



**CAYUGA-ONONDAGA BOCES
COOPERATIVE BOARD MEETING
Wednesday, December 28, 2016
Public Hearing - 5:30 p.m.
6:00 P.M. Board Meeting**

1879 West Genesee Street Road, Auburn, NY 13021

Agenda

- A. Opening of the Meeting by Board of Education President
- B. Pledge of Allegiance
- C. Approval of Agenda with Addendum
- D. Opportunity to be Heard – Public Comments
- E. Approval of the Minutes of November 17, 2016
- F. Treasurer’s Report – November 30, 2016
- G. Extra Classroom Activity Funds Report – November 30, 2016
- H. BOCES Claims Auditor’s Report – November 1, 2016 – November 30, 2016
- I. Correction to Minutes of October 20, 2016 - Resolution of Judith Metelus should read as follows:

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of Denise Dzikowski, District Superintendent, does hereby appoint Judith Metelus of 4128 Abbey Road, Syracuse, NY 13215, who holds a Professional New York State Certificate, permitting her to serve as a teacher providing services related to the education of children with handicapping conditions--education of speech and hearing handicapped children in the public schools of New York State to the position in the special subject tenure area of education of children with handicapping condition--education of speech and hearing handicapped children, effective October 5, 2016.

- J. Introduction of Sharon Porter - Adult Education Student of the Year – Steve Woodard (Change to January 19, 2017 board meeting)
- K. Compass Program Update – Drew Yakawiak (Change to January 19, 2017 board meeting)

Enclosures:

- 1. Minutes of November 17, 2016
- 2. Extra Classroom Activity Funds Report – November 30, 2016
- 3. Treasurer’s Report – November 30, 2016
- 4. Claims Auditor’s Report – November 1, 2016 – November 30, 2016

NEW BUSINESS PERSONNEL

A. RESIGNATIONS

1. Callie Goss – Special Education Teacher – resignation – effective January 1, 2017
2. Kerrie Marquart – Part-Time School Monitor – resignation - effective December 7, 2016
- *3. Misty Deyo – Special Education Teacher Aide – resignation – effective December 9, 2016
- *4. Jared Cooper – Itinerant Technology Teacher – resignation – effective January 15, 2017

B. LEAVES OF ABSENCE

1. Stacy Pettigrass – Special Education Teacher Aide – request for a medical leave of absence for maternity with the use of accumulated available leave time to be used as appropriate - effective December 5, 2016 for approximately six weeks, or until released by her physician
2. Al Pola – Criminal Justice Teacher - request for a medical leave of absence with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate – effective January 30, 2017 until released by his physician

C. CREATION/CHANGE IN STATUS OF POSITIONS

1. Part-Time School Monitor – to create a Part-Time School Monitor position (four hours per day) to properly provide staffing for student supervision and assistance with the lunch program – hourly rate of pay of \$11.87 per hour

D. APPOINTMENTS

1. Part-Time School Monitor – **Kerrie Marquart** – effective December 1, 2016 through December 7, 2016 – compensation at the Board approved hourly rate of \$11.87 per hour
2. Substitute Teacher Aide – **Alexa Murphy** – Special Education Department – effective November 28, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
3. Substitute Teacher Aide – **Nichole Jakaub** – Special Education Department – effective December 6, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
4. Substitute Nurses – **Karen McGrath, Lisa Wride and Erica Miller** – for programs located on the BOCES campus - effective December 2, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour
5. Long-Term Substitute Teacher – **David Gammon** – Math teacher for the Compass Program - effective November 18, 2016 through January 27, 2017– compensation at the rate of 1/200th of \$50,095.00 (\$250.48) per day

6. Long-Term Substitute Teacher – **Mitchell Janes** – Physical Education teacher for Career & Technical Education - effective November 29, 2016 through on or about February 17, 2017 – compensation at the rate of 1/200th of \$48,625.00 (\$243.13) per day
7. Teacher Aide – **Lynsey Potter** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective December 5, 2016 through December 4, 2017 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective December 5, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
8. Teacher Aide – **Richard Bracy** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective December 13, 2016 through December 12, 2017 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective December 13, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
9. Account Clerk Typist – **Maria Brown** – fifty-two (52) week probationary appointment in the classified Civil Service position of Account Clerk Typist in the Central Business Office – effective December 5, 2016 through December 4, 2017 – compensation at the graded annual salary of \$32,750/12 months prorated
10. Registered School Nurse – **Svetlana Kuksgauzen** – fifty-two (52) week probationary appointment in the classified Civil Service position of Registered School Nurse for programs located on the BOCES campus - effective December 1, 2016 through November 30, 2017 – compensation at the graded annual salary of \$33,000/10 months prorated
11. Account Clerk Typist – **Christine Barbagallo** – to the contingent Account Clerk Typist appointment due to a medical leave of absence in the Business Office – effective December 27, 2016 – compensation at \$32,750/12 months prorated
12. Office Machine Operator – **Linda Hetherington** – fifty-two (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in copy service - effective December 19, 2016 through December 18, 2017 – compensation at the graded annual salary of \$23,230.00/12 months prorated
13. Office Machine Operator – **Craig Kastick** – fifty-two (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in copy service - effective December 19, 2016 through December 18, 2017 – compensation at the graded annual salary of \$23,230.00/12 months prorated
14. Office Machine Operator – **Sarah Honis** – fifty-two (52) week probationary appointment in the classified Civil Service position of Office Machine Operator in copy service - effective December 19, 2016 through December 18, 2017 – compensation at the graded annual salary of \$23,230.00/12 months prorated
15. Teacher Assistant – **Jeffery Richardson** – Compass Program – four (4) year probationary appointment in the tenure area of Teaching Assistant – effective January 3, 2017 through January 2, 2021 – compensation at the annual level of \$22,000.00/10 months, prorated – with additional appointment as Substitute Teacher – effective January 3, 2017 through June 30, 2017 – compensation at the flat rate of \$15.00 extra pay per day or \$7.50 for half day
16. Safety Officer – **Andy Worden** – to the provisional competitive Civil Service position of Safety Officer – effective December 30, 2016 – compensation at the graded annual salary of \$65,000.00/12 months prorated
17. Nurse – **Joseph Goodsell** – Nurse for Gifted and Talented Mini Courses – effective January 10 & 11, 2017 – compensation at the Board approved hourly rate of \$28.80 per hour

18. Talented and Gifted Program – Mini Course Instructors – to appoint the following instructors - effective January 10-11, 2017 – compensation at the rate of \$37.50 per instructional session plus materials used:

<u>Course Title</u>	<u>Last Name</u>	<u>First Name</u>
Australian Aboriginal Culture & Art	Kinney	Pat
Baseball Statistics	McNally	Audrey
Basic Magic	Wolfson	John
Basketmaking	Klem	Barbara
Broadway Ballet, Jazz & More	Peters	Moriah
Broadway Ballet, Jazz & More	Mahoney	Maureen
Card Making	Sowards	Debbie
Critical Thinking Through Coding	Clark	Jason
Dig In!	Crawford	Rebecca
Drone Discovery	Watkins	Melissa
Everyone Can Improv	Chase	Lisa Ann
Fly tying	DeTomaso	Michael
From Trash to Treasures	Powers	Lisa Ann
Games Kids Play	Murinka	Nancy
Greek Vase Chalk & Charcoal Drawing	Sweet	Nancy
History Detectives	Hempson	Karen
History Detectives	Ludwig	Jeffery
Irish Step Dancing	Hoselton	Jesse
Learn to Crochet	Olszewski	Rose
Red Cross Ready!	Patch	Emily
Rock & Roll 101	Keegan	Jim
Scrapbooking and More	Stoffle	Penny
Spool Knitting	Paddock	Suzanne
Sweet Dream: Make Your Own Pillowcase	Hamer	Shannon
The Big "A"	Sio	Betsy
Tower & Roller Coaster Engineering	Benenati	Frank
Wire & Bead Trees	Larsen	Linda

- *19. Substitute Clinical Instructor – **Lauren Weed** – effective November 29, 2016 – compensation at the Board approved hourly rate of \$28.80 per hour
- *20. Teacher Aide – **Laura Wood** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective December 12, 2016 through December 11, 2017 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective December 12, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
- *21. Teacher Aide – **Caroline Cregg** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective December 19, 2016 through December 18, 2017 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective December 19, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
- *22. Substitute Teacher Aide – **Lisa Townsend** – Special Education Department – effective December 12, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour

- *23. Teacher – Career & Technical Education – Early Childhood Education – **Casey Meyer** – four (4) year probationary appointment in the tenure area of Human Services and Family Studies (7-12) – effective January 17, 2017 through January 16, 2021 – compensation at the annual level of \$55,000.00/10 months, prorated – with additional appointment for in-service training – compensation at the Board approved rate of \$125 per day – effective January 17, 2017 – additional appointment to the 0.15 FTE position of Coordinator of Daycare – effective January 17, 2017 – compensation of 0.15 of her annual salary
- *24. Substitute Teacher Aide – **Heather McKeen** – Special Education Department – effective January 3, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
- *25. Substitute Teacher Aide – **Heather Romero** – Special Education Department – effective January 3, 2017 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour
- *26. Teacher Aide – **Julie Brandstetter** - fifty-two (52) week probationary appointment in the classified Civil Service position of Teacher Aide in a 1:1 Teacher Aide position for the Special Education Department - effective January 3, 2017 through January 2, 2018 - graded at the Board approved hourly rate of \$17.79 per hour, with additional appointment as a Substitute Teacher Aide in the Special Education Department – effective January 3, 2016 through June 30, 2017 – compensation at the Board approved hourly rate of \$11.00 per hour

E. CHANGE IN APPOINTMENT STATUS

- 1. Recommendation for Permanent Appointment – **Maureen Tillman** from the fifty-two (52) week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide for the Special Education Department effective January 18, 2017
- 2. Recommendation for Termination — to terminate the Temporary Building Maintenance Helper position – **Andrew Bauso** was hired for this position due to staff shortages in the Maintenance Department – effective December 15, 2016
- 3. Recommendation for Termination – **Rachel Dixon** – Special Education Teacher Aide – effective December 8, 2016

NEW BUSINESS – FINANCIAL

1. Teacher Center Consultant – **Renee Lawrence**, Cayuga-Onondaga BOCES, to provide five 2-hour professional development workshops (Google Apps) for component district teachers– effective January 19, February 16, March 23, April 27, and May 18, 2017 – compensation of \$160.00 will be for preparation and presentation of each workshop for a total of \$800.00

NEW BUSINESS – LEGAL

1. Agreement – **Loretto Health and Rehabilitation Center** – BOCES will provide Loretto employees with Nurse Aide training for eight (8) Loretto employees, which shall include classroom instruction, clinical instruction, testing, physicals, books, titers, tuberculosis tests, uniforms and lab materials – effective December 19, 2016 to January 25, 2017 - payment to the BOCES in the amount of \$10,200.00

- *2. Agreement – **Cayuga County Department of Social Services** – is required to provide day care services for eligible county residents and the Cayuga-Onondaga BOCES Day Care Center will provide such eligible child care services – effective January 1, 2017 through December 31, 2017

NEW BUSINESS – MISCELLANEOUS

- A. Third Reading and Adoption of the Revised BOCES-Wide School Safety Plan
- B. **Recommendation for Approval** – to accept donation for 1st place parade float winner from Auburn Downtown Partnership Inc. – in the amount of \$150.00 for the SKILLS USA Student Activity fund
- C. **Superintendent & Administrator Reports**
 - 1. Board of Education Update
 - 2. Education in Mexico
- D. **Committee Reports**
- E. **Board Member Reports**
 - 1. Superintendent Evaluation
- F. **Meetings/Workshops**
 - COSBA Planning Meeting – Friday, January 6, 2017 –Board Room
 - Talented and Gifted Mini Courses 2017 – Cayuga Community College – January 10, 11, 2017
 - Legislative Forum – **Saturday, January 28, 2017 – 9-11:00 a.m.- BOCES Campus**
- G. Next Board Meeting – January 19, 2017
- H. Adjournment