher– effective January 17, 2017 through June 23, 2017 – compensation at a stipend of \$70 per day for up to 10 mentoring days
13. Day Care Specialist – Certified - **Katherine Dec** – to a provisional appointment as Day Care Specialist – effective February 21, 2017 – graded annual level of \$32,500/12 months prorated
14. Day Care Specialist – **Katelyn Farrelly** – to a provisional appointment as Day Care Specialist – effective February 21, 2017 – graded annual level of \$23,500.00/12 months prorated
15. Part-time Day Care Worker – **Corinthia Brown** – effective February 21, 2017 – compensation at the Board approved hourly rate of \$10.00 per hour (not to exceed 29.5 hours per week)
16. Part-time Day Care Worker – **Brittnay Vanderhoof** – effective February 21, 2017 – compensation at the Board approved hourly rate of \$10.00 per hour (not to exceed 29.5 hours per week)
17. Adult Education Nursing Instructor, Substitute School Nurse & Substitute Nursing Instructor – **Michelle Pelton** – effective February 16, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour
- *18. Teacher – **Jason Dean** - 1.0 FTE Itinerant Technology Teacher for the Union Springs School District/BOCES — four (4) year probationary appointment in the tenure area of Technology Education – effective March 22, 2017 through March 21, 2021 - compensation at the annual level of \$50,714.00/10 months, prorated

E. CHANGE IN APPOINTMENT STATUS

1. Recommendation for Change in Appointment Status – **Aileen Jasnewski** from a 1:1 Teacher Aide to a Program Teacher Aide in the Special Education Department – effective January 23, 2017 – compensation at the Board approved hourly rate of \$17.79

F. SALARY ADJUSTMENT

1. Day Care Specialist - Certified – **Danielle Fantasia** - increase in salary to \$40,000 - to more adequately compensate for the credentials she is required to possess and the job duties required as a UPK teacher – effective February 16, 2017

NEW BUSINESS – FINANCIAL

1. Recommendation for Approval – to establish a salary range for Day Care Specialists –Certified – range of \$30,000-\$40,000/12 months to account for the education and level of credentials specialists are required to possess – effective February 16, 2017

NEW BUSINESS – LEGAL

1. Agreement – Loretto Health and Rehabilitation Center – BOCES will provide Loretto employees with Nurse Aide training for four (4) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective January 25, 2017 to March 10, 2017 - payment to the BOCES in the amount of \$5,100.00
2. Agreement – Loretto Health and Rehabilitation Center – BOCES will provide Loretto employees with Nurse Aide training for eight (8) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective March 14, 2017 to April 20, 2017 - payment to the BOCES in the amount of \$10,200.00
3. Agreement – Kathy Oehler and Cheryl Boucher and Cayuga-Onondaga Teacher Center – presenters will provide a one-day workshop for component district teachers, staff and administrators to increase the understanding and skills working with Autistic student to increase their writing skills – effective March 21, 2017 – Cost in the amount of \$3,000 speaker fee plus expenses for a total of \$5,800.00
4. Recommendation for Acceptance and Approval – to accept the Supplemental Nutrition Assistance Program Employment & Training Venture IV (SNAP Program) Grant from the Office of Temporary & Disability Assistance (OTDA) – The grant is performance based allowing BOCES to claim up to \$150,000 annually for five (5) years – effective October 1, 2016 to September 30, 2021
5. Repayment Agreement – between Laura Shields and Cayuga-Onondaga BOCES – payment due to the BOCES for costs and damages from a judgment rendered against her by the Auburn City Court due to the dismissal from the Practical Nursing Program, creating debt owed to BOCES in the amount of \$1,527.58 – effective March 1, 2017

NEW BUSINESS – MISCELLANEOUS

- A. Recommendation for Approval – to accept a donation of miscellaneous oil filters from Walmart with the value of \$792.57 – items will be used by the Automotive Technology Program for educational purposes
- B. Superintendent & Administrator Reports
1. Legislative Forum Report
 2. SED Update
 3. Discussion of date for Board retreat
 4. Celebrating Compass Student Success
- C. Committee Reports
- D. Board Member Reports
- E. Meetings/Workshops
- ESSA Forum – Wednesday, March 8, 2017 – REC – 3:30 p.m.-5:30 p.m.
 - Odyssey of the Mind Competition – Saturday, March 11, 2017 - REC
 - COSBA Planning Meeting – Wednesday, March 15, 2017 – 8:00 a.m. Board Room
 - Nominations due for BOCES Board of Education – Monday, March 27, 2017 –
Terms expiring: *Lee Epprecht, Kathryn Carlson, Melinda Quanbeck*
 - Annual Dinner Meeting – Thursday, April 6, 2017
 - Annual Budget/Election Vote – Wednesday, April 26, 2017
- F. Next Board Meeting – March 16, 2017
- G. Adjournment