

**Regular Board Meeting**

Cayuga-Onondaga BOCES Regional Education Center  
Board of Cooperative Educational Services  
1879 West Genesee Street Road, Auburn, NY 13021

**Members Present:**

Douglas Hart  
Dean Winspear  
Melinda Quanbeck  
Carol Quill -6:05 p.m.

Larry Hartle  
Kathryn Carlson  
Deborah Schwarting-6:25 p.m.

**Members Absent:**

William Andre

Lee Epprecht

**Others Present:**

Scott Bischooping  
Jessica Docteur  
Susan Conway  
Peter Colucci  
Kathy Rhodes  
Tony Abbatiello  
Jeff Matteson  
Crystal Ponto

Drew Yakawiak  
Steve Woodard  
Greg Hinman  
Randy Ray  
Jarett Powers  
Mark Snyder  
Nicholas Minderler  
Amber Feith-Mallory

**Opening of Meeting**

The regular meeting of the Cooperative Board was called to order by Kathryn Carlson, Board President at 6:02 p.m. in the Board Room of the Regional Education Center, 1879 West Genesee Street Road, Auburn, NY 13021.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Board President Kathryn Carlson.

**Approval of Agenda with  
Addendum**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the agenda as amended. The motion was carried unanimously by the Board members present.

**Recognition of Autumn  
Feith-Mallory – Alternative  
Education Student**

Autumn Feith-Mallory, an Auburn High School student who attends the Automotive Technology Program and the Compass Program at the Cayuga-Onondaga BOCES was introduced and recognized by the Board for scoring 100% on the ELA regents exam in January. The Board members applauded Autumn for her outstanding work at the BOCES.

Autumn Feith-Mallory and Crystal Ponto left the meeting at 6:10 p.m.

**Approval of the Minutes of  
January 21, 2016 and Special  
Meeting Minutes January 28,  
2016**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Regular Minutes and the Special Meeting Minutes of January 21, 2016 and January 28, 2016. The motion was carried by a vote of 6-YES 2-ABSENT 1-ABSTENTION (Melinda Quanbeck).

**Approval of Treasurer's  
Report – January 31, 2016**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the Treasurer's Report for the period ending January 31, 2016. The motion was carried unanimously by the Board members present.

**Extra Classroom Activity  
Funds Report**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean

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Winspear, to approve the Extra Classroom Activity Funds Report for the period ending January 31, 2016. The motion was carried unanimously by the Board members present.

BOCES Claims Auditor's  
Report – January 1, 2016-  
January 31, 2016

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the BOCES Claims Auditor's Report for the period January 1, 2016 through January 31, 2016. The motion was carried unanimously by the Board members present.

Presentation and  
Recommendation for  
Approval

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear to approve the 2016 BOCES Annual Fire Inspection Report. The motion was carried unanimously by the Board members present.

Mark Snyder left the meeting at 6:12 p.m.

Introduction of Labor  
Relations Specialist

Nicholas Minderler, Labor Relations Specialist was introduced to the Board. Nick came from Delaware-Chenango-Madison-Otsego BOCES, attended SUNY Buffalo Law School and is looking forward to his new challenge working in the Office of Personnel Relations. Nick was welcomed by everyone at the meeting.

Nicholas Minderler left the meeting at 6:15 p.m.

Resignation/Special  
Education Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to accept the resignation of Ondrea Clark, effective ~~March 4, 2016~~ February 29, 2016. The motion was carried unanimously by the Board members present.

Resignation/Special  
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to accept the resignation of Barbara LaFluer, effective ~~February 16, 2016~~ January 22, 2016. The motion was carried unanimously by the Board members present.

Leave of Absence/Special  
Education Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the unpaid leave of absence request of Ann Rodak, effective ~~March 4, 2016~~ March 7, 2016 to June 29, 2016. The motion was carried unanimously by the Board members present.

Leave of Absence/Special  
Education Teacher Aide

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the extended medical leave of absence request of Christine Lepak, with the use of accumulated available leave time as appropriate, effective January 28, 2016 to March 31, 2016, or until released by her physician. The motion was carried unanimously by the Board members present.

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- Appointment/Teacher Mentor      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Michaela Granato, Speech Pathologist, as mentor to support Speech Therapists in providing speech services to students in our special education programs, effective February 25, 2016 through April 7, 2016. Ms. Granato shall be compensated a stipend of \$70 per day for up to 5 mentoring days. The motion was carried unanimously by the Board members present.
- Appointment/Teacher Center  
Consultant      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Sharon Diliberto to provide ½ day of professional development (Poverty Simulation) for educators and community members, effective January 29, 2016. Ms. Diliberto shall be compensated for (3) three hours of instruction for a total of \$290 inclusive of all expenses. The motion was carried unanimously by the Board members present.
- Appointment/Part-Time  
Adult Education Instructor      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Paul Gagliano as a Part-time Adult Education Instructor at the Center for Learning, effective February 1, 2016. Mr. Gagliano shall be compensated at the Board approved hourly rate of \$28.00 per hour. The motion was carried unanimously by the Board members present.
- Appointment/Long-Term  
Substitute Teacher      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Elizabeth Reed as a Long-Term Substitute Teacher, effective January 30, 2016 through March 1, 2016 or until the return of Chelsea Kloss. Ms. Reed shall be compensated at the Board approved rate of 1/200<sup>th</sup> of \$48,025.00 (\$240.13) per day. In addition, Elizabeth will retain her current health benefits. The motion was carried unanimously by the Board members present.
- Appointment/Substitute  
Teacher, Substitute Teacher  
Aide & Substitute Teacher  
Assistant      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Scott Martin as a Substitute Teacher, Substitute Teacher Aide & Substitute Teacher Assistant for the Compass, High School Equivalency, Career & Technical Education, Adult Education and Special Education programs, effective February 26, 2016 through June 30, 2016 for the 2015-2016 school year. Mr. Martin shall be compensated at the Board approved hourly rates of: Substitute Teacher Assistant and Substitute Teacher-\$14.00/hr. - Substitute Teacher Aide - \$11.00/hr. The motion was carried unanimously by the Board members present.
- Appointment/Substitute  
Cleaner      Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of William Barlow as a Substitute Cleaner in the Operation & Maintenance Department, effective January 15, 2016 through June 30, 2016 for the 2015-2016 school year. Mr. Barlow shall be compensated at the Board approved hourly rate of \$10.00 per hour. The motion was carried unanimously by the Board members present.

Appointment/Lego League  
Advisor

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Jared Cooper as the Lego League Advisor for a new activity at the Union Springs School District, effective for the 2015-2016 school year. Mr. Cooper shall be compensated \$710.00 for his time spent developing and advising the new activity. The motion was carried unanimously by the Board members present.

Appointment/Alternate  
Claims Auditor

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Larry Hartle, to approve the appointment of Ryan Hatch as Alternate Claims Auditor due to the retirement of Brent Cooley, effective February 29, 2016. The motion was carried unanimously by the Board members present.

Appointment/Long-Term  
Substitute Teacher

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointment of Jennifer Locastro as a Long-Term Substitute Teacher, effective January 30, 2016 through March 1, 2016. Ms. Locastro shall be compensated at the Board approved rate of 1/200<sup>th</sup> of \$49,477.00 (\$247.39) per day. In addition, Jennifer will retain her current health benefits. The motion was carried unanimously by the Board members present.

Appointments/Odyssey of the  
Mind Staffing

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Dean Winspear, seconded by Larry Hartle, to approve the appointments of the following as Head Judges for the Odyssey of the Mind competition. They shall be compensated \$75.00 for the day. The motion was carried unanimously by the Board members present.

| <u>Title</u> | <u>First</u> | <u>Last Name</u> |
|--------------|--------------|------------------|
| Head Judge   | Robert       | Drake            |
| Head Judge   | Nancy        | Murinka          |
| Head Judge   | Pat          | Kinney           |
| Head Judge   | Sharon       | Botsford         |
| Head Judge   | Robert       | Eggelston        |
| Head Judge   | David        | Vincent          |
| Nurse        | TBD          |                  |

Change in Appointment  
Status

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the change in appointment status of Colleen Forehand from .6 FTE Speech Therapist to 1.0 FTE Speech Therapist to fill a temporary vacancy due to the medical leave absence of Jennifer Balliette, effective on or about February 25, 2016 to April 7, 2016 or until the return of Mrs. Balliette. The motion was carried unanimously by the Board members present.

Change in Appointment  
Status

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the change in appointment status of Katharine Longyear upon the completion of the 52-week probationary appointment to

the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective March 23, 2016. The motion was carried unanimously by the Board members present.

**Change in Appointment  
Status**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the change in appointment status of Pamela Cushing upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective March 3, 2016. The motion was carried unanimously by the Board members present.

**Change in Appointment  
Status**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Douglas Hart, seconded by Dean Winspear, to approve the change in appointment status of Shannon Bachman upon the completion of the 52-week probationary appointment to the permanent appointment in the classified Civil Service position of Teacher Aide in the Special Education Department, effective March 25, 2016. The motion was carried unanimously by the Board members present.

**Recommendation for  
Approval/Title I, Part D,  
Neglected and Delinquent  
Youth Funds**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Melinda Quanbeck, seconded by Douglas Hart, to accept and expend Title I, Part D, Neglected and Delinquent Youth Funds through the Weedsport Central School District for the 2015-2016 school year in the amount of \$11,521.00. These funds are based on enrollment of Incarcerated Youth at the Cayuga County Jail. Funds are directed to us through the Weedsport Central School District to deliver services at the Cayuga County Jail. Weedsport receives Title I funds for this initiative. The motion was carried unanimously by the Board members present.

**Off Campus Work  
Agreement**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the off campus work agreement for Michael and Karen Brady. The Construction & Building Trades and Applied Electrical Technology Programs will complete the framing, electrical, drywall, flooring, bathroom and kitchen remodel to property located 5928 East Lake Road, Auburn, NY 13021. The motion was carried unanimously by the Board members present.

**Agreement/Auburn Enlarged  
City School District**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the agreement with Auburn Enlarged City School District to allow Cayuga-Onondaga BOCES Adult Practical Nursing students to observe Auburn School District Nurses as part of their PN program requirements during the academic school year, effective January 1, 2016 through July 15, 2016. The motion was carried unanimously by the Board members present.

**Agreement/First Student, Inc.**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Larry Hartle, seconded by Dean Winspear, to approve the agreement with First Student, Inc. to provide

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consistent and dependable transportation service to our Community Based Special Education program housed at Auburn High School, effective February 22, 2016 to June 23, 2016. The cost of shuttling transportation is \$254.50 per day. The motion was carried unanimously by the Board members present.

**Superintendent's Report**

1. BOCES Hiring & Evaluation Procedures
2. SED Update

**2016-2017 BOCES Budget  
Review**

Peter Colucci reviewed the initial draft of the 2016-2017 BOCES Budget with the board members present.

**Executive Session**

Upon the recommendation of Interim District Superintendent Scott Bischooping, a motion was made by Larry Hartle, seconded by Dean Winspear, to adjourn the meeting to executive session at 7:25 p.m. for the purpose of discussing the employment history of a particular person(s). The motion was carried unanimously by the Board members present.

Drew Yakawiak, Peter Colucci, Jarett Powers, Tony Abbatiello, Jeffrey Matteson, Kathy Rhodes, Steve Woodard, and Susan Conway left the meeting at 7:25 p.m.

Jessica Docteur and Gregory Hinman left executive session at 8:00 p.m.  
Jeff Matteson entered executive session at 8:00 p.m.

**Regular Session**

Upon the recommendation of Board President Carlson, a motion was made by Dean Winspear seconded by Larry Hartle to return to regular session at 8:50 p.m. The motion was carried unanimously by the Board members present.

**Appointment Date of District  
Superintendent Candidate  
Denise Dzikowski**

Upon the recommendation of Board President Carlson, a motion was made by Douglas Hart seconded by Dean Winspear to request that the Commissioner of Education set the appointment date of District Superintendent candidate, Denise Dzikowski for March 17, 2016 and the start date as June 1, 2016. The motion was carried unanimously by the Board members present.

**Adjournment**

Upon the recommendation of Board President Kathryn Carlson, a motion was made by, Dean Winspear, seconded by Larry Hartle, to adjourn the meeting at 8:51 p.m. The motion was carried unanimously by the Board members present.

Respectfully submitted,

Susan Conway  
Clerk of the Board

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