

Regular Board Meeting Cayuga-Onondaga BOCES Regional Education Center
Board of Cooperative Educational Services
1879 West Genesee Street Road, Auburn, NY 13021

Members Present: Douglas Hart Larry Hartle
Dean Winspear Kathryn Carlson
Melinda Quanbeck Deborah Schwarting
Carol Quill Lee Epprecht
William Andre

Members Absent:

Others Present: Scott Bischooping Drew Yakawiak
Jessica Docteur Steve Woodard
Susan Conway Greg Hinman
Peter Colucci Randy Ray
Susan Lynch Jarett Powers
Tony Abbatiello Mark Snyder
Jeff Matteson Denise Dzikowski
Jennie Higgins William Dzikowski
Alwyn Johns` Julia Dzikowski

Opening of Meeting The regular meeting of the Cooperative Board was called to order by Kathryn Carlson, Board President at 6:00 p.m. in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

Pledge of Allegiance The Pledge of Allegiance was led by Board President Kathryn Carlson.

Approval of Agenda with Addendum Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Lee Epprecht, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

Approval of the Minutes of February 25, 2016 Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the minutes of February 25, 2016 with the following corrections:

- Ondrea Clark correction in resignation date from March 4, 2016 to February 29, 2016
- Barbara LaFluer correction in resignation date from February 16, 2016 to January 22, 2016
- Ann Rodak correction in leave of absence date from March 4, 2016 to March 7, 2016

The motion was carried unanimously by the Board members present.

Approval of Treasurer's Report – February 29, 2016 Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the Treasurer's Report for the period ending February 29, 2016. The motion was carried unanimously by the Board members present.

Extra Classroom Activity Funds Report Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry

Hartle, to approve the Extra Classroom Activity Funds Report for the period ending February 29, 2016. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's
Report – February 1, 2016 –
February 29, 2016

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Larry Hartle, to approve the BOCES Claims Auditor's Report for the period February 1, 2016 through February 29, 2016. The motion was carried unanimously by the Board members present.

Mark Snyder – Water Testing

Mark Snyder updated the Board regarding the concern in lead in the water in the schools. Mr. Snyder will have continued discussions with the superintendents regarding testing in component districts and will inform the Board. The Board thanked Mark for all his efforts.

Mark Snyder left the meeting at 6:15 p.m.

Introduction of Alwyn John -
TST BOCES Energy
Management Service

Alwyn John explained the services that his team could provide to the Cayuga-Onondaga BOCES. The TST BOCES Energy Management Service would provide a customized approach to the BOCES energy consumption and savings. Mr. John stated that with this building being almost ten years old, these services would benefit the BOCES. The Board thanked Mr. John for his presentation.

Alwyn John left the meeting at 6:45 p.m.

SKILLS USA Update – Steve
Woodard

Steve Woodard updated the Board about the SKILLS USA regional competition and handed out the results of the competition. The Board recognized the students and teachers for their hard work.

Appointment of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the following resolution for the appointment of Denise Dzikowski to the position of District Superintendent of Schools, effective June 1, 2016. The motion was carried unanimously by the Board members present.

WHEREAS, A vacancy exists in the office of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties due to the retirement of District Superintendent William S. Speck, effective November 1, 2015; and

WHEREAS, MaryEllen Elia, the Commissioner of Education of the State of New York, for and on behalf of the State Education Department, authorized the filling of the vacancy in the office of the District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties; and

WHEREAS, The Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga

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Counties conducted a search and interviewed candidates for the position of District Superintendent; and

WHEREAS, The Commissioner of Education of the State of New York has ordered that a meeting of the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties be held on the 17th day of March, at 6:00 p.m., at the Regional Education Center, 1879 West Genesee Street Road, Auburn, New York, for the purpose of appointing a District Superintendent of Schools; and

THEREFORE, BE IT RESOLVED, That the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties hereby appoints Denise Dzikowski to the position of District Superintendent of Schools for the Sole Supervisory District of Cayuga and Onondaga Counties with such appointment to be effective June 1, 2016; and

BE IT FURTHER RESOLVED, That the Board of Cooperative Educational Services for the Sole Supervisory District of Cayuga and Onondaga Counties hereby approves the employment contract between Denise Dzikowski and the Board of Cooperative Educational Services, effective June 1, 2016, through May 31, 2019; and

BE IT FURTHER RESOLVED, That the President of the Board of Education is hereby authorized and directed to execute the employment agreement between the Board of Cooperative Educational Services and Denise Dzikowski.

Resignation/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Lee Epprecht, to accept the resignation of Melissa Morrissey, effective March 7, 2016. The motion was carried unanimously by the Board members present.

Resignation/Special
Education Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Lee Epprecht, to accept the resignation of Jenilee Weisbrod, to accept the position of Special Education Supervisor, effective March 18, 2016. The motion was carried unanimously by the Board members present.

Leave of Absence/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Joanne Oliver, with the use of accumulated available leave time as appropriate, effective February 8, 2016 until released by her physician. The motion was carried unanimously by the Board members present.

Leave of Absence/Special
Education Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Linda Rohlin, with the use of the Family and Medical Leave Act to run concurrently with the

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medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective March 10, 2016 until released by her physician. The motion was carried unanimously by the Board members present.

Leave of Absence/GED
Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the military leave of absence request in accordance with Sections 242 and 243 of Military Law of Brett Janes, effective March 29, 2016 through April 14, 2016. The motion was carried unanimously by the Board members present.

Leave of Absence/Special
Education Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Amy Lansbury, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective March 3, 2016 to April 4, 2016 or until released by her physician. The motion was carried unanimously by the Board members present.

Leave of
Absence/Maintenance Helper

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Tina Coville, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective February 29, 2016 until released by her physician. The motion was carried unanimously by the Board members present.

Leave of
Absence/Cosmetology
Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the medical leave of absence request of Karen Savino, with the use of the Family and Medical Leave Act to run concurrently with the medical leave of absence and the use of accumulated available leave time to be used as appropriate, effective February 22, 2016 to March 7, 2016 or until released by her physician. The motion was carried unanimously by the Board members present.

Appointment/Odyssey of the
Mind Nurse

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of Deb Walsh as Nurse for the Odyssey of the Mind competition, effective March 12, 2016. Ms. Walsh shall be compensated at the Board approved hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Consultant

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve Jessica Hehl, Coordinator, OCM BOCES Center for Innovative Science Education to provide a series of workshops for our component district's administration and teachers that will provide the necessary skills to implement the new standards. The first workshop is

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scheduled for March 17, 2016. Payment for the service rendered shall not exceed \$1,200 for two workshops. The motion was carried unanimously by the Board members present.

Appointment/Teacher Center
Consultant

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve Brenda Auell-Klaben to provide a ½ day workshop to provide teachers with skills to integrate the use of iPads in support of their classroom instruction for students, effective March 18, 2016 to be held for the Cayuga Centers building staff from the Auburn School District. Total cost of \$300.00

The motion was carried unanimously by the Board members present.

Appointment/Long-Term
Substitute Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the extended appointment of Elizabeth Reed as a Long-Term Substitute Teacher, effective February 29, 2016 through April 11, 2016 or until the position is filled. Ms. Reed shall be compensated at the Board approved rate of 1/200th of \$48,025.00 (\$240.13) per day. In addition, Elizabeth will retain her current health benefits. The motion was carried unanimously by the Board members present.

Appointment/Part-Time Day
Care Worker

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of Kristin Anthony as a Part-time Day Care Worker, effective March 7, 2016. Ms. Anthony shall be compensated at the Board approved hourly rate of \$9.50 per hour (not to exceed 29 hours per week). The motion was carried unanimously by the Board members present.

Appointment/Supervisor of
Special Education

ATTACHMENT #1 – Jenilee Weisbrod

Appointment/Part-Time
Adult Education Instructors

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointments of Jordon Coughlin and Brandon Chase as a Part-time Adult Education Instructors, effective March 14, 2016 for the 2015-2016 school year. They shall be compensated at the Board approved hourly rate of \$23.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Substitute
Teacher Aide & Substitute
Teacher Assistant

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of John Kensinger as a Substitute Teacher Aide & Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs, effective March 11, 2016 through June 30, 2016 for the 2015-2016 school year. Mr. Kensinger shall be compensated at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr. The motion was carried unanimously by the Board members present.

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Appointments/Online Teacher Training	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear to approve the appointments of Susan Lane, Tonette Orlando, Sally Kingsbury, Jennie Higgins and Tamara Whidden to attend professional development for the BUZZ Learning Management System, effective April 29, 2016. They shall be compensated at the Board approved rate of \$150.00 per day. The motion was carried unanimously by the Board members present.
Appointment/Special Education Teacher	ATTACHMENT #2 – Corinne Campbell - with additional appointment for Staff Development Training, effective April 18, 2016 through June 30, 2016. Ms. Campbell shall be compensated at the stipend of \$125.00 per day. The motion was carried unanimously by the Board members present.
Appointment/Substitute Teacher Aide & Substitute Teacher Assistant	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of Lindsay Stevens as a Substitute Teacher Aide & Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs, effective March 14, 2016 through June 30, 2016 for the 2015-2016 school year. Ms. Stevens shall be compensated at the Board approved hourly rates of: Substitute Teacher Assistant -\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr. The motion was carried unanimously by the Board members present.
Appointment/Part-time Adult Education Nursing Instructor	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of Maria Ashby as Part-time Adult Education Nursing Instructor, effective March 28, 2016 through June 30, 2016 for the 2015-2016 school year. Ms. Ashby shall be compensated at the Board approved hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.
Appointment/Hearing Officer	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of David Hoover, Esq. of East Amherst, NY to conduct a Civil Service Law §75 hearing, effective March 18, 2016 – compensation at a per diem rate of \$1,200.00 plus reimbursement for mileage at the IRS rate and expenses. The motion was carried unanimously by the Board members present.
Appointment/Part-time Adult Education Nursing Instructor	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Dean Winspear, to approve the appointment of Lisa Bergerstock as Part-time Adult Education Nursing Instructor, effective March 29, 2016 through June 30, 2016 for the 2015-2016 school year. Ms. Bergerstock shall be compensated at the Board approved hourly rate of \$28.80 per hour. The motion was carried unanimously by the Board members present.
Recommendation for Tenure	Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to recommend tenure to Mary Kay Welgoss in the administrative

tenure area of School Library Systems Coordinator, effective April 1, 2016. The motion was carried unanimously by the Board members present.

Recommendation for
Termination/Special
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the recommendation for termination of Lindsay Stevens due to student exiting the program, effective March 14, 2016. The motion was carried unanimously by the Board members present.

Change in Appointment
Status

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the change in appointment status of Sean Kelley upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective April 20, 2016. The motion was carried unanimously by the Board members present.

Change in Appointment
Status

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the change in appointment status of Hollie Wood upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective April 13, 2016. The motion was carried unanimously by the Board members present.

Recommendation for
Approval

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve (10) ten teachers from the Cayuga-Onondaga Teacher Center to attend a professional development experience for teachers grades 4-12 assisting teachers to develop good questions from high level performance objectives assisting students to engage in deeper knowledge and thinking about concepts and content, effective March 21, 2016. The cost of the workshop is \$500.00. The motion was carried unanimously by the Board members present.

Agreement/Loretto Health
and Rehabilitation Center

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the agreement between Loretto Health & Rehabilitation Center and Cayuga-Onondaga BOCES that the BOCES will provide Loretto employees with Nurse Aide training for up to (3) three Loretto employees, effective March 29, 2016 through April 28, 2016. Payment to the BOCES in the amount of \$3,825.00. The motion was carried unanimously by the Board members present.

Off Campus Work
Agreement

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle to approve the off campus work agreement for the Finger Lakes Christian School/Calvary Chapel, Seneca Falls, NY. The Applied Electrical Technology Program will run approximately 1800 ft. of cable and install 16 RJ-11 wall jacks and run approximately 500 ft. of wire cable for speakers (all subsequent installation of intercom/phone system). The motion was carried unanimously by the Board members present.

- Agreement/iTutor
- Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle to approve the agreement with iTutor to offer online tutoring solutions to our component districts, effective March 10, 2016. The motion was carried unanimously by the Board members present.
- Letters of Continuance
- Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Carol Quill, seconded by Lee Epprecht, to adopt the following resolution to issue letters of continuance for the 2016-2017 school year:
- “BE IT RESOLVED, that the Interim District Superintendent of Schools is authorized and directed to provide proper notice for continuance of employment pursuant to the New York State Labor Law for those employees that will be employed by the Cayuga-Onondaga Board of Cooperative Educational Services during the 2016-2017 school year.”
- The motion was carried unanimously by the Board members present.
- Recommendation for Approval
- Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Lee Epprecht, seconded by Douglas Hart, to approve the agenda for the Cayuga-Onondaga BOCES Annual Dinner Meeting, Thursday, April 7, 2016. The motion was carried unanimously by the Board members present.
- Recommendation for Approval
- Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to accept the following donations for the Future Earth Movers of America (FEMA) Student Activity fund for the Heavy Equipment Rodeo:
1. Donation to FEMA Club (Heavy Equipment Rodeo) from Repair Plus - \$75.00
 2. Donation to FEMA Club (Heavy Equipment Rodeo) from Valerie & Thomas Short - \$75.00
 3. Donation to FEMA Club (Heavy Equipment Rodeo) from O’Hara Machinery - \$75.00
 4. Donation to FEMA Club (Heavy Equipment Rodeo) from Oakwood Diary, LLC - \$75.00
 5. Donation to FEMA Club (Heavy Equipment Rodeo) from Michael Ambrose - \$75.00
 6. Donation to FEMA Club (Heavy Equipment Rodeo) from Elmer Richard and sons - \$100.00
 7. Donation to FEMA Club (Heavy Equipment Rodeo) from Warne Farms, Inc. - \$75.00
 8. Donation to FEMA Club (Heavy Equipment Rodeo) from Michael Roger Rether Inc.- \$75.00
 9. Donation to FEMA Club (Heavy Equipment Rodeo) from Oakwood Service Center, Inc.- \$75.00
 10. Donation to FEMA Club (Heavy Equipment Rodeo) from New York Pizzeria-Cato - \$75.00
 11. Donation to FEMA Club (Heavy Equipment Rodeo) from Matthew & Anita Burhans- \$75.00
- The motion was carried unanimously by the Board members present.

Superintendent's Report

1. Facilities Committee – Peter Colucci
2. SED Update – Scott Bischooping
3. BOCES Board of Education List Serve – Randy Ray

Moment of Silence

There was a moment of silence to honor Mary Schooley for her dedication to education.

Adjournment

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by, Lee Epprecht, seconded by Carol Quill, to adjourn the meeting at 7:25 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway
Clerk of the Board

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Motion made by Lee Epprecht, seconded by Dean Winspear.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Scott Bischooping, Interim District Superintendent, does hereby appoint Jenilee Weisbrod of 206 Westlind Road, Syracuse, NY 13219, who holds a valid New York State Certificate in School District Leader, Initial permitting her to serve as an administrator in the public schools of New York State, to the position of Supervisor of Special Education, in the administrative tenure area of Supervisor of Special Education, effective March 18, 2016.

BE IT FURTHER RESOLVED that the appointment of Jenilee Weisbrod shall be a probationary appointment for a period of four (4) years, to commence on March 18, 2016, and to expire on March 17, 2020. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Weisbrod during the first year of appointment shall be paid at the annual salary of \$78,000.00/12 months, prorated.

Motion carried unanimously by the Board members present.

ATTACHMENT #2

Motion made by Lee Epprecht, seconded by Dean Winspear.

“RESOLVED, that the Cayuga-Onondaga Board of Cooperative Educational Services, pursuant to Section 3014 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Scott Bischooping, Interim District Superintendent, does hereby appoint Corinne Campbell of 4049 Tanner Road, Syracuse, NY 13215, who holds an Initial New York State Certificate in Students with Disabilities Grades (1-6) permitting her to teach in the public schools of New York State, to the position of Teacher in the tenure area of Education of Children with Handicapping Conditions-General Special Education, effective April 18, 2016.

BE IT FURTHER RESOLVED, that the appointment of Corinne Campbell shall be a probationary appointment for a period of four (4) years, to commence April 18, 2016 and to expire on April 17, 2020. In order to be granted tenure the employee must have received composite or overall annual professional performance review ratings pursuant to Education Law Sections 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the employee receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Ms. Campbell during the first year of appointment shall be paid at the annual salary of \$49,477.00/10 months, prorated.

The motion was carried unanimously by the Board members present.

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