



Directory Information

Opt-Out Form

Dear Parents/Guardians,

Cayuga-Onondaga BOCES often features images and/or directory information (defined below) of students in BOCES publications (including, but not limited to the calendar, website, newsletters, and on the BOCES' social media pages). We also may share images of students with the local media (including, but not limited to newspapers and television stations and their websites and social media sites).

If you **DO NOT WANT** your child's image to be taken and used by the BOCES, armed forces, or local media during the current school year, please fill out this opt-out form and return to your child's teacher by October 1st. This form should be completed per child. **THIS REQUEST MUST BE MADE EVERY YEAR.**

If you DO NOT RETURN this form by October 1st, the BOCES will assume that YOU GIVE PERMISSION for your child to be photographed as well as identified by directory information for the current school year.

Per our Student Directory Information Policy, Cayuga-Onondaga BOCES has designated the following information as directory information that may be released unless advised otherwise via the form below:

- Student's name
- Name of home district
- Major field of study
- Grade level
- Participation in officially recognized activities and sports
- Dates of attendance
- Degrees, honors, and awards received
- Photograph

Student Name: _____

Student Program: CTE Compass Special Ed Other: _____

Guardian Name: _____

I **DO NOT** give permission to Cayuga-Onondaga BOCES to release or publish my child's image and directory information during the 2024-2025 school year.

I **DO NOT** give permission to Cayuga-Onondaga BOCES to release my child's name, address, and telephone number to the United States Armed Forces. (10th-12th Grade Students Only)

Parent/Guardian Signature: _____ Date: _____

Return by October 1st to your child's teacher.